



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Tuesday, March 7, 2023

REGULAR IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Reeve John Deforge
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Councillor Steve Wood
Fire Chief Jeff Wilson
Acting Clerk / Administrator Barbara Grigg

1. MEETING DECLARED OPEN

MOTION: 2023-058

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS there is a quorum of council present:

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:02 p.m. with the Reeve presiding as Chair.

CARRIED

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2023-059

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of March 7, 2023;

BE IT RESOLVED THAT the Agenda for this meeting be approved with the following additions:

Exercise equipment for Seniors - *requested by Mike McKenzie*

Roads – *requested by Perry Chatwell*

Stop sign

Steel beams at Roads Department

Closed session – personal matter – about an identifiable individual

- *requested by Lorie Leeson*

RFPs – discussion – *requested by Mike McKenzie*

In camera – legal matter - potential litigation

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST – None

5. PUBLIC PARTICIPATION – None

6. DELEGATIONS/GUESTS – None

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7. BYLAW 2023-007

MOTION: 2023-060
Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the Manitoulin Planning Board has approved Amendment No. A-3 to the Official Plan for the District of Manitoulin regarding a Natural Heritage System Strategy;

AND WHEREAS Council for the Township of Tehkummah approved Amendment No. A-3 by Motion 2023-031 dated February 13, 2023;

AND WHEREAS the Township of Tehkummah deems it appropriate to adopt Official Plan Amendment A-3 for the District of Manitoulin including the Unincorporated Townships of Robinson and Dawson consisting of explanatory text and mapping identified on Schedule D, dated January 30th, 2023, for a Natural Heritage System Strategy (NHSS);

BE IT RESOLVED THAT a first, second, third and final reading be given to Bylaw 2023-007.

CARRIED

8. CONSENT ITEMS

a) Reports of Officials

a. Fire Chief's Report – February, 2023

MOTION: 2023-061
Moved by: Lorie Leeson

Seconded by: Perry Chatwell

WHEREAS Council has been provided with a Fire Chief's Report for February, 2023;

BE IT RESOLVED THAT Council accepts the Fire Chief's Report for February, 2023.

CARRIED

MOTION: 2023-062
Moved by: Lorie Leeson

Seconded by: Perry Chatwell

BE IT RESOLVED THAT Council directs an application be made to FCC for 2 sets of bunker gear and a pressure fan.

CARRIED

MOTION: 2023-063
Moved by: Perry Chatwell

Seconded by: Mike McKenzie

BE IT RESOLVED THAT Council directs an application be made to Fire House Subs for a breathing air compressor.

CARRIED

MOTION: 2023-064
Moved by: Lorie Leeson

Seconded by: Mike McKenzie

BE IT RESOLVED THAT Council directs an application be made for a Kenwood Cares grant up to \$10,000. for communication equipment.

CARRIED

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b. Treasurer's Report

MOTION: 2023-065

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: January 1 – 31, 2023 in the amount of \$46,865.13

February 1 – 28, 2023 in the amount of \$279,682.50

Bank Reconciliation – January and February, 2023

BE IT RESOLVED THAT Council confirms the Accounts Payable from January 1 – 31, 2023 in the amount of \$46,865.13; February 1 – 28, 2023 in the amount of \$279,682.50 and the Bank Reconciliations for January and February, 2023.

CARRIED

c. Health and Safety

MOTION: 2023-066

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Council has been provided with a Health and Safety Report for January/February, 2023;

BE IT RESOLVED THAT Council accepts the Health and Safety Report for January/February 2023.

CARRIED

b) Reports of Boards and Committees

Little Schoolhouse and Museum

MOTION: 2023-067

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Council has been provided with The Little Schoolhouse and Museum Board Meeting Minutes for February 16, 2023;

BE IT RESOLVED THAT Council accepts the Board Meeting Minutes for February 16, 2023.

CARRIED

c) External Reports

MOTION: 2023-068

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services – February 7 and 22, 2023

Certificate of Analysis – February 7 and 22, 2023

- b. Board of Health for Public Health Sudbury & Districts DSB
Unapproved Minutes – First Meeting, Microsoft Teams
Thursday, February 16, 2023

CARRIED

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9. REGULAR ITEMS

a. Manitoulin Island Cycling Advocates (MICA) request for letter

MOTION: 2023-069

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS a request has been made by MICA (Manitoulin Island Cycling Advocates) for a letter of acknowledgement for the 11th Annual Manitoulin Passage Ride;

BE IT RESOLVED THAT the Township of Tehkummah is supportive of this event and is pleased to provide the requested Letter of Acknowledgement.

