



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH
JUNE 4, 2019

REGULAR COUNCIL MEETING MINUTES

PRESENT: Reeve David Jaggard
Council Members:
Rick Gordon, Lorie Leeson, Mike McKenzie, Eric Russell
Clerk/Administrator Roy Hardy
Deputy Treasurer Barb Deforge
Deputy Clerk/Administrator Barbara Grigg

1. MEETING DECLARED OPEN

MOTION: 2019 - 154

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS there is a quorum of council present:

BE IT RESOLVED THAT this Regular Meeting of Council be opened for business at 7:00 pm with the Reeve presiding as Chair.

CARRIED

2. PRAYER

3. APPROVAL OF AGENDA

MOTION: 2019-155

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS Council has been provided the Agenda for the Regular Council meeting of June 4, 2019;

BE IT RESOLVED THAT the Agenda for this meeting be approved as printed.

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST

None declared

5. PUBLIC PARTICIPATION

None

6. DELEGATIONS/GUESTS:

None



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7. APPROVAL OF MINUTES

MOTION 2019-156

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that Council approve the Regular and Closed Meeting minutes of May 7, 2019 as amended.

CARRIED

8. BYLAWS

None

9. CONSENT ITEMS

MOTION: 2019-157

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that the Consent items a. through g. be received, approved or noted and filed.

CARRIED

10. REGULAR ITEMS

a) Municipal Policy Review

MOTION: 2019 - 158

Moved by: Lorie Leeson

Seconded by : Rick Gordon

WHEREAS Council is committed to a regular review of its administrative and financial policies on a regular basis;

BE IT RESOLVED that the following policies as presented by staff are adopted by this Council, effective this date:

Recreation Committee Terms of Reference

AND FURTHER that the following draft polices as presented by staff are to be received for future consideration and adoption:

Procurement Policy

Hiring Policy

CARRIED



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b) Standard Operating Procedures

MOTION: 2019 - 159

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS the Township is committed to working productively and safety;

AND WHEREAS the development and adoption of Standard Operating Procedures would document the principles, applications and process for safe and efficient workplace procedures

BE IT RESOLVED that Council be presented at the July 9th meeting revised operating procedures.

CARRIED

e) Results of Marina Space Tender

The Acting Clerk-Administrator advised Council that there were no submissions to the Tender regarding the Marina Space for the 2019 year.

f) 2⁰¹⁹ Second Quarter Water and Sewer Rate

MOTION: 2019-160

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS the Water/Sewer Rates for 2019 have not been set;

AND WHEREAS water bills for the second quarter need to be sent out;

BE IT RESOLVED THAT Council directs staff to issue the second quarter water bills at 5% above the 2018 rates, and that adjustments be made over the remaining quarters to raise the necessary funds once the 2019 rates have been set.

CARRIED

g) Drainage Petitions

i) Section 4 Petition re 10th Line south of the Blue Jay Creek

MOTION: 2019-161

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS water has been steadily encroaching on the surface of the 10th Line Sideroad south of Blue Jay Creek;

AND WHEREAS there is a continuous presence of beaver dams and other obstructions providing an ineffective outlet for the existing road culvert;

BE IT RESOLVED that:

1. Council directs the Roads Superintendent to sign a Section 4 petition under the Drainage Act and submit it to the Clerk;
2. Council accepts the petition and appoint K. Smart Associates, as the Engineer appointed to complete the Section 78 Report for the Smeltzer Drain and direct the Engineer to combine the two reports under Section 8(4) of the Drainage Act.

CARRIED



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ii) Request for Section 78 Report re Drain Assessment Schedule Updates

MOTION: 2019-162

Moved by: Lorie Leeson

Seconded by: Rick Gordon

WHEREAS; the Drainage Act requires assessment schedules to be updated on a regular basis;

AND WHEREAS schedule updates are most cost effectively done when Section 78 work is being contemplated, as is currently the case with several area drains;

BE IT RESOLVED that Council appoint Joel Miller of K. Smart Associates to include a Section 76 Report for the Scott Drain and the 4th Concession Drain in the Smeltzer Section 78 Report;

AND FURTHER BE IT RESOLVED that Council appoint Joel Miller of K. Smart Associates to include a Section 76 Report for the McCauley Drain, the Wood Drain and the VanHorn-McCulligh Drain in the McCauley Drain Extension Section 78 Report;

AND BE IT FURTHER RESOLVED that Council approve the change of name of the McCauley Drain Extension to the McCauley Drain 2018.

