



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH  
Tuesday, July 11th, 2023

**REGULAR IN-PERSON COUNCIL MEETING MINUTES**

**PRESENT:** Reeve John Deforge  
Councillor Perry Chatwell  
Councillor Lorie Leeson  
Councillor Mike McKenzie  
Deputy Reeve Steve Wood  
Acting Clerk / Administrator Barbara Grigg

**1. MEETING DECLARED OPEN**

**MOTION:** 2023-202  
**Moved by:** Perry Chatwell **Seconded by:** Lorie Leeson

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:02 p.m. with the Reeve presiding as Chair.

CARRIED

**2. PRAYER**

**3. APPROVAL OF AGENDA**

**MOTION:** 2023-203  
**Moved by:** Steve Wood **Seconded by:** Mike McKenzie

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of July 11, 2023;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED

- 4. DECLARATIONS OF PECUNIARY INTEREST – Steve Wood**
- 5. PUBLIC PARTICIPATION – David Samuels re: Bowerman Trails**
- 6. DELEGATIONS/GUESTS**

**7. APPROVAL OF MINUTES**

**MOTION:** 2023-204  
**Moved by:** Perry Chatwell **Seconded by:** Steve Wood

BE IT RESOLVED that Council approve the minutes, as follows:

- June 6, 2023 Special Council Meeting Minutes
- June 22, 2023 Special Council Meeting Minutes
- June 26, 2023 Regular Council Meeting Minutes
- June 29, 2023 Special Council Meeting Minutes

NOTE: John Deforge stepped out of Chair position at 4:18pm during *June 29<sup>th</sup>* meeting, and Motion 198 was moved by John Deforge (not Steve Wood)

CARRIED

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**8. BYLAWS - TRAILER BY LAW 2023-020**

MOTION: 2023-205  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS By-Law 2023-020 – a by-law to Licence Trailers within the Township of Tehkumma has been submitted to Council;

BE IT RESOLVED that Council approves the first, second, third and final reading of By-Law 2023-020 for immediate implementation of the Trailer By-Law.

CARRIED

**9. CONSENT ITEMS**

**a) Reports of Officials**

**a. Fire Chief's Report – May/June, 2023**

MOTION: 2023-206  
Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Fire Chief's Report for May/June, 2023;

BE IT RESOLVED that Council confirms the Fire Chief's Report of May/June, 2023.

CARRIED

**b. Treasurer's Report – Accounts Payable – May 1 to 31, 2023  
Bank Reconciliation – May 1 to 31, 2023**

MOTION: 2023-207  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: May 1 to 31, 2023 in the amount of \$236,461.59

Bank Reconciliation – May 1 - 31, 2023

BE IT RESOLVED that Council confirms the Accounts Payable from May 1 – 31, 2023 in the amount of \$236,461.59 and the Bank Reconciliations for May, 2023.

CARRIED

**c. Health and Safety Report – June 2023**

MOTION: 2023-208  
Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS Council has been provided with the Health and Safety Report for June, 2023;

BE IT RESOLVED THAT Council accepts the Health and Safety Report for June, 2023.

CARRIED

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**b) Reports of Boards and Committees**

**Little Schoolhouse and Museum Board Meeting Minutes**

MOTION: 2023-209

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with The Little Schoolhouse and Museum Board Meeting Minutes for June 15, 2023;

BE IT RESOLVED THAT Council accepts the Board Meeting Minutes for June 15, 2023.

CARRIED

**Roads Committee Meeting Minutes – June 22, 2023**

MOTION: 2023-210

Moved by: Perry Chatwell

BE IT RESOLVED that Council has been provided with the Roads Committee Meeting Minutes for June 15, 2023;

BE IT RESOLVED THAT Council accepts the Roads Committee Meeting Minutes for June 15, 2023.

CARRIED

**Property Standards Committee Meeting Minutes – June 20, 2023 – 3:00pm and 3:30pm**

MOTION: 2023-211

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that Council has been provided with Property Standards Committee Meeting Minutes for June 20, 2023;

BE IT RESOLVED THAT Council accepts the Property Standards Committee Meeting Minutes for June 20, 2023.

CARRIED

**c) External Reports**

MOTION: 2023-212

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services – June 13 and 29, 2023  
Certificate of Analysis – June 13 and 29, 2023  
Workorder Summary Reports – WTP and Lagoon – May 1 to 31, 2023
- b. Manitoulin Planning Board Minutes of Meeting – June 27, 2023
- c. Public Health Sudbury & Districts – Unapproved Minutes – Fourth Meeting, June 15, 2023
- d. Manitoulin Centennial Manor Financial Statements  
Year Ended December 31, 2022

CARRIED

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**10. REGULAR ITEMS**

**a. Volunteer Firefighter Applications**

MOTION: 2023-213

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS the Fire Chief has received two applications for volunteer firefighters from Catherine Secord and Christian Lauder;

BE IT RESOLVED THAT Council accepts the applications from Catherine Secord and Christian Lauder as volunteer firefighters. Furthermore, Dough McAnsh and Charlene Hyytiainen will be removed from the roster and a 6 month probation period will be instated for all new volunteers.

CARRIED

**b. Quotes for security cameras for Marina**

MOTION: 2023-214

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Council has made a Motion 2023-165 to install security cameras at the Marina area;

AND WHEREAS a quote has been received from Richard Mauti Technical Services Estimate # 220 to provide the required recording equipment, 4 cameras, cabling, including software installation and setup in the amount of \$3,000.15;

BE IT RESOLVED that Council approves the estimate and requests that the installation proceed as soon as possible.

