



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Agenda

October 9, 2025

6:00 P.M.

1. Call to Order
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-181
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the agenda of the Regular Meeting of Thursday October 9, 2025, be adopted as prepared and circulated by E4m.
5. Declarations of Disqualifying Interest (Pecuniary)
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Meeting of September 9, 2025
Resolution No.: 2025-182
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the minutes of the Meeting of Tuesday September 9, 2025, be adopted as circulated.
8. Delegations/Presentations - None
9. Council Direction From the Previous Meeting
 - a. Patrol Yard/Sand Dome Lease
 - b. 2024 Bank Reconciliations
 - c. Giroux Complaint re: Michael's Bay Boat Launch/Park
 - d. Request to Purchase Property – S. Williamson
10. Legislative Matters
 - a. Council Working Session (Council will convene to discuss and develop certain municipal policies/programs) – items for this session will be circulated at the meeting
 - i. 2026 Budget – Initial Discussion
 - ii. Levels of Service Bylaw – General Government (Council & Administration)
 - b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)



- c. Resolution/Bylaws
- d. Public Hearings: Planning/Zoning Matters (None)
- e. Committee/Local Board Reports (None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)
 - i. **Fire Chiefs Report –**
Resolution No.: 2025-183
Moved by _____ and seconded by _____
WHEREAS Council passed resolution 2025-174 authorizing the Fire Chief to sell Fire Truck #4301 by seeking sealed bids;
AND WHEREAS a request to purchase the fire truck for parts was received from B.A.M.M. in M'Chigeeng in the amount of \$4,000 for parts to service a fire truck for another municipality;
BE IT RESOLVED THAT Fire Truck #4301 be sold to B.A.M.M. for \$4000.
 - ii. **Road Superintendent's Information Report – Surplus Equipment**
Resolution No.: 2025-184
Moved by _____ and seconded by _____
BE IT RESOLVED THAT the following Public Works equipment:
 - 2010 Peterbilt Plow Truck, Wing and Plow;
 - 3-point Hitch Snowblower;
 - Streett Sweeping Broom; and
 - Two Older Water Pumps (from Marina)be hereby declared surplus and the Roads Superintendent by authorized to sell the items by seeking sealed bids and report back to Council on the outcome of the sale.
- b. Financial Update/Statement/Quarterly Variance Report (None)
- c. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan (None)
- b. Five-Year Financial Plan (including Asset Management Plan) (None)
- c. New Policy (None)
- d. Notice of Motion (None)

13. Closed Session

Resolution No.: 2025-185

Moved by _____ and seconded by _____

BE IT RESOLVED Council for the Corporation of the Townships of Tehkummah does now move into Closed Session at _____ Pursuant to section 239(2) (b) personal matters about an identifiable individual, d) labour relations or employee negotiations, (f) advice that is subject to solicitor-client privilege, including communications for that purpose, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. to consider:

- i. Proposed Restructuring/Realignment of Duties



ii. Employee Wages/New Contract Negotiations

Return to Open Session

Resolution No.: 2025-186

Moved by _____ and seconded by _____

BE IT RESOLVED Council does now return to Open Session at _____ and reports that

14. Confirmation of Proceedings

a. Confirmatory Bylaw 2025-21

Resolution No.: 2025-187

Moved by _____ and seconded by _____

BE IT RESOLVED THAT By-Law 2025-21 being a bylaw to confirm proceedings of Council at their Meeting of October 9, 2025, be read and adopted.

15. Adjournment

Note: Alternate formats and communication supports are available upon request.



CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Council Meeting Minutes
September 9, 2025

PRESENT:

Mayor John Deforge
Councillor Lorie Leeson
Councillor Mike McKenzie
Acting Clerk / Administrator Barbara Grigg
Peggy Young-Lovelace Consultant E4m
Roads Superintendent Andrew Wood
Fire Chief Jeff Wilson
Assistant Susan Hart

ABSENT

Councillor Perry Chatwell

Leanne Crozier, Consultant E4m - Electronically
Josh Young, Consultant E4m - Electronically

