



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

REGULAR IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Reeve John Deforge
Deputy Reeve Steve Wood
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Acting Clerk / Administrator Barbara Grigg
Fire Chief Jeff Wilson
Administrative Assistant Dara Mussar

1. MEETING DECLARED OPEN

MOTION: 2024-077

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:03 p.m. with the Reeve presiding as Chair.

CARRIED

2. Prayer

3. APPROVAL OF AGENDA

MOTION: 2024-078

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of May 14, 2024;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST – none

5. PUBLIC PARTICIPATION – none

6. DELEGATIONS/GUESTS - none

7. APPROVAL OF MINUTES

MOTION: 2024-079

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

BE IT RESOLVED that Council approve the minutes, as follows:

April 9, 2024 Regular Council Meeting Minutes

April 11, 2024 Special Budget Council Meeting Minutes

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

8. BYLAWS

**BYLAW 2024-007: BEING A BYLAW TO AMEND ZONING BYLAW 80-02
RE: McGILLIS/CRESS, CONSENT TO SEVER & FOR NON-FARM RESIDENTIAL
USE LOT 14, CONC IV, LYING NORTH OF GOVERNMENT RD**

MOTION: 2024-080

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS a Consent to Sever Application has been submitted to the Manitoulin Planning Board to sever a portion of land located at Conc IV, Lot 14 lying North of Government Road in the Township of Tehkummah;

AND WHEREAS an Amendment Application has also been submitted to amend the Zoning Bylaw 80-02 to permit by Special Provision, on a Site Specific basis, a (non-farm) residential use in an Agriculture (A) Zone;

AND WHEREAS the Consent to Sever Application has been approved by the Manitoulin Planning Board at the April 23, 2024 meeting;

AND WHEREAS a First and Second reading was passed by Council at the April 9, 2024 meeting;

AND WHEREAS it is recommended that this Bylaw 2024-007 be given a Third and Final reading, which will result in the land subject to the Amendment, becoming a separate conveyable lot;

BE IT RESOLVED that this Bylaw 2024-007 be given a Third and Final reading.

CARRIED

**REVISION to BYLAW 2023-020 BEING A BYLAW TO LICENSE TRAILERS WITHIN
THE TOWNSHIP OF TEHKUMMAH**

MOTION: 2024-081

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS Bylaw 2023-020 Being a Bylaw to Licence Trailers within the Township of Tehkummah was passed on July 11, 2023;

AND WHEREAS it is necessary to revise the Bylaw to include the licensing of up to 3 trailers and designate the size of a lot;

BE IT RESOLVED that the Revised Trailer Bylaw 2023-020 be given a First, Second, Third and Final reading and passed as of this date.

CARRIED

9. CONSENT ITEMS

a) Reports of Officials

i. Fire Chief's Report

MOTION: 2024-082

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Council has been provided with the Fire Chief's Report for April, 2024;
BE IT RESOLVED that Council accepts the Fire Chief's Report for April, 2024.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

ii. Treasurer's Report

MOTION: 2024-083

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: April 1 to 30, 2024 in the amount of \$134,076.19 and Online payments of \$9,723.74 totalling \$150,836.93;

Bank Reconciliation – April 1 to 30, 2024;

BE IT RESOLVED that Council confirms the Accounts Payable from April 1 – 30, 2024 in the amount of \$150,836.93 and the Bank Reconciliation for April, 2024.

CARRIED

iii. Health and Safety Report

MOTION: 2024-084

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS a Health and Safety Report Number: HS2024-05-02 dated May 10, 2024 for the period April thru May 2024 has been presented to Council;

BE IT RESOLVED that Council accepts the Health and Safety Report #HS2024-05-02 of May 10, 2024.

