



Township of Tehkummah Meeting Minutes

Regular Meeting of Council February 3, 2026 - 06:00 PM

Present

John Deforge (Mayor)
Lorie Leeson (Councillor)
Mike McKenzie (Councillor)
Perry Chatwell (Councillor)
Steve Wood (Deputy Mayor)

Susan Hart – Deputy Clerk
Dara Mussar – Deputy Treasurer
Jeff Wilson – Fire Chief
Andrew Wood Road Superintendent
Peggy Young-Lovelace – Interim Clerk

1 Call to Order

The Mayor called the meeting to order at 6:12 p.m.

2 Traditional Land Acknowledgement

To Be developed.

3 Recital of the Municipal Mission and Vision Statements

Currently being developed.

4 Approval of the Agenda

Resolution No: 2026-009

Moved By: Steve Wood

Seconded By: Perry Chatwell

BE IT RESOLVED THAT the agenda of the Regular Meeting of February 3, 2026, be adopted as circulated.

CARRIED

5 Declarations of Disqualifying Interest (Pecuniary)

6 Mayor's Address

None at this time.

7 Approval of the Minutes of the Most Recent Meeting(s)

Resolution No: 2026-010

Moved By: Perry Chatwell

Seconded By: Lorie Leeson

BE IT RESOLVED THAT the minutes of the December 2, 8, 15, 18 and 22, 2025, and the January 13, 2026, meetings be adopted as circulated.

Mayor Deforge Requested a recorded Vote

Name	Yes	No	Abstained	Absent
Perry Chatwell	✓			
John Deforge		✓		
Lorie Leeson	✓			
Mike McKenzie	✓			
Steve Wood	✓			

CARRIED

8 Delegations/Presentations

9 Council Direction from the Previous Meeting(s)

Information Only

9.1 Patrol Yard/Sand Dome Lease

The updated lease agreement has not been recieved yet.

9.2 2024 Bank Reconciliations

Work has begun on finalizing the 2024 bank reconciliations for November/December.

9.3 Request to Purchase Property - S. Williamson

Work is ongoing related to this file.

9.4 Public Works Sale of Surplus Equipment

This will be deferred until the snow is gone.

9.5 2023 Audit

Auditor has advised that they anticipate the 2023 financial statements to be completed by mid to end of February 2026, and will begin work on 2024 immediately thereafter.

9.6 Concession 2 Bridge

Council was advised that the 5 tonne signs were in place. Mayor Deforge questioned the Road Superintendent about why the bridge work had not commenced. Mr. Wood advised that it was the responsibility of the former Acting Clerk-Administrator to take care of it that he had not been given direction.

9.7 Facebook Page

Council was advised that staff are working on setting up the Facebook page and need direction from Council prior to finalizing. Council directed to have an external party assist with the setup/management of the Facebook page

9.8 Information Meeting

Questions have been received from ratepayers and we are working on the presentation/responses for presenting on February 10, 2026.

10 Legislative Matters

10.1 Council Working Session

10.1.1 Vision and Mission Statements

Discussion - future of Tehkummah as a community.

10.1.2 Strategic Direction 2026

10.1.3 Zoning Bylaw

Update/review of the status of the current Zoning Bylaw Revisions

10.1.3.1 Office Hours

request for work time with office closed

10.2 Consent Agenda

Resolution No: 2026-011

Moved By: Steve Wood

Seconded By: Mike McKenzie

BE IT RESOLVED THAT the Township of Tehkummah Council receive the February 3, 2025 Consent Agenda as circulated.

CARRIED

10.3 Resolutions and Bylaws

10.3.1 Water and Sewer Rates for 2025

Resolution No: 2026-012

Moved By: Steve Wood

Seconded By: Mike McKenzie

BE IT RESOLVED THAT Bylaw 2025-44 being a bylaw to establish water and sewer rates for 2025, be read and adopted.

CARRIED

10.3.2 Record Retention

Resolution No: 2026-013

Moved By: Lorie Leeson

Seconded By: Perry Chatwell

BE IT RESOLVED THAT Bylaw 2026-02 Being a bylaw to establish the retention and disposition of records maintained by the Township.