1. Call to Order
Mayor Deforge called the meeting to order at 6:17 P.M.
2. Traditional Land Acknowledgement
3. Recital of the Municipal Mission and Vision Statements
4. Approval of Agenda
Resolution No.: 2025-172
Moved by Councillor McKenzie and seconded by Councillor Leeson
BE IT RESOLVED THAT the agenda of the Regular Meeting of Tuesday September 9, 2025, be adopted as prepared and circulated by E4m.
Carried
5. Declarations of Disqualifying Interest (Pecuniary)
Councillor Wood declared an interest in the purchase of a new plow truck.
6. Mayor's Address - None
7. Approval of the Minutes of the Most Recent Meeting(s)
 - a. Meetings August 28 and September 3, 2025
Resolution No.: 2025-173
Moved by Councillor Leeson and seconded by Councillor Wood
BE IT RESOLVED THAT the minutes of the Meetings of Thursday August 28 and Tuesday September 3, 2025, be adopted as circulated.
Carried
8. Delegations/Presentations - None
9. Council Direction From the Previous Meeting
 - a. Patrol Yard/Sand Dome Lease – an update was provided.



10. Legislative Matters

- a. Council Working Session (Council will convene to discuss and develop certain municipal policies/programs) – items for this session will be circulated at the meeting
 - i. 2025 Budget – Ms. Crozier presented on the budget and shared with Council the impact of a 5, 8 and 12% increase in the levy on the residential tax rate.
 - ii. Levels of Service Bylaw – Reviewed the mandatory, discretionary and regulated services under each of the categories.
- b. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
(No Items for the Consent Agenda)
- c. Resolution/Bylaws
 - i. Resolution 2025 Municipal Levy
Resolution No.: 2025-174
Moved by Councillor Wood and seconded by Councillor McKenzie
BE IT RESOLVED THAT Council hereby approves a municipal levy in the amount of **\$1,605,359** for the 2025 taxation year, for the purpose of issuing tax bills;
AND THAT the Treasurer be directed to prepare and present the necessary Tax Rate By-law for consideration at the next regular meeting of Council.
Carried
 - ii. Resolution Declare Fire Truck Surplus and Sell
Resolution No.: 2025-174
Moved by Councillor Wood and seconded by Councilor McKenzie
BE IT RESOLVED THAT Fire Truck #4301 be hereby declared surplus, and the Fire Chief be directed to sell the truck by seeking sealed bids and report back to Council on the outcome of the sale.
Carried
- d. Public Hearings: Planning/Zoning Matters (None)
- e. Committee/Local Board Reports (None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)
 - i. **Complaint from William (Bill) Giroux RE: Ongoing Complaint Regarding Overnight Camping/Noise Michael's Bay Boat Launch/Park**
Resolution No.: 2025-175
Moved by Councillor Leeson and seconded by Councillor Wood
BE IT RESOLVED THAT Council does hereby receive the complaint submitted by Mr. Giroux and E4m be directed to provide written acknowledgment to Mr. Giroux by Friday September 12, 2025;
AND THAT Councillor Wood be directed to bring the complaint forward to the next Police Services Board meeting and report back to Council at the next Council meeting on the outcome of the Police Services Board's discussion;



AND THAT Council will consider the change in hours proposed by Mr. Giroux as part of the service level review.

Carried

ii. **Sand Dome**

Resolution No.: 2025-176

Moved by Councillor McKenzie and seconded by Councillor Leeson

BE IT RESOLVED THAT Council affirms its intent to maintain the lease of the property currently used as a municipal patrol yard after the removal of the sand dome and accepts the resulting waste material for disposal at the municipal landfill site, in accordance with the applicable municipal policy;

AND THAT staff be directed to prepare a report outlining options regarding the ongoing use of the property including the potential benefits for the purchase of the property for consideration at the October Council meeting.

Deferred

iii. **Request to Purchase Property – S. Williamson**

Resolution No.: 2025-177

Moved by Councillor McKenzie and seconded by Councillor Wood

BE IT RESOLVED THAT Council does hereby receive the request from Steve Williamson to purchase the cottage property currently occupied by him;

AND THAT staff be directed to prepare a report for Council outlining options and considerations regarding the potential sale of the property, including any applicable policies, conditions, and requirements.

Carried

iv. **Road Superintendent's Information Report – Winter Sand**

Resolution No.: 2025-178

Moved by Councillor McKenzie and seconded by Councillor Leeson

BE IT RESOLVED THAT Road Superintendent's report regarding winter sand is hereby received for information.

