



THE CORPORATION OF TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

REGULAR IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Reeve John Deforge
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Deputy Reeve Steve Wood
Acting Clerk / Administrator Barbara Grigg

1. MEETING DECLARED OPEN

MOTION: 2023-152
Moved by: Steve Wood **Seconded by:** Mike McKenzie

WHEREAS there is a quorum of Council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:03 p.m. with the Reeve presiding as Chair.

CARRIED

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2023-153
Moved by: Perry Chatwell **Seconded by:** Lorie Leeson

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of June 6, 2023;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED

- 4. DECLARATIONS OF PECUNIARY INTEREST – None**
- 5. PUBLIC PARTICIPATION – Jose Garcia**
- 6. DELEGATIONS/GUESTS – Paul Bowerman re: Cemeteries**

10. REGULAR ITEMS

a) Smeltzer Drain – Sideroad Branch Completion

MOTION: 2023-154
Moved by: Perry Chatwell **Seconded by:** Steve Wood

WHEREAS Joel Miller, Drainage Engineer from K. Smart Associates Limited has provided information to Council on the completion of the Smeltzer Drain Bylaw 2020-011 Sideroad Branch;

AND WHEREAS completion of the Smeltzer Drain Sideroad Branch will allow for funding to be applied for to reimburse the cost of drainage work that has already been done and paid for by the Township;

BE IT RESOLVED THAT Council authorizes the Drainage Superintendent to obtain quotes and proceed with the construction of the drain.

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Tuesday, June 6th, 2023

RECORDED VOTE requested by Mike McKenzie

Mike McKenzie	- No
Perry Chatwell	- Yes
Lorie Leeson	- No
Steve Wood	- Yes
John Deforge	- Yes

CARRIED

7. APPROVAL OF MINUTES

MOTION: 2023-155

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that Council approve the minutes, as follows:

April 26, 2023 Special Council Meeting Minutes
April 27, 2023 Special Council Meeting Minutes
May 2, 2023 Regular Council Meeting Minutes
May 17, 2023 Special Council Meeting Minutes

CARRIED

8. BYLAWS – none

9. CONSENT ITEMS

a) Reports of Officials

**a. Treasurer's Report – Accounts Payable – April 1 to 30, 2023
Bank Reconciliation – April 1 to 30, 2023**

MOTION: 2023-156

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: April 1 – 30, 2023 in the amount of \$92,663.09
Bank Reconciliation – April 1 - 30, 2023

BE IT RESOLVED that Council confirms the Accounts Payable from April 1 – 30, 2023 in the amount of \$92,663.09 and the Bank Reconciliations for April, 2023.

CARRIED

b. Health and Safety Report – April/May 2023

MOTION: 2023-157

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Health and Safety Report for April/May, 2023;

BE IT RESOLVED THAT Council accepts the Health and Safety Report for April/May, 2023.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

Tuesday, June 6th, 2023

b) Reports of Boards and Committees

Little Schoolhouse and Museum Board Meeting Minutes

MOTION: 2023-158

Moved by: Lorie Leeson

Seconded by: Perry Chatwell

WHEREAS Council has been provided with The Little Schoolhouse and Museum Board Meeting Minutes for May 13, 2023;

BE IT RESOLVED THAT Council accepts the Board Meeting Minutes for May 13, 2023.

CARRIED

c) External Reports

MOTION: 2023-159

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services – May 2, 16 and 30, 2023
Certificate of Analysis – May 5, 16 and 30, 2023
Workorder Summary Reports – WTP and Lagoon – April 1 to 30, 2023
- b. Manitoulin Planning Board Minutes of Meeting – April 25, 2023
Audited Financial Statements, December 31, 2022
- c. Public Health Sudbury & Districts – Unapproved Minutes – Third Meeting, May 18, 2023

CARRIED

10. REGULAR ITEMS

a. Smeltzer Drain – Sideroad Branch Completion - at beginning after Bylaws

b. Quotes for Hard Top on Government Road – 3km

MOTION: 2023-160

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the Township is in the process of obtaining quotes for the supply and installation of 3 km of double surface treatment for the Government Road;

AND WHEREAS all the quotes requested have not been received to date;

AND WHEREAS this work needs to be scheduled during the summer when weather conditions are right;