CARRIED

b. Request for approval to purchase software for water/sewer billing

MOTION: 2023-070

Moved by: Perry Chatwell

Seconded by: Mike McKenzie

WHEREAS it is necessary to have a software program which is simple and efficient for the water/sewer billing;

AND WHEREAS the current program requires manual entries and is cumbersome and time consuming to use;

AND WHEREAS TMM (The Management Municipality) has a software program similar to the tax program currently in use which will provide reports as well as financial tracking of payments and interest;

AND WHEREAS a specific software program for water/sewer will provide invoicing efficiencies and the consistent collection of interest on overdue accounts;

AND WHEREAS the First Quarter billing needs to be processed in April and for efficiency and integrity of the accounting system the new software should be in place for that billing;

BE IT RESOLVED THAT Council approves the purchase of the TMM Managed Utilities utility billing software at a price of \$6,000 plus \$900/year for support.

CARRIED

c. Quote for recording equipment

MOTION: 2023-071

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS Council passed Motion 2023-055 to record all Tehkummah Council meetings;

AND WHEREAS we are unaware of any funding available for this equipment;

AND WHEREAS a quote has been received from Richard Mauti, a local business dealing with this service bypassing the need for travel costs for installation and service, for the provision and installation of a Bosch system;

BE IT RESOLVED THAT Council approves the purchase of the Bosch system – Estimate #209 - at a cost of \$9,588.37 plus camera.

DEFERRED

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d. OCWA expenditure request and approval to proceed

MOTION: 2023-072

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS an Expenditure Request and Approval to Proceed form has been received from OCWA (Ontario Clean Water Agency) for an expenditure to replace a hose on the generator that is seriously deteriorated;

AND WHEREAS Work Order # 3287219 provides an estimate in the amount of \$2,154.43 plus a Non-Recoverable Tax Expense of \$37.92 and an Administrative Fee of \$328.85 for a total of \$2,521.20 for the repair;

AND WHEREAS this is a budget estimate and the final price and/or start date may vary;

BE IT RESOLVED THAT Council approves the repair to the rad hose as outlined in Work Order: 3287219.

DEFERRED

e. OCWA Annual and summary reports

MOTION: 2023-073

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS the OCWA (Ontario Clean Water Agency) has provided the Annual and Summary Reports for the South Baymouth Water Treatment Plant, January 1, 2022 to December 31, 2022 for submission to Council, as follows:

Reg 170/03 Schedule 22 Summary Report

Reg 170/03 Section 11 Annual Report

Reg 387/04 Annual Record of Water Taking

BE IT RESOLVED THAT Council accepts these reports as presented.

CARRIED

f. OCWA operational plan for South Baymouth

MOTION: 2023-074

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the Operational Plan for the South Baymouth Water Treatment Facility and Distribution System has been received from OCWA (Ontario Clean Water Agency);

AND WHEREAS Section OP-03 requires that the owner and the operating authority endorse the Operational Plan and all of its elements;

AND WHEREAS re-endorsements are sought following a municipal election;

BE IT RESOLVED THAT Council has reviewed the Plan and approves the signing of the endorsement page by all appropriate parties and the return of the endorsement page to OCWA.

CARRIED

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g. Seniors' Club exercise equipment

MOTION: 2023-075

Moved by: Mike McKenzie

Seconded by: Perry Chatwell

WHEREAS the exercise equipment purchased through the New Horizons for Seniors grant is to reside at the Tehkummah Triangle Seniors' Club;

BE IT RESOLVED THAT Council requests that an account/inventory be made of all the equipment.

CARRIED

10. CLOSED SESSION

MOTION: 2023-076

Moved by: Mike McKenzie

Seconded by: Steve Wood

BE IT RESOLVED THAT Council move into closed session under Section 239 of the Municipal Act at 8:53 pm for the following reason(s):

Under Section 239 (2) of the Municipal Act

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

11. REPORTING OUT OF CLOSED SESSION

MOTION: 2023-077

Moved by: Steve Wood

Seconded by: Mike McKenzie

BE IT RESOLVED THAT Council move out of closed session and report back to open session at 10:45 pm.

CARRIED

12. MOTION

MOTION: 2023-078

Moved by: Steve Wood

Seconded by: Perry Chatwell

To authorize the Reeve and Acting Clerk-Administrator to act on the confidential direction of Council as given in the Closed Session.

Recorded vote requested by Mike McKenzie:

Mike McKenzie	YES
Steve Wood	YES
Perry Chatwell	YES
Lorie Leeson	NO
John DeForge	YES

CARRIED

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13. CONFIRMATORY BY-LAW 2023-008

MOTION: 2023-079

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2023-008 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

14. ADJOURNMENT

MOTION: 2023-080

Moved by: Steve Wood

Seconded by: Mike McKenzie

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.


BE IT RESOLVED THAT this meeting be adjourned at 10:20 pm until the next Meeting of Council:

Special Budget Meeting on March 14 at 7:00 pm;

Regular Meeting on April 4, 2023 at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED


CHAIR: Reeve John Deforge


Acting Clerk / Administrator Barbara Grigg

In attendance:
Gerard Lyons