Carried

b. Financial Update/Statement/Quarterly Variance Report (None)

c. Update on Capital Projects (None)

12. Leadership Issues

a. Update to Strategic Plan (None)

b. Five-Year Financial Plan (including Asset Management Plan) (None)

c. New Policy (None)

d. Notice of Motion (None)

13. Closed Session (None)

14. Added Item – Snowplow Purchase

Resolution No.: 2025-180

Moved by Councillor McKenzie and seconded by Councillor Leeson

WHEREAS the Peterbilt snowplow is no longer able to pass a mechanical;

AND WHEREAS it is necessary to purchase a new snowplow and to borrow funds to purchase same;

BE IT RESOLVED THAT Council authorizes the Mayor and Deputy Clerk-Administrator to enter into an 84



month fixed term loan agreement with TD Equipment Finance Canada through Whiteway Finance in the amount of \$376,692.50. This loan is payable on a monthly basis commencing October 8, 2025 in the amount of \$5,493.91. The interest rate is 5.95% and requires a \$750 administration to be paid to TD Equipment Finance Canada. HST of \$48,970.03 is to be paid to TMS Truck Centre Ltd. from Township funds – not financed.

Carried

15. Confirmation of Proceedings

a. Confirmatory Bylaw 2025-20

Resolution No.: 2025-179

Moved by Councillor Wood and seconded by Councillor McKenzie

BE IT RESOLVED THAT By-Law 2025-20 being a bylaw to confirm proceedings of Council at their Meeting of September 9, 2025, be read and adopted.

Carried

16. Adjournment

The Mayor adjourned the meeting at 8:26 P.M.

Mayor

Meeting Clerk

Note: Alternate formats and communication supports are available upon request.



TEHKUMMAH

Fire Department

Established 1977

456 Hwy542A Tehkummah, Ont. P0P 2C0

Chief – Jeff Wilson

Captain- Andrew Wood

(705) 859-3287

TehkummahFD@outlook.com

Captain – Maurice Sagle

Training Officer- Jacob Wilson

Chief's Report

August/September 2025

Weekly practice nights are continuing. The new pumper truck from Pickering has arrived and is in service so we have been training with it. Spectrum will be coming shortly to remove the radio from the old pumper and install in it in the new one. We have received an offer of \$4,000 for the old pumper from B.A.M.M. in M'Chigeeng. This is the amount I was hoping to get for it when it was sold. Brandon needs it to take the parts from it to repair the fire truck for another local municipality. I recommend to council that we proceed with this sale as it will be helping a neighbor department.

The annual pump testing has been completed with only some minor repairs required. Repairs and ladder testing will be completed in October. I seen a large volume Honda trash pump on GovDeals recently. This is a good thing to have with the recommendation from Clean Water that we avoid using the hydrants in South Baymouth as much as possible. It was in Norwich so I picked it up after one of my weekends in Walkerton.

I successfully passed my Firefighter II in Walkerton. This means I am now a certified firefighter and compliant with the Ontario regulations coming July 2026. I have requested that the Ontario Fire College set Tehkummah up with an Exterior Attack learning contract so that we can get everyone certified to that level and then move on from there. The goal is to have everyone or at least a significant number of the crew certified to the same level as I am. CJ has returned from Sudbury and would like to be reinstated to the roster but only at the Firefighter level.

We had our Emergency Management Committee meeting this week and have set the date and topic for this years Table top exercise. We will be doing a major incident at the water treatment plant.

Jeff Wilson

Fire Chief/CEMC for Tehkummah Township

Report to Council

Date: October 6, 2025

Prepared by: Andrew Wood, Roads Superintendent

Topic: Disposition of Municipal Assets

Purpose: To obtain direction for the disposition of municipal assets.

Background:

I would like to tender out the 2010 Peterbilt plow truck, wing and plow. I would like to also tender out items such as a 3-point hitch snowblower, a street sweeping broom that connects to the bucket of a tractor, and two older water pumps from when the marina was built.

We have multiple items that are laying around not being used or are scrap items. There are numerous scrap I-beams from the Rogers Creek bridge, unused fuel tanks, a water tank and a truck box that are all no good for our daily operations. We have snowplows that do not fit any of our applications and are from the 1960's to 1980's and would like to also send these items to the scrap yard. The 2003 Sterling plow truck at the landfill should also go for scrap. It does not run anymore due to engine problems; it's missing numerous parts and is in poor condition. We could try to tender the truck for sale but if it does not have any interest then it could go for scrap.



NO







NO













THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

BYLAW NUMBER 2025-21

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Township of Tehkummah ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) of the *Municipal Act* requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Township of Tehkummah decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Council Meeting of October 9, 2025.
2. All By-Laws passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Township of Tehkummah during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-187 this 9th day of October 2025.

Mayor

Clerk