



**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
**Tuesday, November 7, 2023**

**REGULAR IN-PERSON COUNCIL MEETING MINUTES**

**PRESENT:** Reeve John Deforge  
Councillor Perry Chatwell  
Councillor Mike McKenzie  
Deputy Reeve Steve Wood  
Councillor Lorie Leeson  
Acting Clerk / Administrator Barbara Grigg  
Administrative Assistant Dara Mussar  
Healthy & Safety Coordinator Arthur Moran

**1. MEETING DECLARED OPEN**

**MOTION:** 2023-282  
**Moved by:** Perry Chatwell **Seconded by:** Steve Wood

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 6:59 p.m. with the Reeve presiding as Chair.

CARRIED

**2. Prayer**

**4. APPROVAL OF AGENDA**

**MOTION:** 2023-283  
**Moved by:** Steve Wood **Seconded by:** Mike McKenzie

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of November 7, 2023;

BE IT RESOLVED THAT the Agenda for this meeting be approved with the deletion of Regular Item 11 a) Tender for an Auditor Contract.

CARRIED

**5. DECLARATIONS OF PECUNIARY INTEREST – none**

**6. PUBLIC PARTICIPATION – none**

**7. DELEGATIONS/GUESTS – none**

**8. APPROVAL OF MINUTES**

**MOTION:** 2023-284  
**Moved by:** Mike McKenzie **Seconded by:** Lorie Leeson

To rescind Motion 2023-237 11 b. from the August 1, 2023 minutes.

DEFEATED

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MOTION: 2023-285

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that Council approve the minutes, as follows:

August 1, 2023 Regular Council Meeting Minutes

October 3, 2023 Regular Council Meeting Minutes

CARRIED

**9. BYLAWS 2023-030: Actual Cost Levy re Smeltzer Drain**

MOTION: 2023-286

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Council has been presented with Bylaw 2023–030 being a Bylaw to amend By-Law 2020-011 and provide for the actual cost levy of the Smeltzer Drain 2020 in the Township of Tehkummah;

1. that the actual total cost of the Smeltzer Drain 2020 shall be levied to the assessed lands and roads in accordance with the provisions of the Engineer's report in Bylaw 2020-011 which adopted the report;
2. that the actual cost levied shall be reduced by the amount of grant received under Section 85 of the Act and by the amount of allowances granted under the Act in accordance with Section 62(3) of the Act;
3. that the actual cost to be levied shall be as outlined in Schedule C attached and the amounts shown in Schedule C;
4. that amounts owing up to \$1,000 have up to six (6) months from the billing date for payment; amounts owing between \$1,001 and \$2,500 have up to one (1) year from the billing date for payment; amounts owing between \$2,501 and \$5,000 have up to two (2) years from the billing date for payment; amounts owing between \$5,001 and \$7,500 have up to three (3) years from the billing date for payment; and amounts owing over \$7,501 have up to four (4) years from the billing date for payment; provided that a payment is made in each year of a portion of the outstanding amount.
5. that this Bylaw shall come into force and effect as on the date of enactment and may be cited as the "Smeltzer Drain 2020 Final Cost Levy Bylaw".

CARRIED

**10. CONSENT ITEMS**

**a) Reports of Officials**

**i. Fire Chief's Report**

MOTION: 2023-287

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Fire Chief's Report for September/October, 2023;

BE IT RESOLVED THAT Council accepts the Fire Chief's Report for September/October, 2023.

CARRIED

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**ii. Treasurer's Report**

MOTION: 2023-288

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: September 1 – 30, 2023 in the amount of \$262,410.43

Bank Reconciliation – August 1 – 31 and September 1 – 30, 2023

BE IT RESOLVED that Council confirms the Accounts Payable from September 1 – 30, 2023 in the amount of \$262,410.43 and the Bank Reconciliations for August and September, 2023.

CARRIED

**iii. Health and Safety Report & Audit Report**

MOTION: 2023-289

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Health and Safety Report for October, 2023 and the Health and Safety Audit and Follow-up Report;

BE IT RESOLVED THAT Council accepts the Health and Safety Report for October, 2023 and the Health and Safety Audit and Follow-up Report.

