



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

December 1, 2020

**REGULAR COUNCIL MEETING MINUTES
(Fire Hall Meeting Room)**

PRESENT: Reeve David Jaggard
Council Members:
Rick Gordon, Lorie Leeson, Mike McKenzie, Eric Russell
Clerk/Administrator Silvio Berti
Deputy Clerk/Administrator Barbara Grigg
Deputy Treasurer Barb Deforge
Fire Chief Jeff Wilson

1. MEETING DECLARED OPEN

MOTION: 2020 - 257
Moved by: Rick Gordon **Seconded by:** Eric Russell

WHEREAS there is a quorum of council present;

BE IT RESOLVED THAT this Regular Meeting of Council be opened for business at 7:00 p.m. with the Reeve presiding as Chair.

CARRIED.

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2020 – 258
Moved by: Lorie Leeson **Seconded by:** Mike McKenzie

WHEREAS Council has been provided the Agenda for the Regular Council meeting of December 1, 2020,

BE IT RESOLVED THAT the Agenda for this meeting be approved.

CARRIED.

4. DECLARATIONS OF PECUNIARY INTEREST – None

5. PUBLIC PARTICIPATION – None

6. DELEGATIONS/GUESTS – None

7. APPROVAL OF MINUTES

MOTION: 2020 – 259
Moved by: Eric Russell **Seconded by:** Rick Gordon

BE IT RESOLVED that Council approve the minutes of the November 3, 2020 Regular Meeting of Council and the November 17, 2020 Special Council Meeting.

CARRIED.



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8. BYLAWS

MOTION: 2020 – 260

Moved by: Mike McKenzie

Seconded by: Lori Leeson

WHEREAS Council has been provided with a draft Bylaw 2020-032 being a Bylaw to Authorize Cost Recovery (Fees) with respect to Fire Department Specific Response,

BE IT RESOLVED that Council approves Bylaw 2020-032 being a Bylaw to Authorize Cost Recovery (Fees) with respect to Fire Department Specific Response.

CARRIED

9. CONSENT ITEMS

a) Reports of Officials

a. Fire Chief's Report

MOTION: 2020 - 261

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS the Fire Chief has provided a Fire Chief's Report for November 2020,

BE IT RESOLVED that Council accepts the Fire Chief's Report for November 2020.

CARRIED.

b. Treasurer

MOTION: 2020 – 262

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS the Deputy Treasurer has provided Accounts Payable from October 22, 2020 to November 19, 2020 in the amount of \$143,167.56,

BE IT RESOLVED that Council confirm the Accounts Payable from October 22, 2020 to November 19, 2020 in the amount of \$143,167.56.

CARRIED.

b) Reports of Boards and Committees

MOTION: 2020 – 263

Moved by: Lori Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with the minutes from the TehkummaH Township Public Library Board meeting of July 23, 2020,

BE IT RESOLVED that Council accepts the minutes from the TehkummaH Township Public Library Board meeting of July 23, 2020.

CARRIED.



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c) **External Reports**

MOTION: 2020 – 264
Moved by: Eric Russell

Seconded by: Rick Gordon

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services November 3 and 17, 2020, Certificate of Analysis – November 6 and 19, 2020.
- b. Manitoulin Centennial Manor – Administrator's Report, September 2020.
- c. Community Policing Advisory Committee meeting minutes – September 6, and November 11, 2020 and Police Services Board Report – September and October 2020.
- d. Manitoulin-Sudbury DSSAB – 2021 Budget Summary; 3rd Quarter Financial Report Unaudited; CAO 3rd Quarter 2020 Activity Report.

CARRIED.

10. **REGULAR ITEMS**

a) **Third Annual Christmas Tree Event (Covid-19 Style) December 11, 2020**

MOTION; 2020 - 265
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS a letter of request has been received from Betty and Eric Russell asking Council for approval to hold the 3rd Annual Christmas Tree Event, (COVID-19 Style) on Friday December 11, 2020 from 6:30 to 7:30 pm in the Municipal parking lot.

AND WHEREAS the event has taken place the previous two years.

AND WHEREAS the event will adhere to all COVID-19 precautions and restrictions.

BE IT RESOLVED that Council approves the 3rd Annual Christmas Tree Event, (COVID-19 Style) to be held on Friday December 11, 2020 from 6:30 to 7:30 pm in the Municipal parking lot.

CARRIED.

b) **Royal Canadian Legion 2021 Military Service Recognition Book**

MOTION: 2020 – 266
Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS Council has been presented with a letter of request from the Royal Canadian Legion Ontario Command asking the Township to support the Military Service Recognition Book,

AND WHEREAS the Township has supported the Military Service Recognition Book in the past through the purchase of a business card size (1/10 page) advertisement,

AND WHEREAS the cost for a business card size (1/10 page) advertisement is \$290, (incl. HST),

BE IT RESOLVED THAT Council approves supporting the Royal Canadian Legion Ontario Command through the purchase of a business card size (1/10 page) advertisement in the Military Service Recognition Book in the amount of \$290, (incl. HST).

CARRIED.



