



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
Wednesday, November 16, 2022

INAUGURAL IN-PERSON COUNCIL MEETING MINUTES

PRESENT: Reeve John Deforge
Councillor Perry Chatwell
Councillor Lorie Leeson
Councillor Mike McKenzie
Councillor Steve Wood
Fire Chief Jeff Wilson
Acting Clerk / Administrator Barbara Grigg

1. **CALL TO ORDER**
2. **INTRODUCTION OF SPECIAL GUESTS**
3. **INTRODUCTION OF 2022-2026 COUNCIL**
4. **INVOCATION**
5. **COMMENTS BY COUNCILLORS**
6. **APPOINTMENT OF DEPUTY REEVE**

MOTION: 2022-209

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

THAT Steve Wood be appointed as Deputy Reeve.

CARRIED

7. **CORRESPONDENCE FROM MICHAEL MANTHA**

MEETING DECLARED OPEN

MOTION: 2022-210

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS there is a quorum of council present:

BE IT RESOLVED THAT this Inaugural In-Person Meeting of Council be opened for business at 7:10 p.m. with the Reeve presiding as Chair.

CARRIED

8. **APPROVAL OF AGENDA**

MOTION: 2022-211

Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS Council has been provided the Agenda for the Inaugural In-Person Council meeting of November 16, 2022;

BE IT RESOLVED THAT the Agenda for this meeting be approved.

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9. DECLARATIONS OF PECUNIARY INTEREST – None

10. APPROVAL OF MINUTES

MOTION: 2022-212

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED that Council approve the minutes, as follows:

September 20, 2022 Regular In-Person Council Meeting

CARRIED

MOTION: 2022-213

Moved by: Steve Wood

Seconded by: Perry Chatwell

To confirm that the mechanic has his own insurance to work on Township vehicles.

CARRIED

11. BYLAW 2022-022

To Designate Signing Authorities and to Authorize Certain Officers and Employees of the Municipality to enter into Agreements and Contracts on behalf of the Municipality.

MOTION: 2022-214

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS the Municipal Act, 2001, S.O. 2001, as amended, states a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act, 2006, c. 32, Sched. A, s. 8;

AND WHEREAS the Council may, by Bylaw, delegate its powers, duties and functions to its Officers and Employees;

AND WHEREAS it is deemed to be necessary and expedient for the Corporation to designate signing authorities and to delegate certain Officers and Employees of the Municipality to enter into its agreements and contracts on behalf of the municipality and to execute such agreements and contracts so as to bind the Municipality thereto;

BE IT RESOLVED THAT BYLAW 2022-022 be given a First and Second reading as attached.

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MOTION: 2022-215
Moved by: Perry Chatwell

Seconded by: Steve Wood

WHEREAS BYLAW 2022-022 for the purpose of designating signing authorities and to authorize certain officers and employees of the municipality to enter into agreements and contracts on behalf of the municipality has been given a First and Second reading with no forthcoming amendments;

BE IT RESOLVED THAT BYLAW 2022-022 be given a Third and Final reading and passed as of this date.

CARRIED

12. CONSENT ITEMS

a) Reports of Officials

a. Fire Chief's Report

MOTION: 2022-216
Moved by: Perry Chatwell

Seconded by: Lorie Leeson

WHEREAS Council has been provided with a Fire Chief's Report for August/September, 2022;

BE IT RESOLVED that Council accepts the Fire Chief's Report for August/September, 2022.

CARRIED

MOTION: 2022-217
Moved by: Steve Wood

Seconded by: Mike McKenzie

TO appoint Carvin Joseph (CJ) Wilson as Deputy Chief/Alternate CEMC.

CARRIED

b. Health and Safety Report

MOTION: 2022-218
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with a Health and Safety Report for August/September, 2022;

BE IT RESOLVED that Council accepts the Health and Safety Report for August/September, 2022.

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b) External Reports

MOTION: 2022-219

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services –September 20, October 5, 18, November 1, 2022

Certificate of Analysis – September 20, October 11, 18, November 1, 2022

Work Order Summary Report – WTP and Lagoon – September 1 – 30, October 1-31, 2022

CARRIED

13. REGULAR ITEMS

a) Request for Election Recount

Lorie Leeson declared a conflict of interest.

MOTION: 2022-220

Moved by: Mike McKenzie

Seconded by: Steve Wood

WHEREAS a request has been made from Gerard Lyons to have a recount done of the election ballots;

BE IT RESOLVED THAT Council approves the recounting of the ballots received, prior to November 23, 2022, and authorizes the Deputy Clerk-Administrator to commence with plans for same.

CARRIED

b. Hiring of Curator for The Little Schoolhouse and Museum

MOTION: 2022-221

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Loretta Mucha, Curator for The Little Schoolhouse and Museum is retiring;

AND WHEREAS one application for the position was received and an interview held;

BE IT RESOLVED THAT Ron Berti be hired as the Curator for The Little Schoolhouse and Museum as of November 1, 2022.

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c. Christmas Plans

MOTION: 2022-222

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has been provided with a Report to Council regarding Christmas 2022 Plans and Gifting;

BE IT RESOLVED THAT Council approves the closing of the Administration Office and Roads Department, *subject to snowplowing needs*, as follows: Friday, December 23, 2022 and Monday, December 26 to Monday, January 2, 2022;

AND FURTHER THAT Council approves \$100.00 cash gifts to 5 full-time employees and \$50 cash gifts to 13 part-time employees at a total cost of \$1150.00 as employee Christmas bonuses;

AND FURTHER THAT Council approves the gifting of Three Hundred Dollars (\$300.00) towards Tehkummah Township's Volunteer Fire Department and First Response as a donation to a Christmas celebration.

