



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Agenda (Amended)

November 4, 2025
6:00 P.M.

1. Call to Order
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-188
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the agenda of the Regular Meeting of Tuesday November 4, 2025, be adopted as prepared and circulated by E4m.
5. Declarations of Disqualifying Interest (Pecuniary)
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Meeting of October 9, 2025
Resolution No.: 2025-189
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the minutes of the Meeting of Tuesday October 9, 2025, be adopted as circulated.
8. Delegations/Presentations – Mike Gibbons re: Concession 2 Bridge
9. Council Direction From the Previous Meeting
 - a. Patrol Yard/Sand Dome Lease
 - b. 2024 Bank Reconciliations
 - c. Request to Purchase Property – S. Williamson
 - d. Sale of Surplus Public Works
10. Legislative Matters
 - a. Council Working Session (No items for Council working session)
 - i. Overtime Policy
 - ii. Office Closure Policy – Holidays etc.
 - iii. Levels of Service - Transportation
 - b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)



- c. Resolution/Bylaws (None)
- d. Public Hearings: Planning/Zoning Matters (None)
- e. Committee/Local Board Reports (None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)

- i. **Christmas Gift to Staff & Fire Department Christmas Party Donation**

Resolution No.: 2025-190

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council authorizes an employee Christmas Bonus in the amount of \$75 for parttime and \$150 for fulltime employees; and FURTHER THAT \$_____ be donated towards the Tehkummah Township Volunteer Fire Department Christmas party.

- ii. **Holiday office closures**

Resolution No.: 2025-191

Moved by _____ and seconded by _____

BE IT RESOLVED THAT the municipal office be closed between December 24, 2025, and January 1, 2026

- iii. **Manitoulin Student Aid – Request for Donation**

Resolution No.: 2025-192

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council hereby donates \$_____ to the Manitoulin Student Aid Fund in support of the 56th Annual Awards Night.

- iv. **Memorial Garden – Use of funds**

Resolution No.: 2025-193

Moved by _____ and seconded by _____

WHEREAS The perennial garden situated between Township and Seniors' Hall parking lots has been established by volunteers over many years

AND WHEREAS the retaining walls to the garden need replacement on the west side THEREFORE, BE IT RESOLVED THAT the \$2,005.87 which remains unused in the former recreation committee bank account be spent to cover the purchase, delivery and placement of a line of limestone rock to function as a new retaining wall on the west side of the garden.

- v. **Volunteer Firefighter Appointment**

Resolution No.: 2025-196

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council for the Township of Tehkummah hereby appoints Michael Cree as a Volunteer Firefighter with the Tehkummah Fire Department, effective [effective date] subject to the policies and procedures of the Township and the Fire Department.

- vi. **Request for School Bus Turn around signs – 15th Sideroad**

Resolution No.: 2025-194

Moved by _____ and seconded by _____

BE IT RESOLVED THAT Council authorizes the purchase and installation of two (2) "Bus Turning/Pick-Up Ahead" signs on the 15th Side Road.



- a. Financial Update/Statement/Quarterly Variance Report (None)
- b. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan (None)
- b. Five-Year Financial Plan (including Asset Management Plan) (None)
- c. New Policy (None)
- d. Notice of Motion (None)

13. Closed Session (None)

14. Confirmation of Proceedings

- a. Confirmatory Bylaw 2025-22
Resolution No.: 2025-195

Moved by _____ and seconded by _____

BE IT RESOLVED THAT By-Law 2025-22 being a bylaw to confirm proceedings of Council at the Meeting of November 4, 2025, be read and adopted.

15. Adjournment

Note: Alternate formats and communication supports are available upon request.



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Minutes

October 9, 2025

PRESENT:

Mayor John Deforge
Councillor Lorie Leeson
Councillor Mike McKenzie
Councillor Perry Chatwell
Councillor Steve Wood
Acting Clerk / Administrator Barbara Grigg
Peggy Young-Lovelace Consultant E4m
Roads Superintendent Andrew Wood
Dara Mussar Administrative Assistant

