



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH

July 7, 2020

**REGULAR COUNCIL MEETING MINUTES
(Fire Hall Meeting Room)**

PRESENT: Reeve David Jaggard
Council Members:
Rick Gordon, Lorie Leeson, Mike McKenzie, Eric Russell
Clerk/Administrator Silvio Berti
Deputy Clerk / Administrator Barbara Grigg
Deputy Treasurer Barb Deforge

1. MEETING DECLARED OPEN

MOTION: 2020 - 141
Moved by: Mike McKenzie **Seconded by:** Eric Russell

WHEREAS there is a quorum of council present;

BE IT RESOLVED THAT this Regular Meeting of Council be opened for business at 7:00 p.m. with the Reeve presiding as Chair.

CARRIED

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2020 - 142
Moved by: Rick Gordon **Seconded by:** Lorie Leeson

WHEREAS Council has been provided the Agenda for the Regular Council meeting of June 7, 2020;

BE IT RESOLVED THAT the Agenda for this meeting be approved;

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST - None

5. PUBLIC PARTICIPATION – None

6. DELEGATIONS/GUESTS – None

7. APPROVAL OF MINUTES

MOTION: 2020 – 143
Moved by: Mike McKenzie **Seconded by:** Eric Russell

BE IT RESOLVED that Council approve the minutes of the June 2, 2020 (Electronic) Regular Meeting of Council and the June 19, 2020 Special Meeting of Council.

CARRIED

8. BYLAWS - None



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9. CONSENT ITEMS

a) Reports of Officials
a. Treasurer

MOTION: 2020 –144
Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the Deputy Treasurer has provided Year to Date financials as of June 17, 2020; accounts payable from June 1 to 29, 2020 in the amount of \$474,736.55 and the bank Reconciliation for May 1 - 31, 2020;

BE IT RESOLVED that Council confirm the accounts payable from June 1 to 29, 2020 in the amount of \$474,736.55, the bank Reconciliation for May 1 - 31, 2020 and the Year to Date financials as of June 17, 2020;

CARRIED.

b. Health and Safety Report - June, 2020

MOTION; 2020-145
Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Council has been provided with a Health and Safety Report for June, 2020;

BE IT RESOLVED that Council accepts the Health and Safety Report for June, 2020;

CARRIED.

b) Reports of Boards and Committees

MOTION; 2020-146
Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that the following Reports of Boards and Committees be received, acted upon as necessary, and filed:

- a. TehkummaH Township Public Library Board minutes of March 11, 2020 and June 5, 2020;

CARRIED.



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c) **External Reports**

MOTION: 2020 – 147

Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

BE IT RESOLVED that the following External Reports be received, acted upon as necessary, and filed:

- a. OCWA Reports: Lab Services June 2 and 30, 2020
Certificate of Analysis – June 4 and July 2, 2020
- b. Manitoulin Centennial Manor
Board of Management Meeting Minutes, May 21, 2020 (unapproved)
Administrator's Report – May, 2020

Audited Financial Statements December 31, 2019 and financial
Statement Package May 31, 2020 – available upon request.

CARRIED.

10. **REGULAR ITEMS**

a) **Fuel Tender**

MOTION; 2020-148

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS a Report to Council re the responses to Fuel Tender 2020-03 for the supply and delivery of fuel were received on Monday, June 22, 2020 at 2:00 pm.

AND WHEREAS pricing based on the Wholesale Rack Price (WRP) on June 12, 2020 (see below), with the understanding that the WRP and taxes per government regulations will fluctuate with market conditions, were submitted;

AND WHEREAS the term of the contract is for 4 years – July, 2020 to June, 2024 with a Fixed Delivery Charge;

BE IT RESOLVED THAT the Tender from Manitoulin Fuels be accepted.

CARRIED.



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b) Fuel Tank Tender

MOTION: 2020 –149

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS a Report to Council re the responses to Fuel Tank Tender 2020-02 for the purchase and installation of two 2,200 Litre fuel tanks, including electric pump, were received on Friday, June 19, 2020;

AND WHEREAS Manitoulin Fuels advised that our existing tank is the same as the one noted in the Tender - a 2200 L double wall vacuum monitored tank, installed new in 2016, with the Township owning the pump and traffic barriers currently installed would stay with the tank to provide "vehicular impact protection" with an unlimited life expectancy (as long as it is maintained (painting any surface rust), of generally 25 years;

Council recommends that the Tender from Manitoulin Fuels for 1 tank at a price of \$5,585.13 plus HST of \$726.07 for a total of \$6,311.20 be accepted;

AND THAT the Township *buy-out* the existing tank that is presently in place at the Roads Department for a price of \$1,500 plus taxes as per the email dated June 11, 2020 received from Steve Shaw.

CARRIED.

c) PSD Funding Application with FCM re: Asset Management Plan (AMP)

MOTION: 2020 –150

Moved by: Eric Russell

Seconded by: Rick Gordon

BE IT RESOLVED THAT Council for the Township of Tehkummah directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program for Asset Management Systems and Plan Update;

BE IT THEREFORE RESOLVED THAT the Township of Tehkummah commits to conducting the following activities in its proposed project submitted to the FCM Municipal Asset Management Program to advance our asset management program:

- CityWide Asset Manager Software License, Implementation, Data Work and Training;
- Asset Management Training;
- O.Reg 588/17 Compliant Asset Management Plan

BE IT FURTHER RESOLVED THAT the Township of Tehkummah commits \$5,449.00 from its budget toward the costs of this initiative.

CARRIED.