BE IT RESOLVED that Council authorizes the Road Superintendent and Deputy Clerk-Administrator, in conjunction with the Reeve, to accept the lowest bid and proceed with scheduling a date for the completion of this road work.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

c. Quote for Sweeper for Backhoe – Deboer’s, Ottawa, ON

MOTION: 2023-161

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS a quote for the supply of a sweeper that will fit on the backhoe has been obtained from Deboer’s in Ottawa in the amount of \$11,000 plus HST;

BE IT RESOLVED THAT Council approves the tender submission from Deboer’s and authorizes staff to proceed with the purchase with ***ONE EXTRA SET OF BRUSHES***

CARRIED

d. Washers for Laundromat in South Baymouth – Quotes

MOTION: 2023-162

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS it has been determined that 2 of the washers in the Laundromat in South Baymouth are not working and are not repairable;

AND WHEREAS a quote for the supply of 2 commercial coin-operated washers has been received from Houle’s Appliance Supply in Sudbury in the amount of \$2,129 per washer plus shipping and HST for a total of \$5,178.79;

AND WHEREAS this is the only supplier in this area for commercial coin-operated appliances;

BE IT RESOLVED that Council approves the request to purchase 1 (one) commercial coin-operated washers for the laundromat in South Baymouth for a total cost of \$2,663.41.

CARRIED

e. Contract for Financial Services

MOTION: 2023-163

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Bruce Mercer, who has been providing financial services for the Township since April 30, 2022, has submitted a notice of a rate increase effective May 1, 2023 from \$42 to \$45 per hour;

AND WHEREAS this notice reflects a 7% increase in line with the current rate of inflation and CPI average for 2022 of 6.8%;

AND WHEREAS Bruce is interested in reducing the hours he works;

BE IT RESOLVED that the rate increase be approved with a limit of 14 hours per week and with the understanding that Bruce will make himself available for the 2022 audit and the 2023 budget.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

f. Manitoulin Planning Board – Final Requisition for Funding

MOTION: 2023-164

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the Manitoulin Planning Board has submitted a Final Requisition for Funding in the amount of \$4,024.79;

AND WHEREAS an interim payment has already been paid in the amount of \$3,896.10;

AND WHEREAS the 2023 Budget of the Manitoulin Planning Board has been submitted for approval;

BE IT RESOLVED that Council approves the payment of the Final Requisition for Funding in the amount of \$4,024.79 and approves the 2023 Budget as submitted.

CARRIED

g. Security Cameras for Marina

MOTION: 2023-165

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS a report has been made of ATV/4wheelers driving on the Township docks, bridge, and point area and the remnants of partying have been left behind;

AND WHEREAS because of these actions it is necessary to install cameras at the Marina area for the security of Township property;

BE IT RESOLVED that quotes be sought for the installation of cameras and a contract be awarded to the supplier who can provide the least expensive option.

CARRIED

h. Property Standards Committee – set meeting date

MOTION: 2023-166

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS a property standards complaint has been received;

AND WHEREAS it is necessary to set up a meeting to review and deal with the complaint;

BE IT RESOLVED that Thursday June 15th, 2023 at 3:00 PM be set as a date for a Property Standards Committee meeting.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

i. Fairview United Church Cemetery

MOTION: 2023-167

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Fairview United Church has submitted a proposal to sever part of the land and the church from the Cemetery;

AND WHEREAS it is proposed to give the land and church to the adjoining landowner;

AND WHEREAS the Bereavement Authority of Ontario advises that if the burial records are not reliable and there is the potential of finding human remains on the property in an area that is not currently marked, that an archaeological assessment would need to be done;

BE IT RESOLVED that the Trustees of Fairview United Church be contacted and advised that the Township is not in agreement with severing the portion of the land that is between the Church and the road;

AND BE IT RESOLVED that the Township is in agreement with the severing of the Church only portion of the property at no expense to the Township;

AND BE IT RESOLVED THAT any archaeological assessments that may be required are the Church's responsibility and the Township needs deeded access to the property for maintenance of the grave sites.

CARRIED

j. Boundary Line Agreement re Roads with Assiginack - *Information*

k. 2022 Groundwater Monitoring Report – South Baymouth Waste Disposal Site, March 31, 2023 – englobe

MOTION: 2023-168

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the 2022 Groundwater Monitoring Report – South Baymouth Waste Disposal Site, March 31, 2023 prepared by englobe;

BE IT RESOLVED that Council accepts the 2022 Groundwater Monitoring Report.