ABSENT

1. Call to Order
Mayor Deforge called the meeting to order at 6:15 P.M.
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-181
Moved by Councillor Wood and seconded by Councillor MacKenzie
BE IT RESOLVED THAT the agenda of the Regular Meeting of Tuesday October 9, 2025, be adopted as prepared and circulated by E4m.
Carried
5. Declarations of Disqualifying Interest (Pecuniary)
Councillor Wood, Councillor Chatwell have expressed interest in item 11a. ii. Road Superintendent Information Report - Surplus Equipment.
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Meeting of September 9, 2025
Resolution No.: 2025-182
Moved by Councillor Chatwell and seconded by Councillor Leeson
BE IT RESOLVED THAT the minutes of the Meeting of Tuesday September 9, 2025, be adopted as circulated.
Carried
8. Delegations/Presentations – None
9. Council Direction From the Previous Meeting
Updates were provided on the following:
 - a. Patrol Yard/Sand Dome Lease
 - b. 2024 Bank Reconciliations
 - c. Giroux Complaint re: Michael's Bay Boat Launch/Park



- d. Request to Purchase Property – S. Williamson

10. Legislative Matters

- a. Council Working Session (Council will convene to discuss and develop certain municipal policies/programs) – items for this session will be circulated at the meeting
 - i. 2026 Budget – Initial Discussion
 - ii. Levels of Service Bylaw – General Government (Council & Administration)
- b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)
- c. Resolution/Bylaws
- d. Public Hearings: Planning/Zoning Matters (None)
- e. Committee/Local Board Reports (None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)
 - i. **Fire Chiefs Report –**
Resolution No.: 2025-183
Moved by Councillor Chatwell and seconded by Councillor McKenzie _
WHEREAS Council passed resolution 2025-174 authorizing the Fire Chief to sell Fire Truck #4301 by seeking sealed bids.
AND WHEREAS a request to purchase the fire truck for parts was received from B.A.M.M. in M'Chigeeng in the amount of \$4,000 for parts to service a fire truck for another municipality.
BE IT RESOLVED THAT Fire Truck #4301 be sold to B.A.M.M. for \$4000.
 - ii. **Road Superintendent's Information Report – Surplus Equipment**
Resolution No.: 2025-184
Moved by Councillor Leeson and seconded by Mayor DeForge
BE RESOLVED THAT the following Public Works equipment:
 - 2010 Peterbilt Plow Truck, Wing and Plow
 - 3-point Hitch Snowblower
 - Street Sweeping Broom
 - Two Older Water Pumps (from Marina)
 - I Beamsbe hereby declared surplus and the Roads Superintendent authorized to sell the items by seeking sealed bids and report back to Council on the outcome of the sale.
- b. Financial Update/Statement/Quarterly Variance Report (None)
- c. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan (None)



- b. Five-Year Financial Plan (including Asset Management Plan) (None)
- c. New Policy (None)
- d. Notice of Motion (None)

13. Closed Session

Resolution No.: 2025-185

Moved by Councillor Wood and seconded by Councillor McKenzie

BE IT RESOLVED Council for the Corporation of the Townships of Tehkummah does now move into Closed Session at 7:45pm Pursuant to section 239(2) (b) personal matters about an identifiable individual, d) labour relations or employee negotiations, (f) advice that is subject to solicitor-client privilege, including communications for that purpose, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. to consider:

- i. Proposed Restructuring/Realignment of Duties
- ii. Employee Wages/New Contract Negotiations

Return to Open Session

Resolution No.: 2025-186

Moved by Councillor Wood and seconded by Councillor Chatwell

BE IT RESOLVED Council does now return to Open Session at 8:55 p.m. and reports that Council discussed restructuring/realignment of the most senior management position and gave direction to E4m regarding the recruitment of a Manager of Municipal Services, and the preparation of updated wage grids and employee contracts.

14. Confirmation of Proceedings

- a. Confirmatory Bylaw 2025-21

Resolution No.: 2025-187

Moved by Councillor Wood and seconded by Councillor Leeson

BE IT RESOLVED THAT By-Law 2025-21 being a bylaw to confirm proceedings of Council at their Meeting of October 9, 2025, be read and adopted.

Carried

15. Adjournment

Mayor DeForge adjourned the meeting at 8:55 P.M.

Mayor

Meeting Clerk

Note: Alternate formats and communication supports are available upon request.