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c) Email Program for Tax Bills

Council directs staff to provide the cost for this service at a future Council meeting in order to make an informed decision.

d) Request to Book John Budd Park for Wedding in 2021

Council directs staff to develop a rental agreement and fee structure for this municipal property to be presented at a future Council meeting.

e) Budget 2021 Meeting Dates

MOTION: 2020 - 267

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Council has approved Tuesday December 8th and Tuesday December 22, 2020 as optional dates for Special Meetings of Council for budget deliberations.

AND WHEREAS it has been determined that only one meeting will be necessary during the month of December,

BE IT RESOLVED THAT Council approves Tuesday December 15, 2020 as the date for a Special Meeting of Council to further deliberate the 2021 budget.

CARRIED.

f) Donation to Providence Bay Arena

MOTION; 2020-268

Moved by: Eric Russell

Seconded by: Rick Gordon

WHEREAS Council has previously discussed the possibility of a donation to the Providence Bay Arena on behalf of the citizens of Tehkumma Township who wish to use the scheduled free skating times during the 2020 / 2021 season,

AND WHEREAS the Tehkumma Township Recreation Committee does not have the resources to provide an outdoor skating rink at this time,

BE IT RESOLVED THAT Council approves a donation in the amount of _____ dollars, (\$_____) to the Municipality of Central Manitoulin for maintenance and services at the Providence Bay Arena.

DEFERRED.

g) Risk Assessment Report from Frank Cowan Insurance

MOTION: 2020 – 269

Moved by: Lori Leeson

Seconded by: Mike McKenzie

WHEREAS Council has been provided with a Risk Assessment Report from Frank Cowan Insurance received November 12, 2020,

AND WHEREAS Council has discussed the report,

BE IT RESOLVED that Council accepts the Risk Assessment Report from Frank Cowan Insurance received November 12, 2020.

CARRIED.



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h) Agency Agreement with Fire Marque Inc.

MOTION: 2020 - 270

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS Council has been provided with an Agency Agreement between the Fire Marque Inc. and the Corporation of the Township of Tehkummah,

AND WHEREAS Council has reviewed and discussed the 'Agreement',

BE IT RESOLVED that Council approves the signing of the Agency Agreement between the Fire Marque Inc. and the Corporation of the Township of Tehkummah for a three, (3) year term.

CARRIED.

l) Purchase of Xerox Copier

MOTION; 2020-271

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS staff has presented a request to Council to approve the purchase a new Xerox Altalink 8100 series printer / copier / scanner and fax appliance,

AND WHEREAS staff has indicated that the current equipment is dated, requires frequent maintenance and is not compatible with newer technologies,

AND FURTHER that the quoted cost of this appliance at six thousand three hundred and thirty-four dollars (\$6,334.85) plus HST, is within the remaining balances of the assigned 2020 budget allocations for office equipment, maintenance, software and hardware and materials and supplies categories combined,

AND FURTHER THAT the cost of color prints is considerably lower than our current costs and the mono cost per impression is .0003 cents more than our current costs and that the advanced technology of the new equipment will provide more efficient and effective use of staff resources,

BE IT RESOLVED THAT Council approves the purchase of the new Xerox Altalink 8100 series at the quoted cost of six thousand three hundred and thirty-four dollars (\$6,334.85) plus HST.

CARRIED.

j) Christmas Landfill Hours

The Landfill will remain open on Saturday December 26, 2020 (Boxing Day).

11. DEFERRED ITEMS – None



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12. CORRESPONDENCE

MOTION: 2020 – 272

Moved by: Rick Gordon

Seconded by: Eric Russell

WHEREAS the following Correspondence has been presented:

- a) Letter from Manitoulin- Sudbury DSSAB – November 5, 2020
- b) Letter from the Honourable Rod Phillips, Minister of Finance, October 29, 2020 re: release of 2021 OMPF Allocations
- c) Thank You Notes from Navy League of Canada Manitoulin Branch, Manitoulin Streams, John Greenway CEMC
- d) Bill 218 – Proposed Changes to the Municipal Elections Act – Extension of Nomination Period – *City of Belleville*
- e) Illicit Cannabis Operations – *Norfolk County Office of the Mayor*
- f) Support Resolutions
 - Letter from Municipal Finance Officers' Association (MFOA), October 22, 2020 re: extension of deadline for Asset Management compliance
 - Accessibility for Ontarians with Disabilities Act – Web-site support – *City of Belleville*.

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED.

13. MOTION

14. CLOSED SESSION

15. REPORTING OUT OF CLOSED SESSION

16. CONFIRMATORY BY-LAW

MOTION: 2020 – 273

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required,

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law,

BE IT RESOLVED THAT BYLAW 2020–033, the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED.



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17. ADJOURNMENT

MOTION: 2020 – 274

Moved by: Eric Russell


Seconded by: Rick Gordon

WHEREAS the business of the Regular Meeting of Council has concluded,

BE IT RESOLVED THAT this meeting be adjourned at 8:20 pm until the Special Meeting of Council on Tuesday, December 15, 2020 at 7:00 pm, or at the call of the chair or a majority of Council members.

Next Regular Meeting of Council, Tuesday January 12, 2021.

CARRIED.


CHAIR: Reeve David Jaggard


CLERK/ADMINISTRATOR:
T. Silvio Berti

In Attendance

Warren SCHLOTE, *Manitoulin Expositor*