



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Agenda
September 9, 2025
6:00 P.M.

1. Call to Order
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-172
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the agenda of the Regular Meeting of Tuesday September 9, 2025, be adopted as prepared and circulated by E4m.
5. Declarations of Disqualifying Interest (Pecuniary)
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Meetings August 28 and September 3, 2025
Resolution No.: 2025-173
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the minutes of the Meetings of Thursday August 28 and Tuesday September 3, 2025, be adopted as circulated.
8. Delegations/Presentations - None
9. Council Direction From the Previous Meeting
 - a. Patrol Yard/Sand Dome Lease
10. Legislative Matters
 - a. Council Working Session (Council will convene to discuss and develop certain municipal policies/programs) – items for this session will be circulated at the meeting
 - i. 2025 Budget
 - ii. Levels of Service Bylaw
 - b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)



c. Resolution/Bylaws

i. Resolution 2025 Municipal Levy

Resolution No.: 2025-174

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council hereby approves a municipal levy in the amount of \$ _____ for the 2025 taxation year, for the purpose of issuing tax bills;

AND THAT the Treasurer be directed to prepare and present the necessary Tax Rate By-law for consideration at the next regular meeting of Council.

ii. Resolution Declare Fire Truck Surplus and Sell

Resolution No.: 2025-174

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Fire Truck #4301 be hereby declared surplus, and the Fire Chief be directed to sell the truck by seeking sealed bids and report back to Council on the outcome of the sale.

d. Public Hearings: Planning/Zoning Matters (None)

e. Committee/Local Board Reports (None)

11. Administrative Matters

a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)

i. **Complaint from William (Bill) Giroux RE: Ongoing Complaint Regarding Overnight Camping/Noise Michael's Bay Boat Launch/Park**

Resolution No.: 2025-175

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council does hereby receive the complaint submitted by Mr. Giroux and E4m be directed to provide written acknowledgment to Mr. Giroux by Friday September 12, 2025;

AND THAT Councillor Wood be directed to bring the complaint forward to the next Police Services Board meeting and report back to Council at the next Council meeting on the outcome of the Police Services Board's discussion;

AND THAT Council will consider the change in hours proposed by Mr. Giroux as part of the service level review.

ii. **Sand Dome**

Resolution No.: 2025-176

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council affirms its intent to maintain the lease of the property currently used as a municipal patrol yard after the removal of the sand dome and accepts the resulting waste material for disposal at the municipal landfill site, in accordance with the applicable municipal policy;

AND THAT staff be directed to prepare a report outlining options regarding the ongoing use of the property including the potential benefits for the purchase of the property for consideration at the October Council meeting.

iii. **Request to Purchase Property – S. Williamson**

Resolution No.: 2025-177

Moved by _____ and seconded by _____



BE IT RESOLVED THAT Council does hereby receive the request from Steve Williamson to purchase the cottage property currently occupied by him; AND THAT staff be directed to prepare a report for Council outlining options and considerations regarding the potential sale of the property, including any applicable policies, conditions, and requirements.

iv. Road Superintendent's Information Report – Winter Sand

Resolution No.: 2025-178

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Road Superintendent's report regarding winter sand is hereby received for information.

- b. Financial Update/Statement/Quarterly Variance Report (None)
- c. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan (None)
- b. Five-Year Financial Plan (including Asset Management Plan) (None)
- c. New Policy (None)
- d. Notice of Motion (None)

13. Closed Session (None)

14. Confirmation of Proceedings

- a. Confirmatory Bylaw 2025-20

Resolution No.: 2025-179

Moved by _____ and seconded by _____

BE IT RESOLVED THAT By-Law 2025-20 being a bylaw to confirm proceedings of Council at their Meeting of September 9, 2025, be read and adopted.

15. Adjournment

Note: Alternate formats and communication supports are available upon request.



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Minutes
August 28, 2025

PRESENT:

Mayor John Deforge
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Acting Clerk / Administrator Barbara Grigg
Peggy Young-Lovelace Consultant E4M
Roads Superintendent Andrew Wood
Fire Chief Jeff Wilson
Administrative Assistant Dara Mussar
Assistant Susan Hart

NOTE: The meeting was rescheduled from August 12 to August 21 then to August 28, 2025.

1. Call to Order
Mayor Deforge called the meeting to order at 6:06 P.M.
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-161
Moved by Councillor McKenzie and seconded by Councillor Chatwell
BE IT RESOLVED THAT section 6 Agenda of Bylaw 2019-011, being the Procedure Bylaw, be hereby suspended and the agenda of the Special Meeting of Tuesday August 12, 2025, be adopted as prepared and circulated by E4m.

CARRIED
5. Declarations of Disqualifying Interest (Pecuniary)
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Special Meetings July 10 and 15, 2025
Resolution No.: 2025-162
Moved by Councillor Leeson and seconded by Councillor Chatwell
BE IT RESOLVED THAT the minutes of the Special Meetings of Thursday July 10 and Tuesday July 15, 2025, be adopted as circulated.