CARRIED

l. Request to use Community Playground for Canadian Down Syndrome Association BBQ re Walk Ambassadors – June 17, 2023 11am-1pm

MOTION: 2023-169

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS a request has been received from Ashley Bowerman to use the Community Playground at the Township office on June 17, 2023 from 11 to 1 pm for a BBQ in support of the Canadian Down Syndrome Association – re Ambassador for walk event;

BE IT RESOLVED that Council approves the use of the Community Playground for this event.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

m. Office Closure for Canada Day – July 1, 2023

MOTION: 2023-170

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Canada Day July 1, 2023 falls on a Saturday this year;

AND WHEREAS this is a stat holiday for Township staff;

BE IT RESOLVED that the stat holiday will be observed on Friday, June 30, 2023 and the municipal office and Roads department will be closed that day to celebrate *Canada*.

CARRIED

n. Declaration of Surplus Equipment

MOTION: 2023-171

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the Township has determined that there is surplus equipment that needs to be disposed of;

AND WHEREAS it is necessary to advertise the equipment for sale;

AND WHEREAS the equipment to be disposed of is 2 window air conditioners and 4 steel beams;

BE IT RESOLVED that staff advertise the surplus equipment and accept bids and dispose of the equipment to the highest bidder.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

o. South Baymouth Beach Project at Ducks Bay Road

MOTION: 2023-172

Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS a contract had been entered into with Rob Sheppard of Sheppard Custom Building Ltd. for the Retrofit of 12 Ducks Bay Beach Area in South Baymouth, Ontario;

AND WHEREAS on November 16, 2022 Council passed Motion 2022-192 authorizing the payment of half of the contract of \$85,880 (including HST) in the amount of \$42,940 to Sheppard Custom Building Ltd. which cleared the Township's bank account on December 5, 2022;

AND WHEREAS Rob Sheppard of Sheppard Custom Building Ltd. informed the Reeve last week that he would not be doing the South Baymouth Beach Project at Ducks Bay and was returning the cheque of \$42,940 to the Township;

AND WHEREAS the Ontario Trillium Foundation has been advised of the delay in completion of the project and has approved an extension of the funding to September 29, 2023;

AND WHEREAS a letter has been sent to Rob Sheppard acknowledging that he will not be doing the project and requesting the return of the cheque without delay;

BE IT RESOLVED that quotes be obtained for playground equipment, accessible walkways, an accessible washroom and installation of same by a contractor;

AND BE IT RESOLVED that Council directs the Deputy Clerk-Administrator and the Admin Assistant, in conjunction with the Reeve, to proceed with the implementation of this project within the funding dollars that are available for completion within the new timeline.

CARRIED

p. Auditor Update - Information

12. DEFERRED ITEMS

- a) Request from Gerard Lyons – water August filling station tap – South Baymouth
- b) Request from Michael's Bay Hist. Society re Property Tax Exemption

13. CORRESPONDENCE

MOTION: 2023-173

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the following Correspondence has been presented:

- a) Letter from Nadya Fedotova re Airbnb Rentals in Tehkummah
- b) Project Lifesaver – Manitoulin-Northshore

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

14. CLOSED SESSION

MOTION: 2023-174

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that Council move into closed session under Section 239 (2) (b) of the Municipal Act at 10:15 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act

(b) personal matters about an identifiable individual, including municipal or local board employees;"

CARRIED

15. REPORTING OUT OF CLOSED SESSION

MOTION: 2023-175

Moved by: Steve Wood

Seconded by: Perry Chatwell

BE IT RESOLVED that Council move out of closed session and report back to open session at 10:31 pm.

CARRIED

16. MOTION

MOTION: 2023-176

Moved by: Steve Wood

Seconded by: Perry Chatwell

To authorize the Reeve and Acting Clerk-Administrator to act on the confidential direction of Council as given in the Closed Session.

CARRIED

16. CONFIRMATORY BY-LAW

MOTION: 2023-177

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2023-016 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, June 6th, 2023

17. ADJOURNMENT

MOTION: 2023-178
Moved by: Perry Chatwell

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 10:45 pm until the next Meeting of Council:

Regular Meeting on July 11, 2023 at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

In attendance:
Marjorie Orr
Paul Bowerman
David Samuels
Jose Garcia