



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
November 5, 2019

REGULAR COUNCIL MEETING MINUTES

PRESENT: Reeve David Jaggard
Council Members:
Rick Gordon, Lorie Leeson, Mike McKenzie, Eric Russell
Clerk/Administrator Silvio Berti
Deputy Treasurer Barb Deforge
Deputy Clerk/Administrator Barbara Grigg
Health & Safety Coordinator
Museum Curator

1. MEETING DECLARED OPEN

MOTION: 2019 - 306

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS there is a quorum of council present:

BE IT RESOLVED THAT this Regular Meeting of Council be opened for business at 7:00 pm with the Reeve presiding as Chair.

CARRIED

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2019-307

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS Council has been provided the Agenda for the Regular Council meeting of November 5, 2019;

BE IT RESOLVED THAT the Agenda for this meeting be approved as amended.

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST

None declared

5. PUBLIC PARTICIPATION

None

6. DELEGATIONS/GUESTS:

7. APPROVAL OF MINUTES

MOTION: 2019-308

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that Council approve the October 23, 2019 Special Meeting minutes and the Ad Hoc Committee Meeting minutes of October 28, 2019.

CARRIED



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8. BYLAWS

BYLAW 2019-034 Animal Control

MOTION: 2019-309

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED that By-Law 2019-033 regarding the revision of the Animal Control By-Law 2008-19 be given first and second reading on this day, November 5, 2019.

CARRIED

BYLAW 2019-035 Infrastructure Ontario Loan Application

MOTION: 2019-310

Moved by: Eric Russell

Seconded by: Rick Gordon

BE IT RESOLVED that By-Law 2019-035 regarding the Infrastructure Ontario Loan Application for the purchase 2020 Snow Plow in the amount of \$286,000.00 be given first, second, third and final reading, effective on this day, November 5, 2019.

CARRIED

9. CONSENT ITEMS

a) Reports of Officials

a. Fire Chief Report – October 2019

MOTION: 2019-311

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS the Fire Chief has submitted a report for October 2019;

BE IT RESOLVED that the Fire Chief's report for October 2019 be received.

CARRIED

b. Treasurer

i. Accounts Payable and Reconciliation

MOTION: 2019-312

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the Deputy Treasurer has provided the accounts payable, bank reconciliation and Year to Date financials as of September 30, 2019;

BE IT RESOLVED that Council confirm the accounts payable and receive the bank reconciliation and Year to Date Financials as of September 30, 2019.

CARRIED



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b) Reports of Boards and Committees

a. Health and Safety Report October 2019

MOTION: 2019-313

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that the Health and Safety Committee Report for October 2019 be received, acted upon as necessary and filed.

CARRIED

b. TehkummaH Township Public Library meeting minutes, September 11, 2019

MOTION 2019-314

Moved by: Lorie Leeson

Seconded by: Rick Gordon

BE IT RESOLVED that the TehkummaH Township Public Library meeting minutes of September 11, 2019 be received, acted upon as necessary and filed;

CARRIED

c) External Reports

a. OCWA Work Order Summary Reports – September 1–30, 2019 and Lab Services reports October 8 and 23, 2019

b. Public Health Sudbury & Districts, *Unapproved Minutes – Sixth Meeting, October 17, 2019*

c. Manitoulin – Sudbury District Services Board, 2020 Operating Budget, October 24, 2019

MOTION: 2019-315

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that the following External reports be received, acted upon as necessary and filed:

a. OCWA Work Order Summary Reports – September 1–30, 2019 and Lab Services reports October 8 and 23, 2019.

b. Public Health Sudbury & Districts, *Unapproved Minutes – Sixth Meeting, October 17, 2019.*

c. Manitoulin – Sudbury District Services Board, 2020 Operating Budget, October 24, 2019

CARRIED.



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10. REGULAR ITEMS

a) **Health and Safety Policies and Procedures: Revised September 20, 2019**

MOTION: 2019-316

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the Health and Safety Coordinator has submitted the following revisions to be considered for the Health and Safety Policy August 2, 2018:

Duties of Volunteers, page 7

Lone Workers Procedures, page 13 and

Workplace Violence Emergency, page 15

BE IT RESOLVED that Council approves these policy revisions dated September 20, 2019 and that they are made effective this date, November 5, 2019.

CARRIED.

b) **Library Service Agreement**

MOTION: 2019-317

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the Tehkummah Township Public Library CEO and Board have submitted a Service Agreement between the Corporation of the Township of Tehkummah and the Tehkummah Township Public Library for consideration,

AND FURTHER that the Library CEO and Township Clerk / Administrator have reviewed the document,

BE IT RESOLVED that Council approves the draft agreement as submitted and that it is signed and made effective this date, November 5, 2019.