CARRIED
8. Delegations/Presentations - None
9. Council Direction From the Previous Meeting
 - a. Patrol Yard/Sand Dome Lease – The expired lease document was circulated to Council as previously directed.



10. Legislative Matters

- a. Council Working Session (Council will convene to discuss and develop certain municipal policies/programs) – items for this session will be circulated at the meeting
 - i. Procedure Bylaw – Council reviewed the reconsideration section set out in the Procedure Bylaw and provided feedback for amendments.
 - ii. Hiring Policy – Council discussed hiring practices in the municipality and the municipal sector and provided feedback for an updated hiring policy.
 - iii. Levels of Service Bylaw – The purpose of adopting a level of service bylaw was explained and Council discussed current services. Each member was provided with a functional area and a document for them to review current services/service levels for the next meeting.
- b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)
- c. Resolution/Bylaws
 - i. Resolution to Set a Special Meeting
Resolution No.: 2025-163
Moved by _____ and seconded by _____
BE IT RESOLVED THAT a Special Meeting will be held on August 21, 2025, to consider the 2025 municipal budget.
Not Tabled.
- d. Public Hearings: Planning/Zoning Matters (None)
- e. Committee/Local Board Reports (None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)
 - i. **Correspondence Related from A. Bowerman re: Community Meeting Summary**
Resolution No.: 2025-164
Moved by Councillor McKenzie and seconded by Councillor Chatwell
BE IT RESOLVED THAT Council receives the correspondence from A. Bowerman summarizing the concerns raised during a public meeting and directs that E4m prepare a response.

CARRIED
 - ii. **Fire Chief's Report**
Resolution No.: 2025-165
Moved by Councillor McKenzie and seconded by Councillor Leeson
BE IT RESOLVED THAT the Fire Chief's Report be received.

CARRIED
 - iii. **Road Superintendent's Report - Concession 2 Bridge**
Resolution No.: 2025-166
Moved by Councillor Chatwell and seconded by Councillor Leeson



BE IT RESOLVED THAT the Concession 2 Bridge reconstruction be added as a capital item in the 2025 budget and be further considered during budget deliberations.

CARRIED

- b. Financial Update/Statement/Quarterly Variance Report (None)
- c. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan (None)
- b. Five-Year Financial Plan (including Asset Management Plan) (None)
- c. New Policy (None)
- d. Notice of Motion (None)

13. Closed Session

Resolution No.: 2025-167

Moved by Councillor Chatwell and seconded by Councillor Leeson

BE IT RESOLVED Council for the Corporation of the Townships of Tehkummah does now move into Closed Session at 8:52 P.M. Pursuant to section 239(2) (b) personal matters about an identifiable individual,

d) labour relations or employe negotiations, (f) advice that is subject to solicitor-client privilege, including communications for that purpose, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. to consider:

- i. HR Matters related to employee performance and employment contracts with municipal employees

CARRIED

Return to Open Session

Resolution No.: 2025-168

Moved by Councillor McKenzie and seconded by Councillor Chatwell

BE IT RESOLVED Council does now return to Open Session at 9:52 P.M. and reports that Council discussed employee contracts and gave directions to E4m.

CARRIED

14. Confirmation of Proceedings

- a. Confirmatory Bylaw 2025-18
Resolution No.: 2025-169

Moved by Councillor McKenzie and seconded by Councillor Leeson

BE IT RESOLVED THAT By-Law 2025-18 being a bylaw to confirm proceedings of Council at their Meeting of August 12, 2025, be read and adopted.

CARRIED

15. Adjournment – Mayor Deforge adjourned the meeting at 9:54 P.M.

Mayor

Clerk

Note: Alternate formats and communication supports are available upon request.



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Special Council Meeting Minutes
September 3, 2025

PRESENT:

Mayor John Deforge
Deputy Mayor Steve Wood
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie

Acting Clerk / Administrator Barbara Grigg
Roads Superintendent Andrew Wood
Fire Chief Jeff Wilson
Administrative Assistant Dara Mussar
Assistant Susan Hart
Peggy Young-Lovelace Consultant E4M

1. Call to Order

Mayor Deforge called the meeting to order at 6:02 P.M.

2. Traditional Land Acknowledgement

3. Recital of the Municipal Mission and Vision Statements

4. Approval of Agenda

Resolution No.: 2025-170

Moved by Councillor Wood and seconded by Councillor McKenzie

BE IT RESOLVED THAT the agenda be adopted as prepared and circulated by E4m.

5. Declarations of Disqualifying Interest (Pecuniary)

Councillor Wood declared a pecuniary interest with respect to the Roads Budget.

6. Special Business

Leanne Crozier, Consultant with E4m, provided Council with an overview of the budget and indicated that there was a need to cut approximately \$500,000 to balance the budget and Council discussed potential cuts. Council directed Ms. Crozier to prepare scenarios that would show the impact of the proposed levy change on ratepayers for the meeting on September 9, 2025. Council also directed that the Township proceed with the purchase of a plow truck and proposed loan.

