

# **REGULAR IN-PERSON COUNCIL MEETING MINUTES**

PRESENT: Reeve John Deforge

Councillor Perry Chatwell Councillor Mike McKenzie Deputy Reeve Steve Wood Councillor Lorie Leeson

Acting Clerk / Administrator Barbara Grigg

Fire Chief Jeff Wilson

**Administrative Assistant Dara Mussar** 

### 1. MEETING DECLARED OPEN

MOTION:

2024-001

Moved by:

Mike McKenzie

Seconded by: Steve Wood

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:01 p.m. with the Reeve presiding as Chair.

#### **CARRIED**

2. Prayer

#### 4. APPROVAL OF AGENDA

MOTION:

2024-002

Moved by:

Perry Chatwell

Seconded by: Steve Wood

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of January 23, 2024;

BE IT RESOLVED THAT the Agenda for this meeting be approved with the addition requested by Mike McKenzie of 11 (d) Grants applied for.

# CARRIED

- 5. **DECLARATIONS OF PECUNIARY INTEREST** none
- 6. **PUBLIC PARTICIPATION** none
- 7. **DELEGATIONS/GUESTS** none
- 8. APPROVAL OF MINUTES

MOTION:

2024-003

Moved by:

Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that Council approve the minutes, as follows:

December 19, 2023 Regular Council Meeting Minutes

#### 9. BYLAWS

**BLYAW 2024-001: TO AUTHORIZE THE BORROWING OF MONEY** 

MOTION: 2024-004

Moved by: Steve Wood Seconded by: Lorie Leeson

WHEREAS the Corporation of the Township of Tehkummah may deem it necessary to borrow from time to time the sum of \$290,000 (Two Hundred and Ninety Thousand Dollars) to meet, until taxes are collected, the current expenditures of the Municipality for the year 2024;

BE IT RESOLVED that Bylaw 2024-001, the Borrowing Bylaw, be given first, second, third and final reading and passed as of this date.

#### **CARRIED**

#### 10. CONSENT ITEMS

## a) Reports of Officials

## i. Fire Chief's Report

MOTION: 2024-005

Moved by: Lorie Leeson Seconded by: Perry Chatwell

WHEREAS Council has been provided with the Fire Chief's Report for December, 2023;

BE IT RESOLVED THAT Council accepts the Fire Chief's Report for December, 2023.

**CARRIED** 

# ii. Treasurer's Report

MOTION: 2024-006

Moved by: Steve Wood Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: November 1 - 30, 2023 in the amount of \$108,872.16

and Online payments of \$9,699.52 for a total amount of \$118,571.68.

BE IT RESOLVED that Council confirms the Accounts Payable from November 1 to 30, 2023 in the amount of \$118,571.68.

**CARRIED** 

# iii. Roads/Public Works' Report

MOTION:

2024-007

Moved by:

Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Roads/Public Works Report for December, 2023;

BE IT RESOLVED THAT Council accepts the Road Superintendent's Report for December, 2023.

## iii. Health & Safety- January 2023 Report

MOTION:

2024-008

Moved by:

Perry Chatwell

Seconded by: Steve Wood

WHEREAS a Health and Safety Report Number: HS2024-01-01 dated January 9, 2024

has been presented to Council;

BE IT RESOLVED that Council accepts the Health and Safety Report of January 9, 2024.

**CARRIED** 

MOTION:

2024-009

Moved by:

Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Minutes of the Joint Health and Safety Committee Meeting held November

10, 2023 have been presented to Council;

BE IT RESOLVED that Council accepts the Minutes of November 10, 2023.

**CARRIED** 

# b. Reports of Boards and Committees - none

# c. External Reports

MOTION:

2024-010

Moved by:

Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that the following External Reports be received, acted upon

as necessary, and filed:

i. OCWA Reports - Lab Services - December 28, 2023

- Certificate of Analysis - January 2, 2024

**CARRIED** 

### 11. REGULAR ITEMS

### a. 2024 Budget Meeting - set date

MOTION:

2024-011

Moved by:

Perry Chatwell

Seconded by: Steve Wood

WHEREAS preparations for the 2024 Budget need to be started;

BE IT RESOLVE that Council hold a 2024 Budget meeting on Thursday February 15,

2024 at 2:00 pm.

# b. Health & Safety Recommendations Report 2024-01-02

MOTION: 2024-012

Moved by: Steve Wood Seconded by: Lorie Leeson

WHEREAS a Health and Safety Recommendation Number 2024-01-02 has been received from the Joint Health and Safety Committee regarding an annual increase in the amount allocated for the purchase of safety apparel for employees;

AND WHEREAS it is recommended that this allowance should be extended to seasonal employees and to office staff who are required to perform duties outside of the office, i.e. traffic control on road projects;

AND WHEREAS it is recommended that the allocation is increased by \$200 from \$300 for a total of \$500 per employee;

BE IT RESOLVED that this item be discussed at the Budget meeting scheduled for early February, 2024.

#### **CARRIED**

#### c. 2024 Insurance Cost

MOTION: 2024-013 Moved by: Steve Wood

Steve Wood Seconded by: Mike McKenzie

WHEREAS the renewal for the Township's insurance has been received from Brokerlink, the insurance provider;

AND WHEREAS the cost has increased from \$99,663 to \$111,844 an amount of \$12,181;

AND WHEREAS we are awaiting an updated invoice to include the new kitchen at John Budd Park;

BE IT RESOLVED that Council approves the payment of the invoice for \$111,844 with the addition of the cost for the new kitchen at John Budd Park.

- d. Grants Applied For Information
- 12. DEFERRED ITEMS
- 13. CORRESPONDENCE
- 14. CLOSED SESSION
- 15. REPORTING OUT OF CLOSED SESSION
- 16. MOTION none

### 17. CONFIRMATORY BY-LAW

MOTION:

2024-014

Moved by:

Steve Wood

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2024-002 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

#### **CARRIED**

#### 18. ADJOURNMENT

MOTION:

2024-015

Moved by:

Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 8:28 pm until the next Meeting of Council:

BUDGET Meeting on February 15, 2024 at 2:00 pm and the Regular Meeting on Tuesday February 13, 2024 at 7:00 pm

**CARRIED** 

CHAIR: Reeve John Deforge

Acting Clerk / Administrator Barbara Grigo

In attendance:

N/A