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d) Bowerman Trails in South Baymouth

MOTION: 2020 -151

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS Council directs staff to proceed with the following:

- i) Install "use at your own risk signage at all trail entrances" and
- ii) Remove existing Trail Head Signage, and
- iii) Terminate advertising and promotion, and
- iv) Investigate insurance costs;

BE IT RESOLVED that Council approves staff proceeding with these directions.

CARRIED.

e) Property Standards Committee

MOTION: 2020 -152

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS a Report to Council has been provided regarding the implementation of the existing Property Standards By-Law 90 that is called into effect upon receipt of an official signed written complaint, item No. 8 (1);

AND WHEREAS the Township has received a signed written complaint regarding property standards in our Township and therefore a Committee is required to assist in carrying out the enforcement procedures.

BE IT RESOLVED THAT Council approves the formation of a Property Standards Committee as required by item No. 7, Part II consisting of the Reeve and two tax-paying members of the Township as voting members and the Clerk-Administrator, By-Law Officer, and a Committee secretary as non-voting members;

IT IS RECOMMENDED THAT all Councillor's provide the Clerk / Administrator with the names of two (2) people they feel should be considered for the two (2) positions of voting members of the Property Standards Committee by Friday July 10, 2020.

CARRIED.



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f) Seized Property in Michaels Bay

MOTION: 2020 –153

Moved by: Eric Russell

Seconded by: Mike McKenzie

WHEREAS a Report to Council has been submitted regarding a phone call received by the Clerk-Administrator from Kim Thamer, *Manager of Operations, Seized Property Management Directorate* informing the Clerk that Wikwemikong First Nation's interest in the property was no longer on the table;

AND WHEREAS Kim Thamer has inquired if Tehkummah Council has any interest in any of the properties, and, if so, to identify said interest;

BE IT RESOLVED THAT Council directs staff to inform Kim Thamer, *Manager of Operations, Seized Property Management Directorate*, of their following requests:

1. The Council of the Corporation of the Township of Tehkummah would like to be given ownership to all Cemeteries and Burial Sites within the seized properties as well as access rites to these locations in perpetuity.

2. The Council of the Corporation of the Township of Tehkummah would be in support of the Michael's Bay Historical Society attaining Mill Sites A and B, specifically the original town site of the Village of Michael's Bay as they may request. This would assist in achieving request #1).

CARRIED.

g) Relocating Fire Truck to South Baymouth

Council was provided with information from the Fire Department which indicated that they would like to relocate a Fire Truck to a location in South Baymouth during such time as the 10th Side Road Reconstruction Project may cause access to be interrupted. Council was in favor of the relocation.

h) Investing in Canada Infrastructure Program – Green Funding Stream.

Council was informed that the Township's application for Water and Wastewater System Renewal and Upgrades was not successful.

i) Correspondence from Floyd Hall and Library Board

A letter from Floyd Hall regarding the storage of used books at his property and information from the Library Board was presented to Council for information.

j) South Baymouth Ferry Terminal Use

Council was updated with information regarding access to the Ferry Terminal and the washrooms provided from Owen Sound Transportation Company.

k) COVID-19 Procedures

Council was updated with the status of facility cleaning and personal protective equipment in the Township.

l) Update re LifeBreath Air System

Council was informed of the status of function capabilities and possible required upgrades to the LifeBreath Air System.



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11. DEFERRED ITEMS – None

12. CORRESPONDENCE

MOTION: 2020 – 154

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS the following Correspondence has been presented:

- a) Catherine McKenna, Minister of Infrastructure and Communities response to Carol Hughes, MP letter re High Water Levels
- b) Manitoulin-Sudbury DSSAB – COVID-19 Interim funding and Operating Policies for EarlyON and Child Care
- c) Manitoulin-Sudbury DSSAB – Reopening of Licenced Childcare
- d) SUPPORT RESOLUTIONS:
 - Review of Farm Property Class Tax Rate Programme – *Township of Puslinch*
 - Great Lakes Water Level – *Tay Township*
 - Long Term Care Home Improvements – *Municipality of Chatham Kent, City of Sarnia*
 - Establishment of Municipal Financial Assistance Program to offset financial impact of COVID-19 – *Town of Bracebridge*
 - COVID-19 Pandemic affect on Economic Development, Employment & Small Business in Ontario – *Town of Renfrew*
 - OPP Detachment Boards – *Township of The Archipelago, Municipality of McDougall, FONOM Media Release*

BE IT RESOLVED that Council directs staff to note, file or respond to the correspondence as directed.

CARRIED.

13. MOTION

MOTION: 2020 – 155

Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that Council move into closed session under Section 239 (2) (e) of the Municipal Act at 8:45 pm for the following reason(s): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

14. CLOSED SESSION

15. REPORTING OUT OF CLOSED SESSION

MOTION: 2020 – 156

Moved by: Lorie Leeson

Seconded by: Rick Gordon

BE IT RESOLVED that Council move out of closed session and report back to open session at 9:00 pm.

CARRIED.



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16. CONFIRMATORY BY-LAW

MOTION: 2020 – 157

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

BE IT RESOLVED THAT BYLAW 2020–024, the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED.

18. ADJOURNMENT

MOTION: 2020 –158

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the business of the Regular Meeting of Council has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 9:08 pm until the Regular Meeting of Council on Tuesday, August 11, 2020 at 7:00 pm, or at the call of the chair or a majority of Council members.

CARRIED.

CHAIR: Reeve David Jaggard

CLERK/ADMINISTRATOR:
T. Silvio Berti

In Attendance

Warren SCHLOTE, *Manitoulin Expositor*

Paul BOWERMAN