7. Confirmation of Proceedings

a. Confirmatory Bylaw

Bylaw 2025-19

Resolution No.: 2025-171

Moved by Councillor Wood and seconded by Councillor McKenzie

BE IT RESOLVED THAT By-Law 2025-19 being a bylaw to confirm proceedings of Council at their Special Meeting of September 3, 2025, be read and adopted.

8. Adjournment – Mayor Deforge adjourned the meeting at 8:08 P.M.

Mayor

Clerk

Note: Alternate formats and communication supports are available upon request.



COMPLAINT FORM

Contact Information

Your Name: William (Bill) Giroux

Home Phone: N/A

Cell Phone: 705-859-2104

Mailing Address: 12 Pennie Ave. Tehkummah, Ont.

Email: bar_laboo@yahoo.ca

Please indicate how you would like us to contact you regarding your complaint

Email

Home Phone

Cell Phone

Mail

Please outline your complaint, including relevant dates, times, location and background information that might include witnesses to the incident, photographs, municipal council members or employees you have contacted to resolve the complaint, etc.

This is an ongoing complaint regarding over-night camping and early morning noise as a result of entry to the boat launch/park at Michael's Bay on Michael's Bay Road. There was another incidence of over-night camping last evening.

Again this morning at 5:30 a.m. several vehicles with boats entered the park and during the launching process people were yelling across the parking lot and beeping their cars when locking their doors.

This has become a recurring situation which occurs primarily on weekends when the Tehkummah Town office is closed for the weekend and nobody available to answer calls.

I have called the police in the past but because these events are not deemed an emergency there is no follow up.

My most recent call to the O.P.P. was returned 3 days later by a local Ministry Conservation Officer who informed me he has no jurisdiction on this matter. Obviously the Police are "passing the buck".

To say this situation is frustrating would be an understatement.

Last summer I spoke with Mayor DeForge at length regarding the aforementioned complaints.

I was assured I could call him anytime regarding illegal campers but when I called him he returned the call the following day. While his attention was appreciated it wasn't until the next day which was largely uneffective.

Upon investigating other park hours in Ontario I found the "Boat Launch" hours of operation were unique in that it is the only park open 7:00 A.M - 11:00 P.M.

I understand this entire situation may not be important to our council and/or Town Officials but when people are in the park after 11:00 P.M. (quite often 12 or 1 in the morning) and before 7:00 (often as early as 5:00) it does not allow for much sleeping time.

Last summer there were a couple of disorderly individuals who started a large bonfire in the middle of the parking lot, flames reaching 15 feet. I called the police to no avail and followed up with a call to 911 for the Fire department. Upon their arrival they were met with abuse and the O.P.P. were called by the fire dept. which did result with the attendance of the police.

I would greatly appreciate it if you would consider a change in hours of operation ~~be amended~~ from dusk to dawn as I can see no reason why anybody requires access during dark.

Perhaps the O.P.P. could be approached for a presence in the early mornings on one or two weekends.

Silvio Berti

From: steve w <steve@stevewis@hotmail.com>
Sent: August-26-25 11:34 AM
To: Silvio Berti
Subject: Williamson Cottage at South Baymouth on Crown Lease Land

Hi there,

The MNR in Sudbury has concluded that the Land in Question has been transferred to the Tehkummah Township. We would therefore request that the Council consider Selling the Land to us for a Nominal amount. We would incur all costs associated with such a process. Hopefully the Council can take this matter up at their next meeting?

Thank You for your consideration regarding this matter,

Steve Williamson
905-510-7141

Report to Council

Date: September 9, 2025

Prepared By: Andrew Wood, Tehkummah Roads Dept.

Topic: 2025/2026 Winter Sand

Purpose: To provide Council information regarding actions taken to secure winter sand for the 2025/2026 season. No action required.

Background:

Historically, a request for tenders was issued for the provision of winter sand. With advice and guidance from E4m I sought price quotes for winter sand from known suppliers. This method was chosen to provide a quick response to receive pricing.

To be clear, I contacted different contractors and asked if they supply municipalities with winter sand and if so, would they provide a quote.

I asked them to provide a quote to supply 1500 m³ of winter sand mixed with salt, delivered and stacked with a belt stacker to the Township Yard with a timeline given to send a quote. I provided the information to the Acting Clerk/Administrator for decision due to the appearance of a conflict on my part with some of the companies providing a quote.

The following contractors were contacted,

Mike Varey and Sons, \$25.38/meter

Robert Cranston, \$29.00/meter (late response)

E. Corbiere and Sons, no response

T. Bell Aggregates, not supplying winter sand

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

BYLAW NUMBER 2025-20

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Township of Tehkummah ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) of the *Municipal Act* requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Township of Tehkummah decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Council Meeting of September 9, 2025.
2. All By-Laws passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-179 this 9th day of September 2025.

Mayor

Clerk