



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH  
Tuesday, September 20, 2022

**REGULAR IN-PERSON COUNCIL MEETING MINUTES**

**PRESENT:** Reeve David Jaggard  
Councillor Rick Gordon  
Councillor Lorie Leeson  
Councillor Mike McKenzie  
Councillor Eric Russell  
Acting Clerk / Administrator Barbara Grigg

**1. MEETING DECLARED OPEN**

**MOTION:** 2022-197

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS there is a quorum of Council present;

BE IT RESOLVED THAT this Regular In-Person Meeting of Council be opened for business at 7:00 p.m. with the Reeve presiding as Chair.

CARRIED

**2. PRAYER**

**3. APPROVAL OF AGENDA**

**MOTION:** 2022-198

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided the Agenda for the Regular In-Person Council meeting of September 20, 2022;

BE IT RESOLVED THAT the amended Agenda for this meeting be approved.

DELETE – Item 9. b) Administrative Fees re Bylaw to Licence Trailers

DELETE – 10. Bylaw 2022-012 – To Licence Trailers in the Municipality – 3<sup>rd</sup> and final reading

ADDITION – request from Councillor Leeson to add job applications to agenda

CARRIED

**4. DECLARATIONS OF PECUNIARY INTEREST – None**

**5. PUBLIC PARTICIPATION**

**6. DELEGATIONS/GUESTS - none**

**THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH**  
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**7. APPROVAL OF MINUTES**

MOTION: 2022-199  
Moved by: Eric Russell

Seconded by: Rick Gordon

BE IT RESOLVED that Council approve the minutes, as follows:

August 16, 2022 Special In-Person Budget Council Meeting  
August 18, 2022 Regular In-Person Council Meeting  
August 30, 2022 Special In-Person Council Meeting

CARRIED

**8. CONSENT ITEMS**

**a) Reports of Officials**

**a. Treasurer's Report**

MOTION: 2022-200  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with the Treasurer's Report, as follows:

Accounts Payable: August 1 – 31, 2022 in the amount of \$60,001.18

BE IT RESOLVED that Council confirms the Accounts Payable from August 1 – 31, 2022 in the amount of \$60,001.18.

CARRIED

**b) External Reports**

MOTION: 2022-201  
Moved by: Rick Gordon

Seconded by: Eric Russell

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services – July 26, August 23 and September 7, 2022  
Certificate of Analysis – July 26, August 23 and September 7, 2022  
Work Order Summary Report – WTP and Lagoon – August 1 – 31, 2022

CARRIED

**9. REGULAR ITEMS**

**a) Correspondence received re Smeltzer Drain**

MOTION: 2022-202  
Moved by: Lorie Leeson

Seconded by: Eric Russell

WHEREAS correspondence has been received from landowners on the Smeltzer Drain regarding maintenance of the Drain;

AND WHEREAS without approval of the third reading of Bylaw 2020-11 – *a Bylaw to provide for Drainage Works in the Township of Tehkumma* – the Township has no right-of-entry to do the work required and no assessment schedule for recovering costs and no means for applying to OMAFRA for the 2/3 grant;

BE IT RESOLVED THAT Council wishes to pass a third reading of Bylaw 2020-11 and then proceed with the necessary maintenance on the Drain.

CARRIED

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**b. DELETED from Agenda**

**c. Remuneration for Mechanical Services**

MOTION: 2022-203

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS the Township has a licensed mechanic on staff who is able to do work on the Township vehicles;

AND WHEREAS having a mechanic able to work on Township vehicles would be a considerable cost saving for the Township;

BE IT RESOLVED THAT the licensed mechanic on staff be paid at a rate of

\$ 45.00/hour for mechanical work done as an employee; that all licenses will be kept up to date; and that hours worked will be documented and approved by the Roads Superintendent.

CARRIED

**d) Tender for John Budd Park and Bowerman Trails Project**

MOTION: 2022-204

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS 2 responses have been received to the RFP advertised for the John Budd Park and Bowerman Trails project, as follows:

1. Nixon Bros. Construction  
Spanish, ON

An itemized outline of each area listed on the Item Description of the RFP  
Totalling approx. \$2,997,858.00

2. Sheppard Custom Building  
93 Albert Street

Total Price: \$328,000.00  
HST: 42,640.00  
TOTAL: \$370,640.00

BE IT RESOLVED THAT Sheppard Custom Building be contacted and asked to provide an itemized list of what this pricing entails, broken down by the areas as outlined in the Item Description of the RFP, pertaining to dimensions, licensing, permits, design, plan for RV pump-out station, by Tuesday, September 27, 2022.

CARRIED

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**10. BYLAW**

MOTION: 2022-205

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has given a first and second reading of By-law 2020-11 for Municipalities – form 5, to provide for Drainage Works in the Township of Tehkummah;

AND WHEREAS the Township has procured a report under section 4 and 78 of the Drainage Act for construction and improvement of the Smeltzer Drain 2020;

AND WHEREAS the estimated total cost of the drainage work is \$298,000.00;

BE IT RESOLVED THAT By-law 2020-11 be given a third reading as of September 20, 2022.

CARRIED

**11. DEFERRED ITEMS**

- a) Request from Gerard Lyons - water filling station tap - South Baymouth
- b) Request from Michael's Bay Hist. Society re Property Tax Exemption

**12. CORRESPONDENCE - none**

**13. CLOSED SESSION**

**14. REPORTING OUT OF A CLOSED SESSION**

**15. MOTION**

MOTION: 2022-206

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

THAT Council of the Whole have an opportunity to review all resumes put in in regards to the Clerk-Administrator and Deputy Treasurer to review and potentially short-list for interview on a date of October 4<sup>th</sup>.

CARRIED

**16. CONFIRMATORY BY-LAW**

MOTION: 2022-207

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2022-021 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

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17. ADJOURNMENT

MOTION: 2022-208  
Moved by: Lorie Leeson

WHEREAS the business of the Regular In-Person Meeting of Council has concluded.

BE IT RESOLVED THAT this meeting be adjourned at 8:40 pm until the next Meeting of Council:

Regular Meeting: on October 4, 2022 at 7:00 pm

or at the call of the chair or a majority of Council members.

CARRIED

  
CHAIR: Reeve David Jaggard

  
DEPUTY CLERK/ADMINISTRATOR:  
Barbara Grigg

**IN ATTENDANCE:**  
Steve Wood  
John Deforge