



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH  
Tuesday, February 13, 2024

**REGULAR IN-PERSON COUNCIL MEETING MINUTES**

**PRESENT:** Reeve John Deforge  
Councillor Perry Chatwell  
Councillor Mike McKenzie  
Deputy Reeve Steve Wood  
Councillor Lorie Leeson  
Acting Clerk / Administrator Barbara Grigg  
Fire Chief Jeff Wilson  
Administrative Assistant Dara Mussar

**1. MEETING DECLARED OPEN**

**MOTION:** 2024-016  
**Moved by:** Mike McKenzie **Seconded by:** Lorie Leeson

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:05 p.m. with the Reeve presiding as Chair.

CARRIED

**2. Prayer**

**4. APPROVAL OF AGENDA**

**MOTION:** 2024-017  
**Moved by:** Steve Wood **Seconded by:** Perry Chatwell

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of February 13, 2024;

BE IT RESOLVED THAT the Agenda for this meeting be approved with the addition of:  
**11. (i) Approval to Pay Integrity Commissioner's invoice for complaint filed November 1, 2022.**

CARRIED

**5. DECLARATIONS OF PECUNIARY INTEREST – none**

**6. PUBLIC PARTICIPATION – Paul Bowerman re: records of Smeltzer  
Drain tribunal hearing**

**7. DELEGATIONS/GUESTS – Island Wide Waste Resource Committee – Vince  
Grogan, Maja Mielonen and Bill Orford**

**8. APPROVAL OF MINUTES**

**MOTION:** 2024-018  
**Moved by:** Mike McKenzie **Seconded by:** Perry Chatwell

BE IT RESOLVED that Council approve the minutes, as follows:

January 23, 2024 Regular Council Meeting Minutes

CARRIED

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**9. BYLAWS - none**

**10. CONSENT ITEMS**

**a) Reports of Officials**

**i. Fire Chief's Report**

MOTION: 2024-019

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Fire Chief's Report for January, 2024;

BE IT RESOLVED THAT Council accepts the Fire Chief's Report for January, 2024.

CARRIED

**ii. Treasurer's Report**

MOTION: 2024-020

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: December 1 to 31, 2024 in the amount of

\$286,545.53 and Online payments of \$44,535.06 for a total amount of \$331,080.59.

Bank Reconciliation –November 1 – 30, 2023

BE IT RESOLVED that Council confirms the Accounts Payable from December 1 – 31, 2023 in the amount of \$331,080.59 and the Bank Reconciliation for November 1 - 30, 2023.

CARRIED

**iii. Roads/Public Works Report**

MOTION: 2024-021

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Roads/Public Works Report for January, 2024;

BE IT RESOLVED THAT Council accepts the Road Superintendent's Report for January, 2024.

CARRIED

**b. Reports of Boards and Committees**

MOTION: 2024-022

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

- i. Tehkumma Township Public Library Board  
Minutes of Board Meeting, January 22, 2024  
Library Annual Report 2023

CARRIED

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**c. External Reports**

MOTION: 2024-023

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- i. OCWA Reports – Lab Services – January 9 and 23, 2024
  - Certificate of Analysis – January 12, 15 and 26, 2024
  - Work Order Summary December 1-31, 2023

- ii. Minutes of Manitoulin Planning Board Meeting, January 30, 2024

CARRIED

**11. REGULAR ITEMS**

**a. Request from Tehkummah Public Library re Winter Fun Day March 2, 2024**

MOTION: 2024-024

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS a request has been made from the Tehkummah Township Public Library Board to host a Winter Fun Day this year;

AND WHEREAS a Winter Fun Day has not been held since March, 2020;

AND WHEREAS permission is requested to use the municipal building facilities, parking lot, and playground for public activities as well as a bonfire;

AND WHEREAS a date of Saturday, March 2, 2024 from 3 – 6 pm has been set;

BE IT RESOLVED that Council approves the use of the municipal facilities on Saturday, March 2, 2024 from 3 – 6 pm for Winter Fun Day activities.

CARRIED

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**b. Remuneration for 2023 Expenses, Section 284(3) of Ontario Municipal Act**

MOTION: 2024-025

Moved by: Mike McKenzie

Seconded by: Steve Wood

Reeve John Deforge declared a conflict and Steve Wood, Deputy Reeve, assumed the role of Chair.

WHEREAS Remuneration for 2023 Expenses under Section 284(3) of the Municipal Act have been received, as follows:

Public Health Sudbury & Districts for Ken Noland  
Manitoulin-District Services Board for John Deforge  
And Township of Tehkummah for all Council members

BE IT RESOLVED THAT Council accepts the above-noted reports.

CARRIED

John Deforge, Reeve assumed the Chair position.