The Corporation of the
Township of Tehkummah
REPORT TO COUNCIL



FOR MEETING DATE: November 4, 2025

SUBJECT: Christmas 2025 Plans & Gifting

ACTION / RESOLUTION:

Christmas Hours and Gifts for 2025

RECOMMENDATION:

Council wishes to thank staff for their efforts over the past year:

Council approves the closing of the Administration Office and Roads Department – *subject to plowing needs*, as follows:

Thursday and Friday, December 24 and 25, 2025; and

Monday, December 29 to Thursday, January 1, 2026

Council approves eighteen (16) () \$ cash gifts at a total cost of \$ as employee Christmas bonuses;

Council approves the gifting of (\$) towards Tehkummah Township's Volunteer Fire Department as a donation to their Christmas Party;



MANITOULIN STUDENT AID FUND

107 Bay Street, P. O. Box 307
M'Chigeeng, ON
P0P 1G0

Telephone: 705-368-7000
Fax: 705-368-7001

RECEIVED OCT. 24 2025

October 2025

Reeve & Council
Municipality of Tehkummah
456 Hwy 542A
TEHKUMMAH, Ontario
P0P 2C0

Dear Reeve & Council:

RE: Tehkummah Township Bursary

It is time to plan for our 56th Annual Awards Night. You have been a valued contributor in the past, giving \$200. The Manitoulin Student Aid Fund looks forward to continuing your award this year.

Please send your donation or indicate your intention, no later than December 1, 2025, to facilitate the selection processes of the various committees. The date of Awards Night at Manitoulin Secondary School this year will be Thursday, December 18, 2025, 7:00 - 9:00 p.m.

If you have any questions, please do not hesitate to call Manitoulin Secondary School at 705-368-7000 during the day. If you leave a message, your call will be returned.

Thank you for considering the objectives of the Manitoulin Student Aid Fund as worthy of your support.

Sincerely yours,

Karlene Scott, Secretary
Manitoulin Student Aid Fund

The Corporation of the
Township of Tehkummah



REPORT TO COUNCIL

FOR MEETING DATE: November 4, 2025

SUBJECT: Tehkummah Memorial Garden Restoration

ACTION / INFORMATION: Resolution

RECOMMENDATION:

WHEREAS The perennial garden situated between Township and Seniors' Hall parking lots has been established by volunteers over many years

AND WHEREAS the retaining walls to the garden need replacement on the west side

THEREFORE, BE IT RESOLVED THAT the \$2,005.87 which remains unused in the former recreation committee bank account be spent to cover the purchase, delivery and placement of a line of limestone rock to function as a new retaining wall on the west side of the garden.

BACKGROUND:

The Tehkummah Triangle Seniors' Club has relinquished responsibility for garden maintenance and new volunteers have begun rejuvenating this established public space.

The original railway ties used for retaining the garden have deteriorated substantially on the west side of the garden; replacing this side with limestone rock will be a decorative and functional solution for both the garden and parking lot definition.

The funds in the recreation committee bank account were raised by Patti McKenzie beginning in 2018 (Council Motion 2018-114). Patti withdrew her name from the committee December 5, 2020. These funds, which were raised for a recreational facility, have remained unutilized for approximately seven years.

Respectfully submitted,

Barbara Grigg
Deputy Clerk

Report to Council

Date: Oct 30, 2025

Prepared by: Andrew Wood Roads Superintendent

Topic: School Bus Signage

Purpose: To obtain directions for the installation of School bus signage

Background:

We have recently received a request for the installation of bus turning signage on the 15th Side Road, to accommodate a school bus pick-up and turnaround near the intersection of 15th Side Road and 4th Concession.

Upon reviewing the location, I have determined that the pick-up area presents a reduced visibility concern, as it is situated on the crest of a hill. To enhance safety for both the school bus operation and general roadway users, I recommend installing two “**Bus Turning/Pick-Up Ahead**” signs at the following locations:

- **Southbound direction:** Approximately 75 meters north of the Government Road and 15th Side Road intersection.
- **Northbound direction:** Prior to the bus pick-up location on 15th Side Road.

This signage will serve to alert motorists of the bus activity ahead, particularly during periods of increased traffic associated with ferry operations. Given the limited sightlines and high traffic volume in this area, I consider this installation a necessary measure to improve roadway and student safety.

Please advise if you require further details or if approval can be granted to proceed with the installation.

Cost of Sign installation.

2 Signs \$180

2 Post \$50

Equipment and Labor \$220

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

BYLAW NUMBER 2025-22

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Township of Tehkummah ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) of the *Municipal Act* requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Township of Tehkummah decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Council Meeting of November 4, 2025.
2. All By-Laws passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-195 this 4th day of November 2025.

Mayor

Clerk