



**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**REGULAR IN-PERSON COUNCIL MEETING MINUTES**

**PRESENT:** Mayor John Deforge  
Deputy Mayor Steve Wood  
Councillor Perry Chatwell  
Councillor Lorie Leeson  
Councillor Mike McKenzie  
Acting Clerk / Administrator Barbara Grigg  
Administrative Assistant Dara Mussar  
Assistant Susan Hart  
Finance Assistant Faith Sicard  
Fire Chief Jeff Wilson

**1. MEETING DECLARED OPEN**

**MOTION:** 2025-103  
**Moved by:** Mike McKenzie

**Seconded by:** Steve Wood

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:02 p.m. with the Mayor presiding as Chair.

CARRIED

**2. PRAYER**

**3. APPROVAL OF AGENDA**

**MOTION:** 2025-104  
**Moved by:** Perry Chatwell

**Seconded by:** Lorie Leeson

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of May 13, 2025;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED

**4. DECLARATIONS OF PECUNIARY INTEREST - Steve Wood**

Re Regular Item 11. a. Request from Ashley Bowerman to use Township office park for Canadian Down Syndrome BBQ and Bake Sale

**5. PUBLIC PARTICIPATION**

**6. DELEGATIONS/GUESTS – Norma Thomas, Secretary – Tehkummah Triangle Seniors Group re gardens**

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**7. APPROVAL OF MINUTES**

MOTION: 2025-105

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council approve the minutes, as follows:

April 1, 2025 Regular Council Meeting Minutes

April 22, 2025 Special Council Meeting Minutes

April 24, 2025 Special Council Budget Meeting

April 3, 10, 17 and 24, 2025 Special Council Meeting Minutes – Parliamentary  
Procedure for Municipal Council Meetings – *The Definitive Guide*

With the addition of Staff was present for the webinars.

CARRIED

**8. BYLAWS**

**9. CONSENT ITEMS**

**a) Reports of Officials**

**i. Fire Chief's Report – March/April 2025**

MOTION: 2025-106

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Council has been provided with the Fire Chief's Report for March/April, 2025;

BE IT RESOLVED that Council accepts the Fire Chief's Report for March/April, 2025.

CARRIED

**ii. Treasurer's Report – Accounts Payable – March & April 2025**

MOTION: 2025-107

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

c

DEFERRED

**iii. Roads Superintendent Report – May 13, 2024**

MOTION: 2025-108

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Road Superintendent's Report as of May 13, 2025;

BE IT RESOLVED that Council accepts the Road Superintendent's Report for May 13, 2025.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**b) Reports of Boards and Committees**

MOTION: 2025-109

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

- i. Tehkummah Township Public Library  
Minutes of Board Meeting April 15, 2025
- ii. Little Schoolhouse and Museum Year End Curator's Report December, 2024  
Curator's Report January, February, March, 2025;  
Board Meeting Minutes March 27, 2025  
Board Meeting Minutes April 25, 2025

CARRIED

**c) External Reports**

MOTION: 2025-110

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- i. OCWA Reports – Lab Services – March 28, April 2, 14 and 29, 2025;  
Certificate of Analysis – March 21, April 4, 21 and May 1, 2025;

CARRIED

**10. REGULAR ITEMS**

**a) Request from Ashley Bowerman to use Township office park for Canadian Down Syndrome BBQ and Bake Sale, June 14, 2025**

MOTION: 2025-111

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Ashley Bowerman is requesting permission to hold a Community BBQ Fundraiser for the Canadian Down Syndrome Society at the Tehkummah Community Playground on Saturday, June 14, 2025 starting at 10:00 am;

AND WHEREAS access to the washrooms at the Township office is also being requested;

BE IT RESOLVED that Council approves this request for use of the Playground Park and advises that the washrooms will be available as the Library is open to the public until 4:00 pm.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**b) Request from Councillor McKenzie re Staffing Process Policy**

MOTION: 2025-112

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS Councillor McKenzie has requested information on *what is a family* in the Staffing Process Policy;

AND WHEREAS the Staffing Process Policy states in item #9 that *Councillors and staff that have friends and/or relatives submit an application for a position are not permitted to participate in the hiring.*"

AND WHEREAS reference to a *relative* clearly outlines what would be a family relationship. The *Municipal Conflict of Interest Act Ontario* provides specific definitions for child, parent, spouse, which would provide a further source of reference.

BE IT RESOLVED THAT staff feels that there is no need to make changes in this regard to the Staffing Process Policy

DEFERRED

**c) Request from Robert Harkes to plow road from 136 to 200 Duck's Bay Rd**

MOTION: 2025-113

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS a request has been received from Robert Harkes at 196 Ducks Bay Road to plow the section of the road from #136 to #200 in the winter;

AND WHEREAS this request was referred to the Roads Committee meeting on March 27, 2025;

AND WHEREAS this is the end of the road and there is no place to turn around a snow plow and this road has never been plowed;

BE IT RESOLVED THAT Council is not in agreement with plowing that section of the road due to safety concerns and limited areas to turn equipment around and directs staff to notify Mr. Harkes of their decision.

CARRIED

**d) Council rep for SBCDA (South Bay Community Development Association)**

MOTION: 2025-114

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the SBCDA (South Bay Community Development Association) Board is requesting a Tehkumma Township Council Member be appointed to the SBCDA as a liaison between the SBCDA and Tehkumma Township Council to attend SBCDA meetings and events;

AND WHEREAS this position has no voting rights within the SBCDA but can provide guidance, and report to SBCDA on initiatives, requests and activities;

BE IT RESOLVED that Council approves Mike McKenzie as a non-voting representative to attend SBCDA meetings.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**11. DEFERRED ITEMS**

**12. CORRESPONDENCE**

**13. CLOSED SESSION**

MOTION: 2025-115

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

BE IT RESOLVED that Council move into closed session under Section 239 2. of the Municipal Act at 9:18 pm for the following reason(s):

Under Section 239 2. of the Municipal Act

*(b) personal matters about an identifiable individual, including municipal or local board employees;*

CARRIED

**14. REPORTING OUT OF CLOSED SESSION**

MOTION: 2025-116

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that Council move out of closed session and report back to open session at 9:23 pm.

CARRIED

MOTION: 2025-117

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

To look at video of Mayor Deforge asking Council to work together.

CARRIED

MOTION: 2025-118

Moved by: Mike McKenzie

Seconded by: Steve Wood

Tehkummah thanks Barb Flaherty for work on the banners.

CARRIED

MOTION: 2025-119

Moved by: Mike McKenzie

Seconded by: Steve Wood

Bring fuel for tender for Roads Dept and Supply Ontario.

CARRIED

MOTION: 2025-120

Moved by: Mike McKenzie

Seconded by: Steve Wood

Staff to contact Moose to ask to let Dan in the Hall to do his deficiencies.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, May 13, 2025**

**16. CONFIRMATORY BY-LAW**

MOTION: 2025-121

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2025-012 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

**17. ADJOURNMENT**

MOTION: 2025-122

Moved by: Steve Wood

Seconded by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 9:24 pm until the next Meeting of Council:

Special Council Budget Meeting on Thursday, May 22, 2025 at 7:00 pm;

Roads Committee Meeting on Tuesday, May 27, 2025;

Regular Council Meeting on June 3, 2025 at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED



CHAIR: Mayor John Deforge



Acting Clerk / Administrator Barbara Grigg

**In attendance:**

Peggy Wood