CARRIED.

c) **Letter of Consideration re co-application for available funding through FedNor**

MOTION: 2019-318

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS staff has provided Council with information regarding the opportunity for Funding provided by the Community Investment Initiative for Northern Ontario (CIINO) through FedNor Canada,

AND FURTHER that a recommendation to co-apply with the Township of Assiginack has been made,

BE IT RESOLVED that Council approves that staff send a Letter of Consideration to the Council of the Township of Assiginack to consider co-applying with the Township of Tehkummah for funding to hire a consultant to identify and implement community economic develop initiatives within the two communities.

CARRIED.



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d.1) Approval of Schoolhouse Roof Install at Museum

MOTION: 2019-319

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS Council has been provided with a quotation for the replacement of the Museum Schoolhouse roof with Easy Shake Style metal roofing from TerraStar Building Products Inc., at a cost of \$4,959.09 (incl. HST) and an estimated cost for the purchase of strapping and other materials required to complete the project at an estimated cost of \$1,000,

BE IT RESOLVED that Council approves the purchase of the Easy Shake Style metal roofing from TerraStar Building Products Inc., at a cost of \$4,959.09 (incl. HST) and the purchase of strapping and other materials required to complete the project at an estimated cost of \$1,000 for the replacement of the Museum Schoolhouse roofing.

CARRIED.

d. 2) Recommendation from Roads Superintendent re Grading and Snowplowing to property at end of 2nd Concession.

MOTION: 2019-320

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS the Roads Superintendent has made recommendation regarding the grading and snowplowing at the end of the 2nd Concession,

BE IT RESOLVED that Council approves the temporary resolve of clearing a single lane of access to the property driveway upon confirmation from the property owner with a minimum of one week advance notice of requirement to gain access to the property throughout the winter months.

CARRIED.

e. 1) Christmas Basket Campaign – Manitoulin Family Resources

MOTION: 2019-321

Moved by: Eric Russell

Seconded by: Mile McKenzie

WHEREAS Manitoulin Family Resources has made a request for financial support for their Christmas Basket Campaign,

AND FURTHER where Council had provided support in 2018 in the amount of \$500,

BE IT RESOLVED that Council approves financial support for the Manitoulin Family Resources Christmas Basket Campaign 2019 in the amount of \$500.

CARRIED.



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e.2) Christmas Holiday Plans and Gifts

MOTION: 2019-322

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Council wishes to thank staff for their efforts over the past year that;

BE IT RESOLVED THAT;

Council approves the closing of the Administration Office and Roads Department –
subject to plowing needs, on:

Tuesday December 24, 2019

Friday December 27, 2019 and

Tuesday December 31, 2019,

AND FURTHER THAT;

Council approves fourteen (14) fifty dollar (\$50) gifts of \$700, as employee Christmas bonuses,

AND FURTHER THAT:

Council approves the gifting of two hundred and fifty dollars (\$250) towards
Tehkummah Township Volunteers Fire Department Christmas Banquet,

AND FURTHER THAT:

Council approves the gifting of one hundred dollars (\$100) towards the Administration
Staff, Roads Department Staff and Council members Christmas lunch to be held on
Wednesday December 18, 2019 with a snow day back-up date of Thursday December
19, 2019.

CARRIED.

**f) The Royal Canadian Legion Request for Approval of Commemorative
Banners**

MOTION: 2019-323

Moved by: Eric Russell

Seconded by: Mile McKenzie

WHEREAS Council has received a letter dated October 22, 2019 from Linda Bowerman
of the Royal Canadian Legion, Branch No. 177 requesting that the Reeve and Council
of Tehkummah Township consider displaying commemorative banners to honor our
local Veterans who have passed away on our Township light poles beginning in the fall
of 2020,

BE IT RESOLVED that Council approves in principle, the installation of banners on
Township area lighting poles with the receipt of letters of approval from Hydro One
and/or the Ministry of Transportation, depending on the installation location, who own
and/or have authority of said lighting poles;

AND FURTHER THAT the cost of the banners is sought by Legion representatives from
participating family members or the local business community;

AND FURTHER THAT the Township Roads Department can assist in the installation of
the banners.

CARRIED.



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g) The McCauley Drain Extension and Smeltzer Drain Project Update

The Clerk / Administrator provided a status update to Council for the McCauley Drain Extension and Smeltzer Drain Projects.

h) Electric Vehicle Charging Stations – Interest to Proceed

MOTION: 2019-324

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Council has been provided with information about Electric Vehicle Charging Stations and that there is an interest to proceed,

BE IT RESOLVED THAT staff is to contact Mr. Flaherty to arrange for a delegation to provide more detailed information to Council and staff upon the engagement of a Co-Economic Development consultant.