CARRIED

10.3.3 Electronic Election

Resolution No: 2026-014

Moved By: Perry Chatwell

Seconded By: Lorie Leeson

BE IT RESOLVED THAT Bylaw 2026-03 Being a bylaw to authorize Internet and telephone voting for the 2026 municipal and school board elections.

CARRIED

10.3.4 Borrowing Bylaw

Resolution No: 2026-015

Moved By: Steve Wood

Seconded By: Mike McKenzie

BE IT RESOLVED THAT Bylaw 2026-04 being a bylaw to authorize temporary borrowing in the 2026 fiscal year, be read and adopted.

CARRIED

10.3.5 Interim Taxation

Resolution No: 2026-016

Moved By: Lorie Leeson

Seconded By: Steve Wood

BE IT RESOLVED THAT Bylaw 2026-05 being a bylaw to authorize the Treasurer to levy 2026 Interim Taxation, be read and adopted.

CARRIED

10.3.6 Communications Protocol

Resolution No: 2026-017

Moved By: Steve Wood

Seconded By: Mike McKenzie

BE IT RESOLVED THAT Bylaw 2026-06 being a bylaw to establish a communications protocol, be read and adopted.

CARRIED

10.3.6.1 Committee/Local Board Reports - None

10.3.7 Electronic Corporate Seal

Resolution No: 2026-018

Moved By: Mike McKenzie

Seconded By: Lorie Leeson

BE IT RESOLVED THAT Bylaw 2026-07 being a bylaw to authorize the use of an electronic corporate seal, be read and adopted.

CARRIED

10.4 Public Hearings - None

10.5 Committee/Local Board Reports - None

11 Administrative Matters

11.1 New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval) - None

11.2 Update on Capital Projects - None

11.3 Financial Update/Statement/Quarterly Variance Report - None

12 Leadership Issues

12.1 Update to Strategic Plan - None

12.2 Five-Year Financial Plan (including Asset Management Plan) - None

12.3 New Policy - None

12.4 Notice of Motion - None

13 Closed Session

13.1 Into Closed Session and Purpose

Resolution No: 2026-019

Moved By: Steve Wood

Seconded By: Mike McKenzie

BE IT RESOLVED THAT Council for the Corporation of the Township of Tehkummah does hereby move into Closed session at 7:39 p.m. in accordance with section 239(2)(a),(b), (c), (d), (e) and (f) of the *Municipal Act, 2001*, and Section 3.3 of the Township's *Procedure By-law 2019- 011*, to:

- a. Consider updated employee contracts;
- b. Receive information related to the former Acting Clerk Administrator;

- c. Receive legal advice related to the unapproved job posting change for the Manager of Municipal Services & Public Works positions;
- d. Recieve advice regarding the leasing out/disposition of the marina
- e. Receive information and provide direction regarding the Zoning Bylaw Update Project; and
- f. Receive advice from and provide direction to, legal counsel regarding the Court Application under the *Municipal Conflict of Interest Act* concerning Mayor Deforge.

CARRIED

- 13.2 Return to Open Session**
Resolution No: 2026-020
Moved By: Mike McKenzie
Seconded By: Perry Chatwell

BE IT RESOLVED THAT Council for the Corporation of the Township of Tehkummah does hereby move back into open session at 9:27 p.m. and report that Council considered updating employee contracts, matters related to the former Acting Clerk-Administrator and gave direction to the Interim Clerk and legal counsel.

Mayor Deforge left the closed session at 8:30 p.m.

- 14 Confirmation of Proceedings**
Resolution No: 2026-021
Moved By: Mike McKenzie
Seconded By: Lorie Leeson

BE IT RESOLVED THAT By-Law 2026-08 being a bylaw to confirm proceedings of Council at their Meeting of February 3, 2026, be read and adopted.

- 15 Adjournment**

Deputy Mayor Wood Adjourned the meeting at 9:29 p.m.

Mayor

Clerk