**c. Results of Manitoulin Phragmites Project in 2023**

MOTION: 2024-026

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

WHEREAS correspondence has been received from Judith Jones, Coordinator of the Manitoulin Phragmites Project;

BE IT REOLVED that Council accepts the Results of 2023 Work report from The Manitoulin Phragmites Project, with thanks to Judith Jones for all of her and her team's efforts in containing the spread of phragmites on the Island.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
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**d. Transfer of Fire hydrants at OSTC Ferry Terminal to Township for use**

MOTION: 2024-027

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS correspondence has been received from Tracy Gauthier, Supervisor- South Baymouth Ferry Terminal, in an effort to reduce costs at OSTC, OSTC is inquiring about the possibility of the Township taking over from OSTC the 4 fire hydrants located at 41 Water Street in South Baymouth, for use by the Fire Department;

AND WHEREAS the hydrants are recommissioned and decommissioned every spring and fall by OSTC making them unavailable; and incorporating these pumps into the town system would mean they could be in service all year long;

AND WHEREAS the jockey pump and fire pump equipment at the terminal location are dated – from the 1970s - which has prompted discussions on the usefulness of these hydrants by OSTC and the fire department;

AND WHEREAS the PSI is quite high and thereafter operation tests of the hydrants between OSTC, Tehkummah Fire Department and OCWA, there was uncertainty as to whether the hydrants on OSTC property would be used in an emergency because of the high pressure; these pumps would operate at a reduced pressure as the town system is not as high of a pressure as OSTC but a lower pressure is better than out of service;

BE IT RESOLVED that Council directs staff to obtain from OCWA an estimate of the cost to incorporate these hydrants into our system and determine the viability of the pumps for our use.

CARRIED

**e. Approval of Little Schoolhouse and Museum Board members for 2024**

MOTION: 2024-028

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS The Little Schoolhouse and Museum operates with a Board for the management of the Museum under BY-LAW 89-03;

AND WHEREAS Council needs to approve the members of the Board for the 2024 year;

BE IT RESOLVED that Council approves the following Board members for 2024:

Gary Brown, Chair  
Eric Stillwaugh  
Jeannette Gervais  
Valerie Bailey  
Township Treasurer  
Lorie Leeson – Council Rep Year 2 appointment

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
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**f. Signing Authority Approval for Community Emergency Preparedness Grant**

Reeve John Deforge declared a conflict and Steve Wood, Deputy Reeve, assumed the role of Chair.

MOTION: 2024-029

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

BE IT RESOLVED that Council for the Township of Tehkummah approves and authorizes staff to submit an application to the Emergency Management Ontario's Community Emergency Preparedness Grant and authorizes the Deputy Clerk-Administrator, Barbara Grigg and the Reeve, John Deforge to sign the necessary documents associated with the grant.

CARRIED

John Deforge, Reeve assumed the Chair position

**g. Revision to Fire Department Standard Operating Guidelines  
re: medical response outside of Township**

MOTION: 2024-030

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS a Report to Council has been submitted by the Deputy Clerk-Administrator regarding Standard Operating Guidelines for First Response – Fire Department dealing with medical responses outside the Township;

AND WHEREAS Tehkummah has been receiving calls from Dispatch to respond to medical emergencies in neighbouring townships;

AND WHEREAS Manitoulin-Sudbury DSB will only cover Certified First Responders on their insurance policy;

AND WHEREAS a request has been sent to our insurance company about coverage and they have responded saying *we were not made aware of this operation and requesting more details and agreements of which there are none;*

AND WHEREAS requests are made to the Tehkummah Fire Department to assist with providing coverage for community events in neighbouring communities;

BE IT RESOLVED that Council approves / does not approve First Responders to respond to medical emergencies outside of the Township and approves / does not approve the Fire Department to assist with coverage for community events in neighbouring communities.

DEFERRED

**h. Proposal from Island Wide Waste Resource Committee re battery and  
material products recycling programs**

MOTION: 2024-031

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that Council thanks Vince Grogan and members of the Island Wide Waste Resource Committee for their Delegation presentation to Council on Recycling options.

DEFERRED

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
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**i. Approval to Pay Integrity Commissioner's invoice for complaint filed November 1, 2022.**

MOTION: 2024-032

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS an invoice has been received from Zachary Courtemanche, Integrity Commissioner, Weaver Simmons, in the amount of \$9,226.45 (including HST) for an investigation that was conducted in response to a complaint filed on November 1, 2022.

BE IT RESOLVED that Council authorizes payment of the invoice to Weaver, Simmons LLP for \$9,226.45.

Recorded vote requested by Steve Wood.

Steve Wood – Yes

Perry Chatwell – Yes

Lorie Leeson – Yes

Mike McKenzie – Yes

John Deforge – Yes

CARRIED

**12. DEFERRED ITEMS**

**13. CORRESPONDENCE**

MOTION: 2024-033

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS the following Correspondence has been presented:

a) Newsletter from MICA: MODEM App, Tourism, Community events, Boost to economy

b) Letter from Municipality of Tweed re: Licence Plate Renewal Fees

c) Letter from Todd Doherty, MP re: 988 Suicide Crisis Helpline

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED

**14. CLOSED SESSION - none**

**15. REPORTING OUT OF CLOSED SESSION**

**16. MOTION – none**

**17. CONFIRMATORY BY-LAW**

MOTION: 2024-034

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2024-003 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

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18. ADJOURNMENT

MOTION: 2024-035  
Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

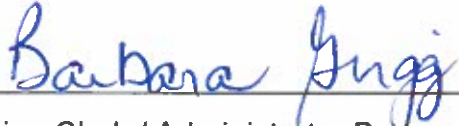
BE IT RESOLVED THAT this meeting be adjourned at 9:09 pm until the next Meeting of Council:

Budget Meeting on Thursday February 15, 2024 at 2:00pm and  
Regular Meeting on Tuesday March 12, 2024 at 7:00 pm

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

**In attendance:**  
Paul Bowerman  
Maja Mielonen  
Vince Grogan  
Bill Orford