CARRIED

**c. MPAC Requirements – Memo from Gerry Strong, CBO**

MOTION: 2023-215

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS information has been received from Gerry Strong, Chief Building Officer for the Township of Tehkummah regarding MPAC's (Municipal Property Assessment Corporation) new building permit maintenance and reporting system which is being implemented;

AND WHEREAS the cost of the new iCloud permit system is roughly \$10,000;

AND WHEREAS MPAC is requiring that all building permit applications be submitted online and reporting on each open building permit be done on a monthly basis;

AND WHEREAS this drastically increases the workload of Township staff and the CBO and not using this new software will severely affect the assessment process resulting in lost revenues for the Township;

AND WHEREAS the CBO is requesting additional assistance with building permit work and through ManTech Services will ensure that staff are available to the Township to keep up with MPAC requirements; provide ongoing CBO services; and fees will be billed to the Township as incurred, to a maximum of 24 hours per week at the CBO's regular rate;

AND WHEREAS Building Code legislation does not allow for municipalities to make money from building permit fees, rather the fees need to be directed to cover costs within the building program;

AND WHEREAS building permit revenue to date is \$27,842;

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AND WHEREAS the increased fees will also cover the costs associated with any Bylaw work and the completion of the Zoning Bylaw;

BE IT RESOLVED that Council approves the increase of building services to 24 hours per week and the purchase of the iCloud software, with a review in one year to ensure that this is functioning efficiently and is effective.

TABLED

**d. Quotes re Museum repairs/maintenance**

MOTION: 2023-216

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS there are some repairs and maintenance items that need to be addressed at the Little Schoolhouse and Museum in South Baymouth;

AND WHEREAS 2 RFQs were circulated to 8 contractors and one contractor responded;

BE IT RESOLVED that the quote from Nathan Hill of Hill's Construction to replace the roof on the Shed and Fishery buildings with a steel roof at a price of \$15,000 plus HST of \$1,950 for a total of \$16,950 be accepted as long as the Museum Board approves.

CARRIED

MOTION: 2023-217

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS there are some repairs and maintenance items that need to be addressed at the Little Schoolhouse and Museum in South Baymouth;

AND WHEREAS 2 RFQs were circulated to 8 contractors with only one contractor responding;

AND WHEREAS the items listed on the RFQ are at the Little Schoolhouse, at the Main Building, at the Fishery Building, and the benches, buoys, and lifeboat in the Yard;

BE IT RESOLVED that the quote from Nathan Hill of Hill's Construction to do the maintenance items as outlined in the RFQ for the above-noted areas, at a price of \$17,000 plus \$3,950 HST for a total of \$21,500 be accepted as long as the Museum Board approves.

CARRIED

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**e. MICA (Manitoulin Island Cycling Advocates) membership**

MOTION: 2023-218

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS a request has been made by Manitoulin Island Cycling Advocates (MICA) for membership;

AND WHEREAS the Township has been a member in previous years;

AND WHEREAS membership will also give the Township access to join the Manitoulin Outdoor Digital Experience Museum (MODEM) and list events on the Driftscape tourism platform;

BE IT RESOLVED that the Township enrol in a Municipal membership at a fee of \$50 + \$6.50 HST for a total of \$56.50.

DEFEATED

**f. Role of Council, Councillor, Staff – Information**

**g. Auditor Update – Information**

**11. DEFERRED ITEMS**

- a) Request from Gerard Lyons – water August filling station tap – South Baymouth
- b) Request from Michael's Bay Hist. Society re Property Tax Exemption

**12. CORRESPONDENCE**

MOTION: 2023-219

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS the following Correspondence has been presented:

- a) Letter from Nadya Fedotova and Victor Cirone re Government Road

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed: *no response necessary*.

CARRIED

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**13. CLOSED SESSION**

MOTION: 2023-220

Moved by: Lorie Leeson

Seconded by: Steve Wood

BE IT RESOLVED that Council move into closed session under Section 239 (2) (e) of the Municipal Act at 9:14 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board*

CARRIED

**14. REPORTING OUT OF CLOSED SESSION**

MOTION: 2023-221

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

BE IT RESOLVED that Council move out of closed session and report back to open session at 9:19 pm.

CARRIED

**15. MOTION**

MOTION: 2023-222

Moved by: Steve Wood

Seconded by: Mike McKenzie

To authorize the Reeve and Acting Clerk-Administrator to act on the confidential direction of Council as given in the Closed Session.

CARRIED

**16. CONFIRMATORY BY-LAW**

MOTION: 2023-223

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2023-021 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

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17. ADJOURNMENT

MOTION: 2023-224  
Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

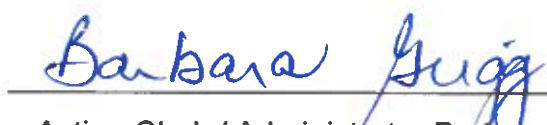
BE IT RESOLVED THAT this meeting be adjourned at 9:20 pm until the next Meeting of Council:

Budget Meeting on Tuesday July 25, 2023 at 7:00 pm

Regular Meeting on August 1, 2023 at 7:00pm or at the call of the chair or a majority of Council members.

CARRIED

  
\_\_\_\_\_  
CHAIR: Reeve John Deforge

  
\_\_\_\_\_  
Acting Clerk / Administrator Barbara Grigg

**In attendance:**  
Marjorie Orr  
David K. Siberry  
David Samuels  
CJ Wilson  
Fire Chief Jeff Wilson