DEFERRED

b) Reports of Boards and Committees

MOTION: 2024-085

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

- i. Tehkumma Township Public Library
Minutes of Board Meeting, May 6, 2024
- ii. Museum Curator's Report March 1 – April 19, 2024
Little Schoolhouse and Museum Meeting Minutes, April 19, 2024

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Tuesday, May 14, 2024

c) External Reports

MOTION: 2024-086

Moved by: Lorie Leeson

Seconded by: Steve Wood

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- i. OCWA Reports – Lab Services – April 16 & April 30
 - Certificate of Analysis – April 25 & May 2
 - Work Order Summary – March 1 – 31 @ WTP + Lagoon
- ii. Manitoulin Planning Board Meeting Minutes April 24, 2024
- iii. Manitoulin-Sudbury District Services Board (“MSDSB”) 2023 Fourth Quarter Activity Report

CARRIED

10. REGULAR ITEMS

a. Gravel Tender

MOTION: 2024-087

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS 4 tenders have been received in response to our ad in the Manitoulin Expositor for 4800 cubic metres of $\frac{3}{4}$ Granular A Gravel;

BE IT RESOLVED THAT Council accepts the tender submission from Mike Varey & Son Excavating at a bid cost of \$19.84 plus HST per cubic metre (3/4" Granular A Tailgate Spread), at a total of \$95,232.00, provided it passes testing.

CARRIED

b. Motion 24-13 from Tehkumma Township Public Library Meeting May 6, 2024 re use of Marina Retail Space for used book storage

MOTION: 2024-088

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS a Motion was made at the Tehkumma Public Library Board Meeting held on May 6, 2024 to store used books in the Marina Coffee Shop Rental Space at the Marina.

BE IT RESOLVED that Council approves / does not approve this plan.

DEFERRED

c. Approval of Lottery License additional date for Triangle Seniors Club

MOTION: 2024-089

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS the Tehkumma Triangle Seniors Club has requested an additional date of June 23, 2024 to the Lottery Licence for a 50/50 draw and raffle licence at a Pancake Breakfast that is being held that day.

BE IT RESOLVED That Council approves the addition of June 23, 2024 to the lottery licence.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

d. Letter received from Claire Poirier re: brushing along Michael's Bay Rd

MOTION: 2024-090

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS a letter has been received from Claire Poirier regarding the brushing of the road area at Michael's Bay in front of her house;

AND WHEREAS staff requested and received a survey of Michael's Bay Road from Keatley's Surveying, prior to any brushing being done, to determine the location of the road allowance;

AND WHEREAS brushing was done within the road allowance only and no work was done on her property;

AND WHEREAS in order to make any repairs to Michael's Bay Road it requires materials which, in accordance with the Township's Procurement Policy, needs to be acquired through a tender process for the gravel needed to do repairs;

AND WHEREAS Gravel Tenders have just been received;

AND WHEREAS in the course of work being done on the road, ditching and brushing would be done as site preparation for the road work to ensure efficient processes with regard to equipment and supplies;

BE IT RESOLVED THAT Council notes the complaint received from Claire Poirier.

CARRIED

e. Manitoulin Municipal Association re: OPP Detachment Board, joint Council member from Assiginack/Tehkummah

MOTION: 2024-091

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS correspondence has been received from the Manitoulin Municipal Association re the Manitoulin OPP Detachment Board;

AND WHEREAS the Solicitor General has approved the creation of a joint Manitoulin OPP Detachment Board;

AND WHEREAS Assiginack Township and Tehkummah Township jointly can send 1 Council Member;

AND WHEREAS Assiginack Township has been advised that Tehkummah is willing to provide a Councillor to be the Joint Rep;

AND WHEREAS Assiginack has responded that Council has asked staff to go back to MMA with a few questions and once Council revisits this item they will advise us of the outcome;

BE IT RESOLVED that Tehkummah appoints Steve Wood as the joint rep for Assiginack/Tehkummah for a period of one year with Assiginack providing a rep for the following year;

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

f. Manitoulin Planning Board re Final Requisition Funding for 2024 and 2023 Financial Statements

MOTION: 2024-092

Moved by: Steve Wood

Seconded by: Lorie Leeson

WHEREAS a request for the Final Requisition payment of \$4,013.59 and the 2023 Audited Financial Statements have been received from the Manitoulin Planning Board;

BE IT RESOLVED that Council accepts the 2023 Audited Financial Statements and approves the payment of the final requisition amount of \$4,013.49.

