



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, December 19, 2023

REGULAR IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Reeve John Deforge
Councillor Perry Chatwell
Councillor Mike McKenzie
Deputy Reeve Steve Wood
Councillor Lorie Leeson
Acting Clerk / Administrator Barbara Grigg
Fire Chief Jeff Wilson
Administrative Assistant Dara Mussar

1. MEETING DECLARED OPEN

MOTION: 2023-307
Moved by: Perry Chatwell **Seconded by:** Steve Wood

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:04 p.m. with the Reeve presiding as Chair.

CARRIED

2. Prayer

4. APPROVAL OF AGENDA

MOTION: 2023-308
Moved by: Steve Wood **Seconded by:** Mike McKenzie

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of December 19, 2023;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED

5. DECLARATIONS OF PECUNIARY INTEREST – Steve Wood re son's business name on Treasurer's Report

6. PUBLIC PARTICIPATION – none

7. DELEGATIONS/GUESTS – none

8. APPROVAL OF MINUTES

MOTION: 2023-309
Moved by: Mike McKenzie **Seconded by:** Lorie Leeson

BE IT RESOLVED that Council approve the minutes, as follows:

November 7, 2023 Regular Council Meeting Minutes

December 7, 2023 Special Council Meeting Minutes

CARRIED

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9. BYLAWS

BLYAW 2023-033: TO REDUCE SPEED LIMIT

MOTION: 2023-310

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS Council has been presented with Bylaw 2023–033 being a Bylaw to decrease the speed of motor vehicles from statutory speed limits;

1. When any highway or portion of highway set out below is marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be 60 (sixty) kilometres per hour.

Townline Road, 742m East of Sideroad 15 to 242m East of Sideroad 15

2. Whereby any highway or portion of highway set out below is marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be 40 (forty) kilometres per hour.

Townline Road, 242m East of Side Road 15 to West end of Townline Road

3. The penalties provided in Part IX, Section 128(14) of the Highway Traffic Act shall apply to offences against this bylaw.

This By-law shall become effective upon the date, and at the time, of its enactment.

CARRIED

BYLAW 2023-034: EMERGENCY MANAGEMENT PLAN REVISION #4 Dec. 5, 2023

MOTION: 2023-311

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED that Council give first, second, third and final reading to By-law 2023-034 the Township Emergency Management Plan December 5, 2023, effective this date.

CARRIED

BYLAW 2023-035 TO DESIGNATE SIGNING AUTHORITIES Dec. 19, 2023

MOTION: 2023-312

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Council has been presented with Bylaw 2023–035 being a Bylaw to designate signing authorities and to authorize the municipality to enter into agreements and contracts on behalf of the municipality:

AND WHEREAS subject to the exceptions stated further in this bylaw, all agreements or other documents (including payments by way of cheques or electronic funds transfer) which the municipality has the authority to make or enter into, shall be deemed to be properly executed if they are signed by

the REEVE or DEPUTY REEVE

AND

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ONE of the CLERK-ADMINISTRATOR, DEPUTY TREASURER or DEPUTY CLERK-ADMINISTRATOR or ADMINISTRATIVE ASSISTANT

DOCUMENTS TO BE EXECUTED BY THE CLERK-ADMINISTRATOR

The following types of documents shall be executed by the Clerk-Administrator:

- a) Any agreement or other document intended to be registered in the Land Titles Office
- b) Any applications for a funding agreement in which the application for the funding program was approved by way of Bylaw or Resolution of the Council
- c) Memoranda of Agreement or Memorandum of Understanding between the municipality and the Province; the Federal Government; another municipality or School Board
- d) Agreements or other documents related to the functions of the Treasurer, including, but not limited to, banking, taxation, grants, accounts payable and accounts receivable;

THAT Bylaw 2022-022 and any amendments thereto be and is hereby repealed effective the date of passage of this bylaw;

THAT this Bylaw shall come into force and effect as on the date of enactment.

CARRIED

BYLAW 2023-036 TO ESTABLISH AN ABUSE POLICY

MOTION: 2023-313

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS the Township of Tehkummah is committed to protecting the security of its employees, the public and municipal property;

AND WHEREAS it has been deemed necessary to put an Abuse Policy in place for those attending municipal property;

BE IT RESOLVED THAT the Township enacts and passes Bylaw 2023-036 the Abuse Policy Bylaw effective of this date.

CARRIED

BYLAW 2023-037 TO ESTABLISH A SECURITY CAMERA USAGE POLICY

MOTION: 2023-314

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS the Township of Tehkummah is committed to protecting the security of its employees, the public and municipal property;

AND WHEREAS it has been necessary to install security cameras at the Marina area and in the hallway at the Township office; and may be installed at any location on the Township property as deemed necessary by Council;

BE IT REVOLVED that Council authorizes the collection of personal information through video security;

AND THAT the Township enacts and passes Bylaw 2023-037 the Security Camera Usage Bylaw including a Policy effective as of its enactment.

CARRIED

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BYLAW 2023-038 TO ESTABLISH AN UNOPENED ROAD ALLOWANCE POLICY

MOTION: 2023-315

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS the Township of Tehkummah deems it necessary to establish an Unopened Road Allowance Policy;

AND WHEREAS an Unopened Road Allowance policy has been presented to Council with Bylaw 2023-038

BE IT REVISED THAT the Township enacts passes Bylaw 2023-038 the Unopened Road Allowance Policy and Unopened Road Allowance Agreement attached as Schedule A to come into force and effect on the date of enactment.

CARRIED

10. CONSENT ITEMS

a) Reports of Officials

i. Fire Chief's Report

MOTION: 2023-316

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Fire Chief's Report for November, 2023;

BE IT RESOLVED THAT Council accepts the Fire Chief's Report for November, 2023.

