



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

REGULAR IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Mayor John Deforge
Deputy Mayor Steve Wood
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Acting Clerk / Administrator Barbara Grigg
Administrative Assistant Dara Mussar
Fire Chief Jeff Wilson

1. MEETING DECLARED OPEN

MOTION: 2024-128
Moved by: Mike McKenzie **Seconded by:** Steve Wood

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:08 p.m. with the Mayor presiding as Chair.

CARRIED

2. Prayer

3. APPROVAL OF AGENDA

MOTION: 2024-129
Moved by: Perry Chatwell **Seconded by:** Lorie Leeson

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of July 16, 2024;

BE IT RESOLVED THAT the Agenda for this meeting be approved with the addition of the request from Loretta Mucha for funds towards Chi-Cheemaun Celebration festivities to be held on August 10, 2024.

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST – Steve Wood

5. PUBLIC PARTICIPATION – none

6. DELEGATIONS/GUESTS - Angele Charbonneau, MNP

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

7. CLOSED SESSION

MOTION: 2024-130

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

BE IT RESOLVED that Council move into closed session under Section 239 (3.1) of the Municipal Act at 7:10 pm for the following reasons:

Under Section 239 (3.1) of the Municipal Act:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

Angele Charbonneau, CPA, CA, MNP presenting the Confidential Draft Consolidated Financial Statements for 2021 and 2022.

CARRIED

8. REPORTING OUT OF CLOSED SESSION

MOTION: 2024-131

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council move out of closed session and report back to open session at 8:19 pm.

CARRIED

9. APPROVAL OF MINUTES

MOTION: 2024-132

Moved by: Lorie Leeson

Seconded by: Steve Wood

BE IT RESOLVED that Council approve the minutes, as follows:

June 4, 2024 Regular Council Meeting Minutes

June 20, 2024 Special Council Budget Meeting Minutes

CARRIED

10. BYLAWS

Bylaw 2024-014

Being a Bylaw to Adopt the Estimates for All Sums Required During the Year 2024 and to Fix the Rate of Taxation for the Year 2024 and to Authorize the Levy of Municipal and Education Taxation

MOTION: 2024-133

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Council and staff have established a 2024 Budget, have formulated a fixed tax rate for the year 2024 with an increase of 6% as per Motion 2024-125 and can authorize a levy of Municipal and Education Taxation,

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah approves By-law 2024-014, being a by-law to adopt the estimates for all sums required during the year 2024, and to fix the rate of taxation for the year 2024, and to authorize the levy of municipal and education taxation.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

Bylaw 2024-015

**Being a Bylaw to Establish Water/Sewer Rates and Water/Sewer
Accounts Receivable Collection Policy**

MOTION: 2024-134

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been presented with Bylaw 2024–015 Being a Bylaw to establish water / sewer rates and water / sewer accounts receivable collection policy,

AND WHEREAS the Municipal Act, SO 2001, Section 391, as amended authorizes a municipality to impose fees or charges for services or activities provided or done by on behalf of it,

AND WHEREAS the Municipal Act, SO 2001, Section 81 as amended authorizes a municipality to exercise methods of collection for public utility service fees,

AND WHEREAS Motion 2019 – 201 passed by Council approved a 2.5% increase in rates for each year in 2019, 2020 and 2021, notwithstanding any additional or emergency capital needs that arise that may be required to be raised by special assessment on the users of the South Baymouth Water and Sewer System,

AND WHEREAS it is necessary to increase the water/sewer rates by 3% for 2024,

AND WHEREAS it is also deemed to be necessary to establish a water / sewer accounts receivable collection policy,

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah does hereby enact as follows:

1. THAT the following schedules as attached hereto form part of this Bylaw,
 - a. Schedule 1 – Water and Sewer Accounts Receivable Collection Policy
 - b. Schedule 2 – Water and Sewer Rates to be imposed
2. THAT this Bylaw shall come into force and effect as on the date of passing.

CARRIED

11. CONSENT ITEMS

a) Reports of Officials

i. Fire Chief's Report – May/June 2024

MOTION: 2024-135

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Fire Chief's Report for May/June, 2024;

BE IT RESOLVED that Council accepts the Fire Chief's Report for May/June, 2024

CARRIED

MOTION: 2024-136

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

BE IT RESOLVED that Council approves Fire Chief Jeff Wilson to bid up to \$15,000 on a vehicle for the Fire Department.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

ii. Treasurer's Report – Accounts Payable – May 2024

MOTION: 2024-137

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: May 1 to 31, 2024 in the amount of \$102,303.42 and
Online payments of \$16,781.65 for a total amount of \$119,085.07.

BE IT RESOLVED that Council confirms the Accounts Payable from May 1 – 31, 2024 in the amount of \$119,085.07.

CARRIED

iii. Health & Safety Coordinator's Report – June 2024

MOTION: 2024-138

Moved by: Steve Wood

Seconded by: Lorie Leeson

WHEREAS a Health and Safety Report Number HS2024-07-01 Monthly Council Reports dated July 12, 2024 has been presented to Council;

BE IT RESOLVED that Council accepts the HS2024-07-01 Monthly Council Report dated July 12, 2024.