CARRIED

**b. Reports of Boards and Committees**

MOTION: 2023-290

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

The Little Schoolhouse and Museum –

Curator's Report – July 21 – September 30, 2023

Board Meeting Minutes October 19, 2023

CARRIED

**c. External Reports**

MOTION: 2023-291

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

a. OCWA Reports: Lab Services – October 4 & 17, 2023

Certificate of Analysis – October 24, 2023

Workorder Summary Reports – WTP and Lagoon,

September 1- 30, 2023

b. Manitoulin Planning Board Meeting Minutes October 24, 2023

c. Public Health Sudbury District – Unapproved Minutes of  
September 21, 2023

CARRIED

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11. REGULAR ITEMS

b. Councillor Leeson request to change Motion 2023-237 in August 1, 2023 Minutes

*\*SEE MOTION 2023-284*

c. Manitoulin Family Resources – Christmas Basket Campaign

MOTION: 2023-292

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS a request has been received from Manitoulin Family Resources in support of their 2023 Christmas Food Basket Campaign;

AND WHEREAS \$500 was donated last year;

BE IT RESOLVED that Council approves a donation of \$ 500.00 towards the 2023 Christmas Food Basket Campaign.

CARRIED

d. Manitoulin Secondary School, 54<sup>th</sup> Annual Awards Night – Student Aid Fund

MOTION: 2023-293

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS a request has been received from Manitoulin Student Aid Fund for a donation to their 54<sup>th</sup> Annual Awards Night;

AND WHEREAS \$200 has been donated in prior years;

AND WHEREAS Council selects John Deforge as a representative of Council to be in attendance on December 21<sup>st</sup> to present the award;

BE IT RESOLVED THAT Council approves a contribution of \$300.00 towards student awards to be presented at the 54<sup>th</sup> Annual Awards Night to be held on Thursday, December 21, 2023 from 7 – 9 pm.

CARRIED

e. Fred Dean's Seminar – Webinar - *Information*

f. Billings Waste Management Committee, November 14, 2023 - *Information*

g. & h. Christmas Hours and gifts for Staff

MOTION: 2023-294

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with a Report to Council regarding Christmas 2023 Plans and Gifting;

BE IT RESOLVED THAT Council approves the closing of the Administration Office and Roads Department, *subject to snowplowing needs*, as follows: Friday, December 22, 2023 and Wednesday, December 27, 2023 to Monday, January 1, 2024;

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AND FURTHER THAT Council approves \$ 150.00 cash gifts to 5 full-time employees and \$ 75.00 cash gifts to 13 part-time employees at a total cost of \$1725.00 as employee Christmas bonuses;

AND FURTHER THAT Council approves the gifting of Four Hundred Dollars (\$400.00) towards Tehkummah Township's Volunteer Fire Department and First Response as a donation to a Christmas celebration.

CARRIED

**12. DEFERRED ITEMS**

**13. CORRESPONDENCE – Nominate An Exceptional Educator – 2024 Prime Minister's Awards**

MOTION: 2023-295

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the following Correspondence has been presented:

- a) Nominate an Exceptional Educator – 2024 Prime Minister's Awards

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED

**14. CLOSED SESSION**

MOTION: 2023-296

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that Council move into closed session under Section 239 (2) (b) of the Municipal Act at 8:41 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act

*(b) personal matters about an identifiable individual, including municipal or local board employees;"*

CARRIED

**15. REPORTING OUT OF CLOSED SESSION**

MOTION: 2023-297

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED that Council move out of closed session and report back to open session at 8:42 pm.

**16. MOTION – none**

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**17. CONFIRMATORY BY-LAW**

MOTION: 2023-298

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2023-031 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

**18. ADJOURNMENT**

MOTION: 2023-299

Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

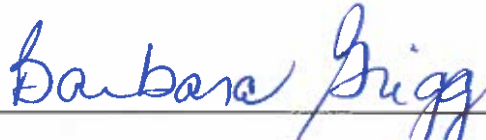
BE IT RESOLVED THAT this meeting be adjourned at 8:47 pm until the next Meeting of Council:

Regular Meeting on Tuesday December 12th, 2023 at 7:00 pm

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

In attendance:  
N/A