CARRIED

h) Tender for Winter Sand

Tender for Gravel

i) Approval to purchase Salt

The Acting Clerk-Administrator advised Council that the Tender for winter sand has been advertised.

MOTION: 2019-163

Moved by: Rick Gordon

Seconded by: Lorie Leeson

BE IT RESOLVED that Council approve the use of budgeted tar and chip funding to expand the amount of gravel purchased in 2019, and that the tender be prepared for distribution to potential bidders, to close before the end of June.

AND BE IT FURTHER RESOLVED that staff be approved to purchase salt directly from the provincial distributor, and that the 2019 Tender for Purchasing Winter Sand and Mixing Materials be prepared and sent out to potential bidders before the end of June.

CARRIED



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j) Tehkumma Triangle Seniors Club Lottery Licence Approval for Special bingo Game July 14, 2019

MOTION: 2019-164

Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that the Triangle Seniors request for a Lottery License for a special Bingo Game on July 14, 2019 be granted.

CARRIED

12. CORRESPONDENCE

MOTION: 2019-165

Moved by: Eric Russell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council receive, note and file the correspondence items a) through p).

CARRIED

MOTION: 2019-166

Moved by: Mike McKenzie

Seconded by: Eric Russell

THAT staff be directed to respond to the Council's concerns regarding Bill 108 and the Fisheries Act changes.

CARRIED

13. MOTIONS

None

14. CLOSED SESSION

MOTION: 2019-167

Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that Council move into closed session under Section 239 of the Municipal Act at 9:16 pm for the following reason(s):

239 (2) (b) to deal with personal matters about an identifiable individual

- Seasonal Staff Recruitment
- Health and Safety Coordinator
- Contracted Services Agreement

239 (2) (k) to deal with negotiations

- Road Sharing Agreement with Assiginack Township
- Shared Services Agreement
- Patrol Yard Agreement

239 (2) (e) Re.: Litigation or Potential Litigation

- Government Road Bridge

CARRIED



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MOTION: 2019-168
Moved by: Eric Russell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council move out of closed session and report back to open session at 10:28 pm

CARRIED

15. REPORTING OUT OF CLOSED SESSION

MOTION: 2019-169
Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that Council directs the Acting Clerk-Administrator to confirm hiring the part-time Seasonal Marina Attendant.

CARRIED

MOTION: 2019-170
Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that the shared services contract with Central Manitoulin and Billings Township for Health and Safety Coordination services be extended until April 2020.

CARRIED

MOTION: 2019-171
Moved by: Eric Russell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council approves the extension of the current services agreement with Rurbanal Community Services, and authorizes the Reeve and the Deputy Clerk-Administrator to sign the agreement on behalf of the Township.

CARRIED

MOTION: 2019-172
Moved by: Eric Russell

Seconded by: Rick Gordon

BE IT RESOLVED that the Township lease the Tehkumma Patrol Yard for a five-year term at an annual cost of \$ 3,355 per annum, and that the Reeve and Clerk-Administrator be authorized to sign the lease agreement.

CARRIED

MOTION: 2019-173
Moved by: Mike McKenzie

Seconded by: Eric Russell

BE IT RESOLVED that Council direct the Reeve and the Acting Clerk-Administrator be directed to sign the Road Agreement with Assiginack Township

CARRIED



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MOTION: 2019-174

Moved by: Eric Russell

Seconded by: Mike McKenzie

BE IT RESOLVED that Council direct the Reeve and the Acting Clerk-Administrator to continue discussions and/or negotiations with area municipalities regarding several joint servicing opportunities.

CARRIED (4-1)

16. CONFIRMATORY BYLAW

MOTION: 2019-175

Moved by: Rick Gordon

Seconded by: Lorie Leeson

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

BE IT RESOLVED THAT BYLAW 2019 – 019 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

CARRIED

17. ADJOURNMENT

MOTION: 2019-176

Moved by: Mike McKenzie

Seconded by: Eric Russell

WHEREAS the business of the Regular Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 10:34 pm until the next regular meeting or at call of the chair or a majority of Council members.

CARRIED

CHAIR: Reeve David Jaggard

ACTING CLERK-ADMINISTRATOR:
Roy Hardy

In Attendance

Rick LAUFER

Loretta MUCHA

Warren SCHLOTE, *Manitoulin Expositor*

Jeff WILSON, *Fire Chief*