CARRIED

g. South Baymouth Community Development Association (SBCDA):

i. Draft lease Agreement Between South Baymouth Community Development Association and the Township of Tehkummah

MOTION: 2024-093

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS a draft Lease Agreement between South Baymouth Community Development Association (SBCDA) and the Township of Tehkummah for the lease of the John Budd Memorial Park Kitchen and Pavilion facility has been prepared;

AND WHEREAS SBCDA will provide to the Township the name of a contact person for anyone interested in renting the facility and will ensure that a certified food handler is available for any function that is serving food;

BE IT RESOLVED that Council approves the entering into of a Lease for a period of ten (10) years with a review after one year; following confirmation from government funding that such an agreement is acceptable.

AND BE IT RESOLVED that Council appoints Lorie Leeson as the Township's representative of the SBCDA Board;

AND THAT The Acting Clerk-Administrator checks with the Government funding agency to see if this agreement is fine.

CARRIED

ii. Celebration of the 50th Anniversary of the Chi-Cheemaun Ferry

MOTION: 2024-094

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS 2024 is the 50th Anniversary of the Chi-Cheemaun Ferry;

AND WHEREAS the SBCDA is planning an event to celebrate the occasion and is requesting that a representative be provided to be part the Planning Committee for the celebration;

BE IT RESOLVED that Council appoints Lorie Leeson as a representative on the Planning Committee.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

h. Report to Council: Update re Banners on Hydro One Poles

MOTION: 2024-095

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Council agreed to provide a donation for the purchase of 10 brackets for installation of memorial banners at a cost of no more than \$1500 by Motion 2024-055;

AND WHEREAS information has been received that a request for banners must come from the Township and not an individual in the community; and installation must be by someone qualified to work around power lines, i.e., an electrical contractor;

BE IT RESOLVED that once the procedure from Hydro has been received that Barb Flaherty be contacted and advised of same and of the extra costs involved with the installation.

CARRIED

i. EnGlobe Corp's Proposal for Additional Monitoring Wells at Landfill

MOTION: 2024-096

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS a proposal has been received from EnGlobe re the installation of additional monitoring wells at the Landfill site;

BE IT RESOLVED that this item be referred to the Budget meeting and that EnGlobe be requested to attend that meeting to provide further information.

CARRIED

j. Advertising Request – Wounded Warriors – Ontario Edition – Canadian Military History Guides

MOTION: 2024-097

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS a request has been received from Wounded Warriors – Canadian Military History Guides to advertise in the Ontario Edition for January 2025 edition.

AND WHEREAS the cost for a 1/10 page ad is \$294 plus HST of \$38.35 for a total of \$333.35.

BE IT RESOLVED THAT Council wishes to support this worthwhile project by purchasing a 1/10 page ad.

CARRIED

k. Ministry of Natural Resources re: Approved Insect Pest Management

Information only.

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

13. CLOSED SESSION

MOTION: 2024-098

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that Council move into closed session under Section 239 (2) (b) of the Municipal Act at 9:04 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act:

(b) personal matters about an identifiable individual, including municipal or local board employees;

Re: Public Works position

CARRIED

14. REPORTING OUT OF CLOSED SESSION

MOTION: 2024-099

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that Council move out of closed session and report back to open session at 9:33 pm.

CARRIED

MOTION: 2024-100

Moved by: Steve Wood

Seconded by: Mike McKenzie

To authorize the Reeve and Acting Clerk-Administrator to act on the confidential direction of Council as given in the Closed Session.

CARRIED

15. MOTION

MOTION: 2024-101

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that the Township hires David Brown for a Full-Time Public Works position.

Recorded vote requested by Mike McKenzie:

Lorie Leeson declared a conflict of interest

Mike McKenzie	No
Perry Chatwell	Yes
Steve Wood	Yes
John Deforge	Yes

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, May 14, 2024

16. CONFIRMATORY BY-LAW

MOTION: 2024-102

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2024-010 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

17. ADJOURNMENT

MOTION: 2024-103

Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 9:38 pm until the next Meeting of Council:

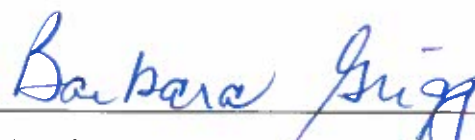
BUDGET Meeting on _____ at 7:00 pm and the

Regular Council Meeting on June 4, 2024 at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

In attendance: