



THE CORPORATION OF THE TOWNSHIP OF TEHKUMMAH  
JUNE 19, 2018 7:00 PM

**SPECIAL COUNCIL MEETING MINUTES**

**PRESENT:** Reeve Eric Russell  
Council Members:  
Paul Bowerman, Ron Hierons, Lorie Leeson, Mike McKenzie  
Acting Clerk-Treasurer Barb Deforge

**1. MEETING DECLARED OPEN**

MOTION: 2018-386

Moved by: Mike McKenzie

Seconded by: Paul Bowerman

WHEREAS there is a quorum of council present:

BE IT RESOLVED THAT this Special Meeting of Council be opened for business at 7:00 pm with the Reeve presiding as Chair.

*Councillor Bowerman requested that every vote on a motion be recorded from this point forward.*

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

**2. Prayer – The Reeve opened the meeting with a prayer**

**3. DECLARATION OF PECUNIARY INTEREST**

None declared

**4. APPROVAL OF AGENDA**

MOTION: 2018-387

Moved by: Mike McKenzie

Seconded by: Paul Bowerman

WHEREAS Council has been provided with the Agenda for the Special Council meeting of June 19, 2018;

BE IT RESOLVED THAT the Agenda for this meeting be approved as presented

with the addition of a list of recreation members.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

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5. DELEGATIONS/GUESTS

Health and Safety Coordinator – Arthur Moran  
Drainage Superintendent – met prior to council meeting at 6 pm

6. Approval of Minutes: None

7. BYLAWS

(i) Draft Procedure Bylaw

MOTION: 2018-388

Moved by: Paul Bowerman

Seconded by: Lorie Leeson

WHEREAS pursuant to Section 238(2) of the Municipal Act, 2001, S.O. 2001, c.25 every council and local board shall adopt a procedure by-law to govern the calling, place and proceedings of meetings;

NOW THEREFORE the Council of the Corporation of the Township of Tehkummah Bylaw 2018-21 known as the Procedure Bylaw be given a first reading.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

8. NEW BUSINESS

a. Financial

(i) Accessibility Update

MOTION: 2018-389

Moved by: Paul Bowerman

Seconded by: Lorie Leeson

WHEREAS an accessibility update has been given.

BE IT RESOLVED THAT the repairs be continued in the administrative offices.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

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**(ii) Quote for Preparation of Budget**

MOTION: 2018-390 **RESCINDED**

Moved by: Paul Bowerman

Seconded by: Lorie Leeson

**MOTION 2018-390 RESCINDED**

WHEREAS a quotation has been received for the preparation of the Township of Tehkummah 2018 budget.

BE IT RESOLVED that the quote in the amount of \$2,650.00 (HST extra) be accepted.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

**(iii) Reports to follow on Website Development**

MOTION: 2018-391

Moved by: Paul Bowerman

Seconded by: Lorie Leeson

The info for the website has not been received.

Council wishes to wait until the remainder of the information is received.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

**b. ADMINISTRATION**

**(i) Workplace Harassment, Discrimination and Violence in the Workplace Policy – Health and Safety Coordinator to address**

MOTION: 2018-392

Moved by: Paul Bowerman

Seconded by: Lorie Leeson

WHEREAS the Workplace Harassment, Discrimination and Violence in the Workplace Policy has been presented.

BE IT RESOLVED THAT the Workplace Harassment, Discrimination and Violence in the Workplace Policy be given First and Second Reading.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

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**(iii) July 1, 2018 Holiday**

MOTION: 2018-393  
Moved by: Paul Bowerman

Seconded by: Lorie Leeson

BE IT RESOLVED that the township office will be closed July 2, 2018 for Canada Day Weekend.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

**(iv) Admin Staff – e4m letter**

MOTION: 2018-394  
Moved by: Paul Bowerman

Seconded by: Lorie Leeson

WHEREAS Council is in receipt of a proposal letter from Expertise for Municipalities.

BE IT RESOLVED that Council accept the proposal of \$16,575.00 plus HST.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

MOTION: 2018-395  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

THAT Motion 2018-390 be rescinded for the quotation of the Township of Tehkummah 2018 budget.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

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**(v) Consultant Information**

MOTION: 2018-396  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

WHEREAS Wishart Law firm has presented In-House Counsel for municipalities.

BE IT RESOLVED that the Township of Tehkummah purchase Wishart Lawfirm Subscription Package 1. (\$6,000.00 plus HST for a 1 year term.)

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

DEFERRED

**(vi) MFIPPA Procedure**

MOTION: 2018-397  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

THAT Council seek legal opinion the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Procedures and the fees attached.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman Against  
Ron Hierons Against  
Lorie Leeson Against  
Mike McKenzie Against

DEFEATED

**9. PROTECTION TO PERSONS AND PROPERTY**

**(i) Shared Costs of CBO**

MOTION: 2018-398  
Moved by: Paul Bowerman

Seconded by: Michael McKenzie

THAT the person receiving the training for the Building Inspector for NEMI/Tehkummah/Assiginack be contacted to get a commitment to Tehkummah when the job becomes available.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

**10. PUBLIC WORKS DEPARTMENT**

**(i) Councillor Bowerman's Concerns – Letter June 12, 2018  
- Letter June 14, 2018**

**MOTION: 2018-399**

**Moved by: Michael McKenzie**

**Seconded by: Paul Bowerman**

**THAT Councillor Bowerman's concerns be forwarded to MTO.**

- timeline for ditching
- frost boil restoration
- calcium on road
- potholes patched
- clean up gravel on 10<sup>th</sup> sideroad
- grading of 10<sup>th</sup> sideroad – north of 542A (2X per week)

**Recorded Vote requested by: Paul Bowerman**

**Eric Russell For**

**Paul Bowerman For**

**Ron Hierons For**

**Lorie Leeson For**

**Mike McKenzie For**

**CARRIED**

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(iii) **Public Works – hire of successful candidate**

MOTION: 2018-400  
Moved by: Michael McKenzie Seconded by: Lorie Leeson

WHEREAS the Municipal Act Section 239 (2) states that

A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

And Municipal Act Section 239(6)(b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality.....

BE IT RESOLVED that this meeting be adjourned and that a Closed Meeting be convened subject to Section 239(2) (b) - personal matters about an identifiable individual(s) – Heavy Equipment Operator Interview.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	Conflict
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

MOTION: 2018-401  
Moved by: Lorie Leeson Seconded by: Michael McKenzie

WHEREAS the business of the Closed Session has been concluded.

BE IT RESOLVED that the closed meeting be adjourned

AND THAT Council report in open session.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	Conflict
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

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MOTION: 2018-402  
Moved by: Lorie Leeson

Seconded by: Mike McKenzie

THAT Paul Huck be hired for the position of Heavy Equipment Operator and all other duties as assigned.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman Conflict  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

11. ENVIRONMENT, HEALTH AND WELFARE

(i) MOECC – 2017-18 Inspection Report for the SBM Drinking Water System

MOTION: 2018-403  
Moved by: Lorie Leeson

Seconded by: Mike McKenzie

BE IT RESOLVED THAT THE MOECC 2017-2018 Inspection Report for the SBM Drinking Water System be received.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED



**13. PARKS AND RECREATION**

**(i) list of names for Recreation Committee**

MOTION: 2018-404

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

BE IT RESOLVED THAT

Lori Gordon  
Janice Mitchell  
Patti McKenzie  
Heather McGauley  
Ginger Cranston  
Kelsey Leeson

Working members (outside Township)

Rhonda Middaugh  
Ashley Martin  
2 Council Representatives: Lorie Leeson  
Mike McKenzie

Be approached to form the Rec Committee for the Township of Tehkummah.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

**16. COMMITTEE, BOARD, ASSOCIATION – MINUTES AND REPORTS**

**(i) SDHU Minutes from May 17, 2018**

MOTION: 2018-405

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

THAT the minutes of the Public Health Sudbury and Districts of May 17, 2018 be received

AND THAT the Clerk be directed to process and file this information accordingly.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED

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17. Closed Session

(i) Personal Information about an identifiable person

MOTION: 2018-406

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS the Municipal Act Section 239 (2) states that

A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

And Municipal Act Section 239(6)(b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality.....

BE IT RESOLVED that this meeting be adjourned and that a Closed Meeting be convened subject to Section 239(2) (b) - personal matters about an identifiable individual(s) – tax extension agreements

AND 239 (2) (d) Employee negotiations which are solicitor client privileged.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

MOTION: 2018-407

Moved by: Paul Bowerman

Seconded by: Mike McKenzie

CARRIED

MOTION: 2018-408

Moved by: Mike McKenzie

Seconded by: Lorie Leeson

CARRIED

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MOTION: 2018-409  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

CARRIED

MOTION: 2018-410  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

CARRIED

MOTION: 2018-411  
Moved by: Mike McKenzie

Seconded by: Lorie Leeson

CARRIED

MOTION: 2018-412  
Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS the business of the Closed Meeting has been concluded:

BE IT RESOLVED that the closed meeting be adjourned.

AND THAT Council report in an open session

Recorded Vote requested by: Paul Bowerman

Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

A closed meeting was held. One item considered was a matter respecting a personnel matter involving solicitor-client advice.

Three Extension Agreements were also entered into.

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18. CONFIRMING BYLAW 2018-22

MOTION: 2018-413

Moved by: Lorie Leeson

Seconded by: Mike McKenzie

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

BE IT RESOLVED THAT BYLAW 2018 - 22 the Confirmatory Bylaw, be given a First, Second, Third and final reading as attached and passed as of this date.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

MOTION: 2018-414

Moved by: Mike McKenzie

Seconded by: Ron Hierons

BE IT RESOLVED that the locks be changed in "all" township buildings and properties.

Recorded Vote requested by: Paul Bowerman	
Eric Russell	For
Paul Bowerman	For
Ron Hierons	For
Lorie Leeson	For
Mike McKenzie	For

CARRIED

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19. ADJOURNMENT

WHEREAS the business of the Regular Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned until the next regular meeting of call of the chair.

Recorded Vote requested by: Paul Bowerman  
Eric Russell For  
Paul Bowerman For  
Ron Hierons For  
Lorie Leeson For  
Mike McKenzie For

CARRIED



CHAIR: Reeve Russell



DEPUTY CLERK-TREASURER: Barb Deforge

Adjourned at 11:00 pm

**LIST OF ATTENDEES**

Tammy ALBERS  
James FAWCETT  
Karen GERRARD  
Barbara GRIGG  
Rick LAUFER  
Peggy Young-LOVELACE  
Daisy MOISE  
Robert MOISE  
Jim MORTIMER  
Loretta MUCHA  
Lori THOMPSON, *Manitoulin Expositor*

**LIST OF ATTACHMENTS TO MINUTES**

1. Draft Procedure Bylaw 2018-021
2. Confirmatory Bylaw 2018-022