CARRIED

d) Seminar with Fred Dean at Billings Township

MOTION: 2022-223

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS a Post Election Training Session for Municipal Councillors, delivered by Fred Dean and Nigel Bellchamber (Amberley Gavel), has been scheduled for Wednesday, December 14, 2022 from 1 to 5 pm at the Park Centre in Kagawong;

BE IT RESOLVED THAT Township of Tehkummah wishes to participate in the session and approves sharing the cost with other interested municipalities and encourages members of Council to attend.

CARRIED

e) South Baymouth Beach Project (Ducks Bay Rd)

MOTION: 2022-224

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS a Contract has been entered into with Sheppard Custom Building Limited for the Retrofit of Ducks Bay Beach Area in South Baymouth;

AND WHEREAS Council passed Motion 2022-192 authorizing the payment of half of the contract of \$85,880 (including HST) in the amount of \$42,940;

AND WHEREAS an Invoice has been received for a Draw 1 in the amount of \$49,720;

AND WHEREAS this amount is \$6,780 higher than approved and this is higher than 50% of the contract amount;

AND WHEREAS the completion date for the contract has passed;

BE IT RESOLVED THAT

Rob Sheppard be contacted by the Reeve and asked to provide a completion date and an update on the project costs in accordance with the Draw 1 invoice submitted.

AND a cheque in the amount of \$ \$42,940. be paid to Sheppard Custom Building Limited.

CARRIED

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f) Tender for John Budd Park and Bowerman Trails Project

MOTION: 2022-225

Moved by: Steve Wood

Seconded by: Lorie Leeson

WHEREAS funding has been received for the John Budd Park and Bowerman Trail Project from FedNor and NOHFC;

AND WHEREAS an RFP notice has been advertised and 2 responses received;

AND WHEREAS Council by Motion 2022-204 requested a response by September 27, 2022 from Sheppard Custom Building to provide an itemized list of what their pricing entails and did not receive a response by that date;

BE IT RESOLVED THAT, in consultation with the Reeve, the Acting Clerk-Administrator update the RFPs to reflect specific information and expectations of the work to be completed to ensure that all potential bidders are responding to the same information and re-advertise the RFPs;

AND THAT the Acting Clerk-Administrator advise FedNor and NOHFC of the plan to ensure that sufficient work is completed by March 31, 2023 in order to ensure that funding is not lost.

CARRIED

g) Request for donation from Manitoulin Student Aid Fund re 53rd Annual Awards Night

Mike McKenzie declared a conflict of interest.

MOTION: 2022-226

Moved by: Lorie Leeson

Seconded by: Steve Wood

WHEREAS a request has been received from Manitoulin Student Aid Fund for a donation to their 53rd Annual Awards Night;

AND WHEREAS \$200 has been donated in prior years;

BE IT RESOLVED THAT Council approves a contribution of \$200 towards student awards to be presented at the 53rd Annual Awards Night to be held on January 5, 2023.

CARRIED

h) Request from Royal Canadian Legion for advertising

MOTION: 2022-227

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS a request has been received from Royal Canadian Legion for advertising in the Ontario Command Legion's 10th Anniversary edition of the Military Service Recognition Book;

AND WHEREAS advertising has been purchased in prior years;

BE IT RESOLVED THAT Council approves advertising at a cost of \$375 (taxes included) in this publication.

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i) Request for donation from Manitoulin Family Resources re 2022 Christmas Basket Campaign

MOTION: 2022-228

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS a request has been received from Manitoulin Family Resources in support of their 2022 Christmas Food Basket Campaign;

AND WHEREAS \$500 was donated last year;

BE IT RESOLVED THAT Council approves a donation of \$500.00 towards the 2022 Christmas Food Basket Campaign.

CARRIED

14. DEFERRED ITEMS

- a) Request from Gerard Lyons – water filling station tap – South Baymouth
- b) Request from Michael's Bay Historical Society re Property Tax Exemption

15. CORRESPONDENCE

MOTION: 2022-229

Moved by: Steve Wood

Seconded by: Perry Chatwell

WHEREAS the following Correspondence has been presented:

- a) Correspondence from Peter Bethlenfalvy, *Minister of Finance* re Ontario Municipal Partnership Fund (OMPF) 2023 allocation
- b) Correspondence from Federation of Northern Ontario Municipalities (FONOM)

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED

16. CLOSED SESSION - none

17. REPORTING OUT OF CLOSED SESSION

18. MOTION - none

19. CONFIRMATORY BY-LAW

MOTION: 2022-230

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required.

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law.

BE IT RESOLVED THAT BYLAW 2022-023 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

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13. ADJOURNMENT

MOTION: 2022-231
Moved by: Lorie Leeson

WHEREAS the business of the Inaugural In-Person Meeting of Council has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 8:40 pm until the next Meeting of Council on December 6, 2022, at 7:00 pm or at the call of the chair or a majority of Council members.

CARRIED



CHAIR: Reeve John Deforge



Acting Clerk / Administrator Barbara Grigg

IN ATTENDANCE:

Loretta Mucha
Jack Greenway