CARRIED

ii. Treasurer's Report

MOTION: 2023-317

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: October 1 – 31, 2023 in the amount of \$437,483.54

Bank Reconciliation – October 1 – 31, 2023

BE IT RESOLVED that Council confirms the Accounts Payable from October 1 – 31, 2023 in the amount of \$437,483.54 and the Bank Reconciliations for October, 2023.

CARRIED

iii. Roads/Public Works' Report

MOTION: 2023-318

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS Council has been provided with the Roads/Public Works Report for November, 2023;

BE IT RESOLVED THAT Council accepts the Road Superintendent's Report for November, 2023.

CARRIED

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b. Reports of Boards and Committees

MOTION: 2023-319

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

Library Board Meeting Minutes – Nov. 6 & 27, 2023

Roads Committee Minutes – November 15, 2023

Emergency Management Committee Meeting Minutes – November 17, 2023

The Little Schoolhouse and Museum – November 30, 2023

Curator's Report – Oct. 19 – Nov. 30, 2023

Curator's Year End Report 2023

CARRIED

c. External Reports

MOTION: 2023-320

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

a. OCWA Reports: Lab Services – November 14 & 29, 2023

Certificate of Analysis – November 16 & December 4, 2023

Workorder Summary Reports – October 1- 31, 2023

b. Manitoulin Planning Board Meeting Minutes November 29, 2023

c. POA Meeting Minutes - September 19, 2023

CARRIED

11. REGULAR ITEMS

a. Fairview United Church Cemetery Request

MOTION: 2023-321

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

WHEREAS a request has been received from Norma Thomas of Fairview United Church requesting that Council reconsider its motion of 2023-264 from Sept. 19, 2023.

From 3 metres to 1 metre from the oil tank outcrop and reduce the sideyard setback.

DEFEATED

MOTION: 2023-322

Moved by: Mike McKenzie

Seconded by: Steve Wood

Council authorizes the Township Administrative Staff to send the Fairview United Church a letter requesting that the Church pay for an ultrasound, at the expense of the Church, to find out where all the gravesites are located.

CARRIED

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b. Manitoulin Navy League Fundraising

MOTION: 2023-323

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

WHEREAS Council has been provided with correspondence from the Manitoulin Navy League requesting a donation to support the Manitoulin Sea Cadets program;

AND WHEREAS an amount of \$50 was donated last year;

BE IT RESOLVED that the Township donate \$ 100.00 towards this exciting opportunity for youth on Manitoulin.

CARRIED

c. Vulnerable Road Users Campaign

MOTION: 2023-324

Moved by: Steve Wood

Seconded by: Perry Chatwell

Council received request from Stephanie Gray PHSD to participate in the Vulnerable Road Users Campaign.

BE IT RESOLVED that Council approves participation in this program at no cost to the Township.

CARRIED

d. Triangle Senior Citizens Club Bingo & 50/50 License Renewal

MOTION: 2023-325

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS the following Correspondence has been presented:

WHEREAS the Tehkummah Triangle Senior Citizen's Club has requested a Lottery Licence for Bingo and 50/50 draws to be held at the Tehkummah Hall;

BE IT RESOLVED that Council approves the issuing of a Lottery Licence for Bingo and 50/50 and Raffle draws for the 2024 year.

CARRIED

e. Annual Christmas Tree Event – Dec. 15th, 2023

MOTION: 2023-326

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS correspondence has been received from Eric and Betty Russell to have an Annual Christmas Tree event on Friday, December 15, 2023;

AND WHEREAS Council was unable to deal with this as the regular meeting scheduled for December 7, 2023 was postponed;

BE IT RESOLVED that Council is in favour of holding this yearly event.

CARRIED

f. Report to Council: Bowerman Trail Construction - *Information*

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g. Report to Council: New W/S Connection in South Baymouth

MOTION: 2023-327

Moved by: Steve Wood

Seconded by: Perry Chatwell

Council approves a new user connection to the water system on 2nd Street in South Baymouth with all costs being the responsibility of the property owner;

AND THAT any excavation work be left in original condition;

AND THAT the Roads Superintendent be involved in the process with OCWA to provide input.

AND THAT the Contractor doing the work be a certified, licensed, and insured contractor for water and sewer installations.

CARRIED

h. Report to Council: Duck's Bay Beach Playground – Information

12. DEFERRED ITEMS

13. CORRESPONDENCE

MOTION: 2023-328

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS the following Correspondence has been presented:

- a) Letter from ECHO re: Wound Care Training
- b) Letter from MICA
- c) Coleman Township letter
- d) Letter to Doug Downey from Pam Fogal, POA Manager

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED

14. CLOSED SESSION

MOTION: 2023-329

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that Council move into closed session under Section 239 (2) (b) and (k) of the Municipal Act at 9:15 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act

(b) personal matters about an identifiable individual, including municipal or local board employees;

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

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15. REPORTING OUT OF CLOSED SESSION

MOTION: 2023-330

Moved by: Perry Chatwell

Seconded by: Steve Wood

BE IT RESOLVED that Council move out of closed session and report back to open session at 9:37 pm.

CARRIED

MOTION: 2023-331

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

To authorize the Reeve and Acting Clerk-Administrator to act on the confidential direction of Council as give in the Closed Session.

CARRIED

16. MOTION – none

17. CONFIRMATORY BY-LAW

MOTION: 2023-332

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2023-039 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

18. ADJOURNMENT

MOTION: 2023-333

Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 9:47 pm until the next Meeting of Council:

Regular Meeting on Tuesday January 9th, 2023 at 7:00 pm

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

In attendance:

N/A