CARRIED

b) Reports of Boards and Committees

MOTION: 2024-139

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

i. Tehkumma Public Library Board meeting minutes June 10, 2024

ii. Little Schoolhouse and Museum Board Meeting Minutes June 6, 2024
& Curator's Report April 19 – June 7, 2024

CARRIED

MOTION: 2024-140

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that Council wishes to donate \$1,000.00 toward the 50th Anniversary Celebration of the Chi-Cheemaun.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

c) External Reports

MOTION: 2024-141

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- i. OCWA Reports – Lab Services – June 11 and 25, 2024
 - Certificate of Analysis – June 14 and 28, 2024
 - Work Order Summary – May 1 – 31, 2024
- ii. Manitoulin Planning Board Meeting Minutes June 25, 2024
- iii. Manitoulin Sudbury District Services Board
 - Financial Statements for 2023
 - 4th Quarter Report

CARRIED

12. REGULAR ITEMS

a) Audited Financial Statements for 2021 and 2022

MOTION: 2024-142

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS Angele Charbonneau, MNP has presented the DRAFT financial statements to Council;

AND WHEREAS Council is in agreement with the financial statements as presented and approves the statement for 2021 and 2022 **CONDITIONALLY** on the following:

- a. No changes will be required as a result of the outstanding information which includes the following requested during the week of July 2nd to 5th, 2024:
 - i. Receipt of the last 2 Legal confirmation updates
 - ii. Receipt of the closed meeting minutes for review as requested from Barb
 - iii. Receipt of some information to update and confirm some of our audit testing
 - iv. Confirmation of the Bourcier legal settlement and how this was dealt with (i.e. paid by insurance or paid by the Township) and supporting documentation.
- b. Confirmation that no further subsequent events or matters would have an impact on the financial statements up to the date of the financial statements once the above has been resolved
- c. Required letters and financial statements have been signed by the Mayor and Deputy Clerk-Administrator to approve the financial statements.

AND WHEREAS once MNP has confirmed that there are no further changes to the financial statements, the FIRs will be prepared.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

b) Gravel Tender 2024-02

MOTION: 2024-143

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

IT IS RECOMMENDED THAT: Council approves the tender submission from Mike Varey Excavating at a bid cost of \$19.84 per cubic metre (3" Minus Gravel TAILGATE SPREAD with dozer and operator included in price for placing of material on site).

WHEREAS a tender for the supply of 2500 cubic metres of 3" Minus tailgate spread gravel with dozer and operator included in price for placing of material on site was advertised by the Township;

AND WHEREAS the tender for 2024 gravel supply was advertised in the Expositor for 2 weeks with a closing date of Tuesday, July 12, 2024 at 3 pm. The submitted tenders were open publicly by the Township Clerk and the Reeve on Tuesday, July 16, 2024. The following are the results of the two tender bids submitted.

NO.	Company	Price per Cubic Metre	Total Amount
1	E. Corbiere and Sons Contracting	\$22.00 <i>plus hst</i>	\$55,000
2	Mike Varey & Son Excavating	\$19.84 <i>plus hst</i>	\$49,600

It is the recommendation of staff that Council approves the tender submission from Mike Varey Excavating at a bid cost of \$ 19.84 per cubic metre (3" Minus Gravel with dozer and operator included in price for placing of material on site). The standard process is that the Roads Superintendent would provide a preferred route for the delivery of the product.

CARRIED

c) Surveillance System Audit for OCWA for the Township of TehkummaH

MOTION: 2024-144

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS the DWQMS (Drinking Water Quality Management System) desktop audit was completed by SAI-Global on June 7, 2024;

AND WHEREAS no non-conformances or OFIs were received;

BE IT RESOLVED that Council accepts the report as presented.

CARRIED

d) Ministry of the Environment, Conservation and Parks: 2023-2024 Inspection Report for the South Baymouth Waterworks

MOTION: 2024-145

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the 2023-2024 Inspection Report for the South Baymouth Waterworks #220008426 has been presented to Council;

BE IT RESOLVED that Council accepts the report as presented.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

e) **Manitoulin Phragmites Week July 15-21, 2024 - information only**

f) **Ward's General Store request to sell alcohol on statutory holidays in 2024**

MOTION: 2024-146

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Ward's General Store has requested approval from Council to sell alcohol on 5 statutory holidays in 2024: Family Day, Victoria Day, Canada Day, Labour Day, and Thanksgiving;

BE IT RESOLVED That Council approves the selling of alcohol at Ward's Store on 5 statutory holidays, as noted above, in 2024.

CARRIED

g) **Request for Payment from Manitoulin Health Centre re: Clinician Recruitment**

MOTION: 2024-147

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS an invoice in the amount of \$1,709 has been received from the Manitoulin Health Centre for Clinician Recruitment;

BE IT RESOLVED that Council approves the payment of this invoice.

CARRIED

h) **Bridges #2 and #3 – Bridge Inspections – information only**

13. DEFERRED ITEMS

a) Revision to Fire Dept Standard Operating Guidelines re: medical response outside of Township

14. CORRESPONDENCE

MOTION: 2024-148

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS the following Correspondence has been presented:

Support Resolutions:

a) Letter from Township of Pelee re Rural and Small Urban Municipalities - Affordability of Water and Wastewater Systems

b) Letter from Municipality of Callender re Urging the Government to Promptly Resume Assessment Cycle to ensure stability in property taxation

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed with a letter of support.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, July 16, 2024

14. MOTION - *none*

15. CONFIRMATORY BY-LAW

MOTION: 2024-149

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2024-016 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

16. ADJOURNMENT

MOTION: 2024-150

Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 9:19 pm until the next Meeting of Council:

Regular Council Meeting on August 13, 2024 at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED



CHAIR: Mayor John Deforge



Acting Clerk / Administrator Barbara Grigg

In attendance:

Karen Gerrard-Shortt