CARRIED.

i) Bridge and Culvert Inspection Compliance

MOTION: 2019-325

Moved by: Eric Russell

Seconded by: Mike McKenzie

WHEREAS Council has been provided with a Report concerning mandatory compliance with O. Reg. 104/97 & O. Reg. 472/10 of the Public Transportation and Highway Improvement Act, which deals with bridge/culvert inspections.

BE IT RESOLVED that Council approves that staff begins the process of engaging an engineer to complete bridge / culvert inspections and provide a report for all Township bridge infrastructure including the two (2) culverts that cross the Blue Jay Creek on the 10th Sideroad and 6th Concession if required, and excluding the currently closed Rodgers Creek Bridge, by the end of 2019 or early in 2020.

CARRIED.

j) Development of a Travel Trailer By-Law

MOTION: 2019-326

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS a recommendation has been made to Council for the Township of Tehkumma to develop a Travel Trailer / Recreation Vehicle Housing Unit By-Law;

BE IT RESOLVED THAT Council approves the hiring of a consultant to develop a Travel Trailer / Recreation Vehicle Housing Unit By-Law with a cost not to exceed \$1,000.

Recorded Vote Requested by Mike McKenzie

	Yes	No
Mike McKenzie		X
Eric Russell	X	
Lorie Leeson	X	
Rick Gordon	X	
David Jaggard	X	

CARRIED.



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Council received the following three (3) items for information, discussion and consideration:

- k) **Hemp Bio Plastic Development Research & Development Project**
- l) **Michael F. Walzak Letter re Council's response to 5th Sideroad request**
- m) **Phragmites Project results of 2019 Work**

Note and File or Respond

n) **ICIP Green Stream Funding Application**

MOTION: 2019-327

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS there is an open application intake for the Investing in Canada Infrastructure Program, Green Stream (ICIP, Green Stream);

AND WHEREAS Eligible capital projects have been identified for the Water/Wastewater system;

BE IT RESOLVED that Council approves that staff make application to the ICIP Green Stream for total funding in the amount of \$67,500 with the Townships 26.67% portion being \$18,225.

CARRIED.

o) **Fire Hall Boiler Replacement Labor Cost**

MOTION: 2019-328

Moved by: Eric Russell

Seconded by: Mike McKenzie

WHEREAS notice of a mechanical failure with the fire halls propane fired boiler was indicated in the October 2019 Fire Chief's Report with an understanding that the cost of replacing the boiler would be carried under product warranty with labor and materials being extra;

AND FURTHER that the cost of the labor and materials to install the new boiler has been estimated to be around Three Thousand dollars (\$3,000);

BE IT RESOLVED that Council approves the estimated labor and materials cost from Campbell Heating to replace the Fire Hall's heating boiler for an amount not to exceed \$3,000.

CARRIED.



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p) Manitoulin Student Aid Fund

MOTION: 2019-329

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Manitoulin Secondary School will be hosting their 50th Annual Awards Night on Thursday, December 19, 2019 and is seeking donations toward the Manitoulin Student Aid Fund;

AND WHEREAS the Township of TehkummaH by Motion 2018-600 deposited monies In Trust with the Fund;

BE IT RESOLVED THAT the remainder of the In Trust funds be awarded to students affiliated with the Township of TehkummaH;

AND FURTHER THAT Lorie Leeson attend the Awards Night ceremony on December 19, 2019 to present the Awards on behalf of the Township.

Councillor McKenzie declared a conflict of interest in having a child who is currently enrolled in Manitoulin Secondary School's 2019 graduating class.

CARRIED.

11. DEFERRED ITEMS

OCWA Service Agreement

12. CORRESPONDENCE

MOTION: 2019-330

Council received the following correspondence for information:

a) Support Resolutions:

2019 Provincial Policy Statement – Township of Puslinch; Municipality of West Elgin Integrity Commission Matters – Municipality of West Elgin
Municipal Amalgamation – Municipality of West Elgin

b) MNFR proposal re new regulation – *Better for People, Smarter for Business Act, 2019*

c) Royal Canadian Legion advertisement of TehkummaH support

d) Correspondence from Central Manitoulin re compressor

Items to be noted, filed or responded to as requested by Council.

13. CONFIRMATORY BY-LAW

MOTION: 2019-331

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

BE IT RESOLVED THAT BYLAW 2019 – 036 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED.



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14. ADJOURNMENT

MOTION: 2019-332

Moved by: Eric Russell

Seconded by: Mike McKenzie

WHEREAS the business of the Regular Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 9:30 pm until the next regular meeting on Tuesday December 3, 2019 at 7:00 pm, or at call of the chair or a majority of Council members.

CARRIED.

CHAIR: Reeve David Jaggard

ACTING CLERK-ADMINISTRATOR:
T. Silvio Berti

In Attendance

Daisy MOISE

Robert MOISE

Warren SCHLOTE, *Manitoulin Expositor*